

Section A

NHS Forth Valley Rapid Impact Assessment and Quality Assurance

Form – for locally developed policies and guidance only

Please complete electronically and answer all questions unless instructed otherwise.

(RIA/EQIA Guidance notes available on NHSFV Intranet site)



Q1. Document Name?

Clackmannanshire Joint health Improvement Plan update 2010-2012

Q2. What is the scope of the guidance document?

FV Wide Service Specific Discipline Specific Other (Please Detail)

Clackmannanshire Community Planning partners

Q3. Is this a new local guidance document?

Yes No

Q4. If no to Q3 which local guidance document is it replacing?

Clackmannanshire JHIP 2007-2010

Q5. Team responsible for carrying out the Rapid Impact Assessment? (please list)

Clackmannanshire Integrated Health Improvement Team (CIHIT) – lead within CHP is K.O’Neill

Q6. Main RIA/EQIA persons contact details

Name:	Grace Christie	Telephone Number:	01259290204
Department:	Clackmannanshire CHP	Email:	Grace.christie@nhs.net

Q7. Describe the main aim, objective and intended outcomes of the local policy/guidance document?

Provides the local framework and identifies the priorities for action to deliver health improvement and address health inequalities across the Community Health Partnership (CHP has devolved leadership for the health improvement agenda within community planning).

Q8. (i) Who is intended to benefit from the local policy/guidance document, staff or service users?

Staff Service User Other Please identify - people of Clackmannanshire_____

(ii) Have they been involved in the development of the local guidance?

Yes No

(iii) If yes, who was involved and how were they involved? If no, is there a reason for this action?

Stakeholder event and focus group events included: Alva community council, homelessness service users, Public Partnership Forum, Tullibody and Cambus community council, Tullibody fruit barra, Tullibody healthy Living, tenant participation group, youth forum, services from statutory organisations in Clackmannanshire

(iv) Please include any evidence or relevant information that has influenced the decisions contained in this RIA; (this could include audits; research; published evidence; health needs assessment; work based on national guidance or legislative requirements etc)

CEL 26 – health improvement and CHP’s advice note 2009 provides advice to CHP’s on JHIP’s. Key policy drivers for health inequalities focus are Equally Well, Early Years Framework and Achieving Our Potential. Single Outcome Agreement key priorities and cross cutting issues. HEAT targets and performance measurement targets for NHSFV. Health Improvement priorities within the CHP Strategic plan.

Addressing health inequalities is the overarching priority within the JHIP 2010-2012 based on above drivers and local profile of population health e.g. SIMD. RIA undertaken to ensure the needs of the diversity of the population are considered in the context of outcomes focused planning.

Q9 Identify which equality groups this local guidance may impact upon.

Positive Impact: The area being considered may have a positive impact on any equality groups outlined in relation to promoting equal opportunities and in improving relations within equality groups, or providing targeted services to particular strands.

Negative impact: The area being considered may have a negative/adverse impact upon any of the equality target groups outlined i.e. disadvantage them in any way.

Neutral Impact: A neutral impact on the Equality Target Groups indicates an impact that is neither positive nor negative – no one group is advantaged or disadvantaged

What impact is your policy or service likely to have on different people because of their:	Positive	Negative/ Adverse	Neutral	Comments Provide any evidence that supports your answer for positive, negative or no impact incl what is currently in place or is required to ensure equality of access.
Age	X 0-64 yrs	X older age		JHIP aims to include whole lifespan. However older people are not the focus in any key priority areas. Tendency to focus on early years and working age.
Disability (incl. physical/sensory, Learning Difficulties, Cognitive Impairment or mental Health)	X learning disability Mental wellbeing			Health inequalities and learning disability national change programme - work in progress over 2yrs (2010-2011). Mental well-being is 1 of 4 cross cutting themes in JHIP.
Gender (Male, Female and Transgender)			X	Does not specifically target gender groups
Race/Ethnicity (incl Gypsy Travellers)	X			Development programme with homelessness and gipsy travellers ongoing
Religion/Belief			X	
Sexual Orientation	X			Component of Clacks Sexual Health strategy which is a Key Action Area
Staff	X			Ongoing awareness raising with groups of staff and managers
Other: Included are some areas for consideration. Please amend/add as appropriate. See Appendix 3 on Guidance Notes for more information.				
Involved in Criminal Justice System	X			Beginning to identify areas for health improvement work
Literacy Problems		X		Recognised gap in population health literacy for people/groups experiencing deprivation

Low income	X			Ongoing development of work with employability partners and in regeneration areas
Mental Health Problems	X			Mental well-being is a priority action area as a key component of population health
Rural Areas			X	

Q10. If actions are required to address changes, please attach your action plan to this document. Action plan attached?

Yes No

Q11. Is a full EQIA required?

Yes No

Please state your reason for choices made in Question 11.

If the screening process has shown potential for a high negative impact you will be required to complete a full equality impact assessment (see guidelines).

Date Completed	28 / 06 / 2010
Date of Review	01 / 07 / 2011
Signature	G Christie on behalf of CIHIT
Department or Service	CIHIT Clackmannan CHP

Print Name

Please keep a completed copy of this template for your own records and attach to any appropriate tools as a record of RIA or EQIA completed. Please send completed RIA form and action plan to: lynne.waddell@nhs.net (Sections A & B only)

Rapid Impact Assessment Action Plan (EQIA)

Section B

Name of local guidance being EQIA: Clackmannanshire Joint Health Improvement Plan 2010-2012

Date	Issue	Action Required	Lead (Name, title, and contact details)	Timescale	Resource Implications	Comments
01/ 07/ 2010	Older people	Identify key strategic partnerships and negotiate/agree health improvement priorities	A Buchanan	1 year	Staff time Materials Information Strategic support	Competing priorities present Challenges to influencing inclusion of specific health improvement (HI) priorities within traditional service led agendas where there is currently no <u>HEAT/SOA</u> targets for HI within service plans
01 / 07 / 2010	Literacy	Identify support for inclusion of health literacy within Community learning and Development Strategy	G Christie	1 year	Staff time Materials Information Strategic support	Restructuring across the Council may interfere with existing CLD partnership priorities and preliminary agreement in early 2010 to include this in the review of the CLD strategy
DD / MM / YYYY	Criminal Justice	Explore	G Christie	1 year	Staff time	Hard to reach

		anticipatory care approaches that are appropriate for this service Share learning with ADP	B Twelves-Dickson	1 year	Materials Information Strategic support Staff time	client group with complex issues and chaotic lives ADP is being established locally
DD / MM / YYYY						
DD / MM / YYYY						
DD / MM / YYYY						

Further Notes:

The CIHIT(Clackmannanshire Integrated health Improvement Team) includes: Dr O. Harding, K O'Neill, A Buchanan, B Twelves-Dickson, C Johnston, G Gordon, G Christie

Signed:

G Christie on behalf of CIHIT

Date:

6th July 2010

This form has to be submitted along with the completed RIA to Lynn Waddell (Sections A&B Only)

Quality Assurance - Section C

QA Section

Lead authors details?

Name: Telephone Number:
Department: Email:

Does your policy / guideline / protocol / guidance / procedure / ICP have the following on the front cover?

Version Status Review Date Lead Author
Approval Group Type of Document (e.g. policy, protocol, guidance etc)

Does your policy / guideline / protocol / guidance / procedure / ICP have the following in the document?

Contributory Authors Distribution Process Implementation Plan
To follow(being developed with partners)
Consultation Process

Is your policy / guideline / protocol / guidance / procedure / ICP in the following format?

Arial Font Font Size 12

Signatures

Lead Author: Date:

If you have any question please call the people below. Once completed please send to the individuals listed below as appropriate:

Type of Guidance	Name	Email	Phone
Clinical	Lesley White	lesleywhite@nhs.net	01786431144
Non Clinical	Euan Headridge	euan.headridge@nhs.net	01786433283
Staff Governance	Linda Robertson	linda.robertson@fvpc.scot.nhs.uk	01786457216
Pharmacy / Prescribing	Gail Caldwell	gail.caldwell@nhs.net	07825843190

Signatures

QA Check Date:

Once both signatures above are complete the document can be sent to the approving group for approval (**Sections A&C only**).