



## Application for the Grant/Renewal of a Metal Dealer's Licence

### Each question must be answered

1. To be completed if an individual is making the application

Full Name	Surname		First Name
Home Address (Including Postcode)			
Telephone Number			
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
Give name and address of person, company or firm, employing you to act as a Metal Dealer, or state if self employed.			
Is the applicant to carry out day-to-day management of the metal dealing business?	Yes/No		
IF No - give full name, address, date of birth and telephone number of employee or agent so engaged			

2. To be completed if not a natural person (e.g. company or partnership)

Full Name	Surname		First Name
Address (including Postcode) of Principal or Registered Office			



Telephone Number	
Name, Private Address, Dates of Birth of Directors, Partners or other Persons Responsible for its Management e.g. Office Bearer of a Committee	
Full Name, Address and Date and Place of Birth of Employee or Agent to carry on day-to-day management of the activity	

To be completed by all Applicants

State days and hours during which it is proposed to act as a Metal Dealer	
State nature of metals in which it is proposed to deal	
State the address or addresses of the premises at which the metals will be stored until the expiry of 48 hours after its acquisition	
Are the metals to be disposed of in the same condition in which they are received?	Yes/No
Indicate the nature of, and the place at which any process or processes are to be carried out in relation to metal received	
Have you previously held or do you currently hold a licence or permit for Metal Dealing?	Yes/No
If Yes - when was the licence granted?	



When did/does it expire?	
Which authority granted the licence?	
Have you ever applied for and been refused a licence for Metal Dealing?	Yes/No
If Yes - when were you refused?	
Which authority refused you a licence?	

Subject to the provisions of the Rehabilitation of Offenders Act 1974, state below particulars of any **convictions or pending cases** against you and the person(s) named in Sections 2 and 3 above (continue on a separate sheet, if necessary). (If none, please state "NONE".)

Name	Date	Court	Offence	Sentence

Signature of Applicant or Agent

.....

Agent's Address .....

.....

Position of applicant in Company/Partnership if not otherwise stated

.....

Date .....



N.B. Any person who in or in connection with the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £2,500

Please return the completed form together with the relevant fee to:

**The Licensing Administrator  
Clackmannanshire Council  
Kilncraigs  
Alloa  
FK10 1EB**

No less than 28 days before the proposed commencement date of the Licence, together with the appropriate fee

*If you require any further information please contact the Licensing Administrator on telephone number 01259 452093 or email address [licensing@clacks.gov.uk](mailto:licensing@clacks.gov.uk)*



## Metal Dealer's Licence

I, the undersigned hereby declare that an application for the grant/renewal of a Licence has been made to Clackmannanshire Council, Kilncraigs, Alloa.

A copy of the application form lodged with the Council is displayed opposite.

Any objection or representation relating to the application should be made to the Head of Community & Regulatory Services, Clackmannanshire Council, Kilncraigs, Alloa, FK10 1EB by .....

Any objection or representation must be made in writing, must specify the ground for the objection or the nature of the representation, must specify the name and address of the person making it, must be signed by him or on his behalf.

Such a representation shall be considered to have been made within the period referred to if it is delivered by hand within that period or posted (by registered or recorded delivery post) so that in the normal course of post it might be expected to be delivered within that period.

It should also be noted that where an objection or representation is made to the Council after the date referred to but before a final decision is taken on the application, it is competent for the Council to entertain it if satisfied that there is sufficient reason why the objection or representation was not made within the period of time stated.

.....  
(Applicant)

\*The date stated should be the Twenty First day after the latest of the following: -

- (a) the date of publication by the Council of a notice in a newspaper of the application where the form of licence falls within a prescribed class;
- (b) the date (if any), specified by the Council; and
- (c) the date the application was made to the Council.

The Site Notice must be displayed for the whole of the period of Twenty One days at or near the premises so that it can be conveniently read by the public



**Civic Government (Scotland) Act 1982  
Certificate re Display of Notice**

I/We

hereby certify that I/we have, for a period of twenty one days beginning with the date on which application was made, displayed at or near the premises sought to be licensed, so that it can be conveniently read by the public, a notice in the prescribed form specifying the information required by para 2(3) of the First Schedule of the above Act.

Signature .....Date .....

Position .....

**To be returned to the Head of Community & Regulatory Services ,  
Clackmannanshire Council, Kilncraigs, Alloa, FK10 1EB,  
after a Site Notice has been displayed for 21 day**