



**For Official Use Only**

Date Received

Reference

# Application For Minor Roadworks Consent

Under Section 56 of the Roads (Scotland) Act 1984

Please complete this form using **black ink**, write in **BLOCK CAPITALS**, and mark option boxes with a **X**.

This form may also be completed electronically.

Doing so will automatically complete the fields in the Statutory Undertaker notification letters.

## Applicant

Please enter Company and Position if completing this form on behalf of a company or organistaion.

Company

Position

---

Title    Mr     Mrs     Miss     Ms     Other

Forename

Surname

Address

Town

Post Code

Phone

Fax

Email

## Nature Of Operations

Please state the nature of the operations (for example, construction of access, vehicular crossing or excavation in an existing road).

Please enter the location where the operation will occur; or, where a new road, please give the name of the nearest adjacent road.

Address

Town

Post Code

Please enter the duration the road will be occupied for

Date from

Date to

## Drawing Numbers

Please list all drawing numbers showing the extent of the operations enclosed with this application.

## Signature

**Please note that this form must be submitted at least 14 days in advance of the required date of occupation. At least 1 months advance notice is required for occupations in traffic sensitive situations under the Transport (Scotland) Act 2005.**

Your application cannot be determined unless you have agreed to and ticked off the following statements:

I/We agree to observe the conditions within the guidance notes.

I/We enclose a copy of a location plan to a scale of not less than 1:1,250.

I/We enclose the appropriate fee as published on the Council website at:  
<http://www.clacks.gov.uk/transport/roadsfeescale/>

I/We agree that submission of this application gives no authority for any road to be occupied, until I am/we are in possession of the necessary written permission.

Signature

Print Name

Date

All information supplied on this form will be used by Clackmannanshire Council solely for the purpose of Council business and will be published on the Scottish Roadworks Register.

Please return this part of the completed form to:

An incomplete form will delay your application

Roads & Transportation [roads@clacks.gov.uk](mailto:roads@clacks.gov.uk)  
Clackmannanshire Council [www.clacks.gov.uk](http://www.clacks.gov.uk)  
Kilncraigs  
Greenside Street Tel.: 01259 450 000  
Alloa  
FK10 1EB