



**PERMISSION REQUEST / APPLICATION FOR THE USE OF PORTABLE LIGHT SIGNALS**

- This form may be used to:  Request permission from the Roads Authority for the use of 2 way portable light signals and to request confirmation that specific site approval is not required.
- or where a junction is involved  Apply to the Roads Authority for portable light signal site approval.
- or to  Request a portable light signal design and approval.

**APPLICANT**

**Undertaker/Client**

**Contractor**

**Company**

**Company**

**Address**

**Address**

**Phone**

**Phone**

**Fax**

**Fax**

**Contact**

**Contact**

**First Emergency Contact out of hours**

**Name & Phone**

**Second Emergency Contact out of hours**

**Name & Phone**

**Traffic supplier**

**Signal**

**Phone:**

**SRWR Reference No.**

**Works Ref.**

**Location of Works:**

**Address:**

**OS Grid Ref:**

Traffic Sensitive?

Yes

No

Will there be a road junction between the signal heads?

Yes  No

If yes please send an OS plan 1:1250 or 1:2,500 scale indicating the work area and traffic control arrangements.

**Purpose of works**

of

Urgent

**Date and time of works**

**From:**

**To:**

Proposed signal operation.

signal

Working day

24 hours

Night

Offpeak

**Remarks:**

**NOTE:** For all works other than **EMERGENCY WORKS & URGENT WORKS:-**

1. At least **SEVEN DAYS NOTICE SHALL BE GIVEN**
2. Wherever signal control is to be used at a site which contains a junction, two scale copies of the site layout must accompany this application. It is a **STATUTORY REQUIREMENT** for the Roads Authority to issue **WRITTEN** site approval before signals are installed.

It should be understood that Clackmannanshire Council and its employees in no way accept responsibility for any claims or demands which may be brought against Clackmannanshire Council by third parties in any way by virtue of the installation, operation or emergency rectifications of these signals.

**CONDITIONS:**

1. **EQUIPMENT:** The signal equipment and traffic signs must satisfy fully all the requirements set out in the Traffic Signs Regulations and General Directions 2016, Safety at Street Works and Road Works: A Code of Practice and other relevant Regulations, Directions and Technical Memoranda.
2. **OPERATION:** The mode of operation of the signals shall be Vehicle Actuation unless otherwise agreed by the Roads Authority in writing. Signal equipment incapable for any reason of meeting the specification to which it was originally designed and approved, cannot legally be employed and **MUST NOT** be placed on a public road.
3. **FAULT DETECTION AND REPAIR:** It is recommended that all apparatus whether hired or owned by the user, be subject to a 'beck and call' maintenance contract. The user must establish a safe working method of control within 2 hours of notification of a fault or defect.

The apparatus must be inspected and checked at the start and end of each working day. The apparatus must be inspected and tested before delivery to site and the user must satisfy the Roads Authority and Police that the equipment meets all the necessary requirements and that a pre-delivery check has been made by a competent person.

I agree to meet all reasonable costs incurred by the Roads Authority in respect of the connection, operation and disconnection of the signals and in respect of giving emergency attention in the event that the 'emergency contacts' cannot be reached or are unable to rectify any fault within 2 hours of the first notification that the signals or associated signing are faulty.

Signed:..... Date: .....

On behalf of: .....

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**APPLICATION MUST NOT BE TAKEN AS APPROVAL.**

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