## **WASTE SERVICES**



## **Application Form to Request an Assisted Collection**

Waste Services provide an assisted collection for residents that are elderly; have a registered medical condition or a disability and/or are unable to present their waste and recycling containers to the designated collection point.

Applications will be considered where there is no one in the property to assist with the collection.

Crews will collect, and return the container based on a risk assessment carried out for each property. If your application is successful you shall be informed of your responsibility for maintaining access for the crews to the collection point.

Clackmannanshire Council shall review assisted collections at least every 2 years to monitor whether the service is still required or not.

If you require an assisted collection, please complete the form below and return it to Waste Services. In most circumstances a visit from an officer may be required. Title Mr; Mrs; Miss; Ms; Other (delete as appropriate) Forename Surname Address Postcode Date of Birth Phone No **Email** Please state the reason you require an assisted collection: Please select which containers you have: Food Caddy Green Bin Blue Bin Grey Bin Brown Bin Currently, where are the containers stored? Front Rear Side of Garden Garden property Are there any restrictions that may cause access issues (i.e. locked gate) Yes No If Yes; please advise

Are there any steps between your property and presentation point that the bin requires to go up/down?		
Yes No		
If Yes; how many?		
Please list the names of people that permanently live in your home with you, their date of birth and relationship to you.		
Name	Date of Birth	Relationship
Telephone numbers and e-mail address		
Please provide a telephone number and/or e-mail address in case we need to contact you about your application. You do not need to give us this information but it will help us contact you quickly if we have a question about your application.		
How we will use your personal information		
Your personal information will be used to determine entitlement to an Assisted Collection and will only be held by us for as long as this service is requested by you. We may share your information with other sections of the Council in order to prevent fraud or protect public funds.		
Your declaration		
I understand that you will use the information I have provided to process my request for additional bin capacity. You may check the information with other sources within Clackmannanshire Council, in order to:		
<ul><li>make sure the information is accurate,</li><li>protect public funds and prevent fraud.</li></ul>		
I authorise Clackmannanshire Council to enter the curtilage of my property in order to check my bin contents, carry out a risk assessment and remove or exchange bins.		
I declare that the information I have given on this form is correct and complete, and that if this is found not to be the case my entitlement to additional bin capacity may be withdrawn. I will inform the Council immediately of any changes to my circumstances that may affect my entitlement.		
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Signature		Date