



### WASTE SERVICES

#### Application Form to Request Additional Wheeled Bin Capacity

Waste Services provide additional bin capacity where the request is related to a medical need that generates extra waste, there are 2 or more children in nappies or there are 6 permanent residents in the household.

Please note that no additional green bin capacity will be provided unless households clearly demonstrate that recycling services are being fully utilised.

If you require additional bin capacity, please complete the form below and return it to Waste Services. In most circumstances a visit from an officer will be required.

Title Mr; Mrs; Miss; Ms; Other \_\_\_\_\_ (delete as appropriate)

Forename \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Tel \_\_\_\_\_

Email \_\_\_\_\_

Tick a box below to indicate what colour of bin you are applying for

Green  Blue  Grey

Please tick the reason you are applying for additional capacity:

- 1.  Medical condition that generates extra waste (see over)
- 2.  Six or more permanently residing at the above address \*\*
- 3.  Two or more children using disposable nappies \*\*
- 4.  Need additional recycling space (applying for additional capacity blue or grey only)

**\*\* Note:** If you want another green bin and have ticked box 2 or 3, photocopies of birth certificates of all persons living at this address and a photocopy of a household bill must be attached and returned with this form. Failure to do so will prevent your application being processed.

If requesting an additional bin due to a medical condition, can you please provide a brief description of the medical condition and any extra waste generated

Please list the names of people that permanently live in your home with you, their date of birth and relationship to you.

Name	Date of Birth	Relationship

Do you participate in recycling?      Yes       No

Note: if you do not participate in recycling then your application will not be accepted.

If yes, what materials do you recycle and how?

**Telephone numbers and email address**

Please provide a telephone number and/or e-mail address in case we need to contact you about your application. You do not need to give us this information but it will help us contact you quickly if we have a question about your application.

**How we will use your personal information**

Your personal information will be used to determine entitlement to additional bin capacity and will only be held by us for as long as this service is requested by you. We may share your information with other sections of the Council in order to prevent fraud or protect public funds.

**Your declaration**

I understand that you will use the information I have provided to process my request for additional bin capacity. You may check the information with other sources within Clackmannanshire Council, in order to:

- make sure the information is accurate,
- protect public funds and prevent fraud.

I authorise Clackmannanshire Council to enter the curtilage of my property in order to check my bin contents and remove or exchange bins.

I declare that the information I have given on this form is correct and complete, and that if this is found not to be the case my entitlement to additional bin capacity may be withdrawn. I will inform the Council immediately of any changes to my circumstances that may affect my entitlement.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only:**

Application number: AddCap \_\_\_\_\_

Documents requested/due back by: \_\_\_\_\_

Passed to officer: \_\_\_\_\_