



MINUTES OF MEETING of the AUDIT AND SCRUTINY COMMITTEE held in Council Chambers, Kilncraigs, Alloa on THURSDAY 22 AUGUST 2024 at 9.30 AM.

PRESENT

Councillor Martha Benny
Councillor Kenneth Earle
Councillor Phil Fairlie
Councillor Ellen Forson
Councillor William Keogh (Teams)

IN ATTENDANCE

Chris Alliston, Strategic Director (Partnership & Performance)
Lee Robertson, Senior Manager, Legal and Governance (Partnership & Performance) (Clerk to the Committee)
Kevin Wells, Strategic Director (Place)
Lorraine Sanda, Strategic Director (People)
Sharon Robertson, Chief Social Work Officer (People)
Cherie Jarvie, Senior Manager, Partnership and Transformation (Partnership and Performance)
Colin Bruce, Chief Education Officer (People)
Veronica Cully, Senior Manager, Inclusion and Partnerships (People)
Adrienne Aitken, Senior Manager, ELC and Early Years (People)
Catriona Scott, Senior Manager, Secondary and Communities (People)
Robbie Stewart, Senior Manager, Sport and Leisure (People)
Scott McDonald, Senior Manager, Justice Services (People)
Johan Roddie, Senior Manager, Permanence (People)
Wendy Forrest, Head of Strategic Planning and Health Improvement, HSCP
Lesley Taylor, Principal Psychologist (People)
Melanie Moore, Committee Services, Legal and Governance (Partnership & Performance) (Minute)
Gillian White, Committee Services, Legal and Governance (Partnership & Performance)

ON TEAMS

Judi Richardson, Performance & Information Adviser (Partnership & Performance)
Derek Barr, Procurement Manager (Partnership & Performance)
Sarah McPhee, Senior Internal Auditor, Falkirk Council
Mhairi Miller, Solicitor, Legal and Governance (Partnership & Performance)

The Chair submitted her apologies for the meeting. The Vice Chair also submitted his apologies. In terms of Standing Order 9.3 as neither the Chair nor the Vice Chair were present, the members present who were eligible to vote agreed that Councillor Kenneth Earle would take the Chair.

AS(24)52 APOLOGIES

Apologies for absence were received from the Chair, Councillor Janine Rennie, the Vice Chair Denis Coyne and Councillor Quinn. Apologies were also received from the Religious Representatives George Marcinkiewicz and Rev Sang Y Cha.

AS(24)53 DECLARATIONS OF INTEREST

None.

AS(24)54 MINUTE OF AUDIT AND SCRUTINY COMMITTEE HELD ON 13 JUNE 2024

The minutes of the meeting of the Audit and Scrutiny Committee held on Thursday 13 June 2024 were submitted for approval.

Decision

The minutes of the meeting of the Audit and Scrutiny Committee held on Thursday 13 June 2024 were agreed as a correct record by the Committee and signed off by Councillor Kenneth Earle in the absence of the Chair.

AS(24)55 EXCEPTIONS FROM THE APPLICATION OF CONTRACT STANDING ORDERS

It is a requirement of Contract Standing Orders that exceptions should be reported to the next available Audit & Scrutiny Committee. The report, submitted by the Strategic Director, Partnership and Performance, provided detail on Exceptions to Contract Standing Orders submitted in the previous quarter.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Phil Fairlie. Seconded by Councillor Martha Benny.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

AS(24)56 RISK STRATEGY ANNUAL REPORT

The report, submitted by the Senior Manager, Partnership and Transformation, provided Committee with the first annual update on Clackmannanshire Council's Corporate Risk Management Strategy 2023 (Appendices A to C), as well as the quarterly update on the Corporate Risk Register (Appendix D).

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Martha Benny.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

AS(24)57 COMMUNITY WELLBEING REPORT 2023/24

The report, submitted by the Strategic Director, People, provided annual progress on the full range of People Directorate Plans for 2023/24, including the People Business Plan 2023-24.

Motion

That the Committee agrees the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Phil Fairlie.

Decision

The Committee agreed to:

1. Note, commented and challenged the contents of the report;
2. Endorse the One Plan, One Report approach and recommend to Council that this approach is further considered across other Directories and across the Council.

Action

Strategic Director, People

**AS(24)58 HSCP – CLACKMANNANSHIRE LOCALITY PERFORMANCE REPORT
HALF YEAR 2023-24**

The report, submitted by the Head of Strategic Planning and Health Improvement, highlighted the work and performance of the Clackmannanshire and Stirling Health and Social Care Partnership in relation to performance for the locality of Clackmannanshire.

Motion

That the Committee agrees the recommendations as set out in the report.

Moved by Councillor Martha Benny. Seconded by Councillor Ellen Forson.

Decision

The Committee agreed to:

1. Note, commented and challenged the report;
2. Note the performance of Clackmannanshire Locality within the Clackmannanshire & Stirling HSCP.

AS(24)59 DRAFT AUDIT & SCRUTINY COMMITTEE FORWARD PLAN 2024/25

The report, submitted by the Strategic Director, Partnership and Performance allowed Committee to consider and agree the 2024-2025 Audit and Scrutiny Committee forward plan, agree the process for Committee Members to complete a self evaluation review to inform the Committees Annual report and agree the proposed Committee training plan.

Motion

That the Committee agrees the recommendations as set out in the report.

Moved by Councillor Martha Benny. Seconded by Councillor Phil Fairlie.

Decision

The Committee agreed to:

1. Agree the draft forward plan as set out at Appendix 1;
2. Agree that Committee Members complete the online self evaluation questionnaire, Appendix 2 no later than 6 September 2024;
3. Agree that Committee Members will meet informally during September 2024 to consider the outputs of the self evaluation exercise, in order that the Committee's Annual Report can be considered at its October meeting and thereafter reported to Council.
4. Agree that the training plan, outlined in Appendix 3, initially developed as part of the 2023/2024 review, be fully implemented by Council Officers.

Action

Strategic Director, Partnership and Performance

Ends 1043hrs