



**MINUTES OF MEETING of the AUDIT AND SCRUTINY COMMITTEE held in Council
Chambers, Kilncraigs, Alloa On THURSDAY 7 MARCH 2024 at 9.30 AM.**

PRESENT

Councillor Janine Rennie (Chair)
Councillor Denis Coyne (Vice Chair)
Councillor Martha Benny
Councillor Phil Fairlie
Councillor Ellen Forson
Councillor William Keogh
Councillor Bryan Quinn

IN ATTENDANCE

Stuart Crickmar, Strategic Director (Partnership & Performance)
Lorraine Sanda, Strategic Director (People)
Chris Alliston, Senior Manager, HR & Workforce Development (Partnership & Performance)
Lee Robertson, Senior Manager, Legal and Governance (Partnership & Performance) (Clerk
to the Committee)
Pete Leonard, Strategic Director (Place)
Emma Fyvie, Senior Manager, Development (Place)
Alison Morrison, Senior Manager, Property (Place)
Andrew Buchanan, Housing Operations Manager (Place)
Gavin Wright, Team Leader, Planned Works & Compliance (Place)
Jason Ross, Auditor (Partnership & Performance)
Ali Davidson, Team Leader, Economic Development (Place)
Dawn Brisbane, Team Leader Environmental Health (Place)
Lesley Baillie, Strategy & Performance Adviser
Melanie Moore, Committee Services, Legal and Governance (Partnership & Performance)
Gillian White, Committee Services, Legal and Governance (Partnership & Performance)

ON TEAMS

Sharon Robertson, Chief Social Work Officer (People)
Derek Barr, Procurement Manager (Performance & Partnership)
Isabel Wright, Internal Audit Manager, Falkirk Council
Sarah McPhee, Senior Internal Auditor, Falkirk Council
David Williams, Interim Chief Officer, Clackmannanshire & Stirling Health and Social Care
Partnership
Ewan Murray, Chief Finance Officer, Clackmannanshire & Stirling Health and Social Care
Partnership
Iain McDonald, Senior Manager, Environment (Place)

AS(24)12 APOLOGIES

Apologies for absence were received from Councillor Kenneth Earle.

AS(24)13 DECLARATIONS OF INTEREST

None.

AS(24)14 EXCEPTIONS FROM THE APPLICATION OF CONTRACT STANDING ORDERS

It is a requirement of Contract Standing Orders that exceptions should be reported to the next available Audit and Scrutiny Committee. The purpose of the paper submitted by the Strategic Director, Partnership and Performance is to provide detail on Exceptions to Contract Standing Orders submitted in the previous quarter.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Janine Rennie. Seconded by Ellen Forson.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

AS(24)15 INTERNAL AUDIT PROGRESS REPORT

The report, submitted by the Internal Audit Manager provided an update on progress with completion of the 2023/24 Internal Audit Plan.

Motion

To agree the recommendation set out in the report.

Moved by Councillor Janine Rennie. Seconded by Councillor Ellen Forson.

Decision

The Committee agreed to note the progress being made with completion of the 2023/24 Internal Audit Plan.

AS(24)16 FINAL REVIEW OF 2021/23 PLACE BUSINESS PLAN

Council approved the current business plan for Place on 30 November 2023. The report, submitted by the Strategic Director, Place, provided the Committee with a final review of the previous Place Business Plan which covered the period 2021-23 and which was agreed in September 2021.

Pete Leonard, Strategic Director, Place advised Committee that on item PLC 213 101 on page 33 that the Final report including Action Plan is scheduled to go to Council on 21 March 2024, but it will now take a few months more before going to Council. Councillor Coyne asked about information on page 36 regarding PSN compliant before 31 March 2023 and was advised that it should be 2024 and not 2023.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Janine Rennie. Seconded by Councillor Denis Coyne.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

AS(24)17 COMMUNITY EMPOWERMENT ACT ANNUAL REPORT (COMMUNITY ASSET TRANSFER AND PARTICIPATION REQUESTS)

The Council is required under the terms of the Community Empowerment Act (Scotland) 2015 to produce an annual report on Community Asset Transfer Requests and Participation Requests. The report, submitted by the Strategic Director, Place, detailed the activities for the Council for the reporting year 1 April 2022 – 31 March 2023.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Janine Rennie. Seconded by Councillor Ellen Forson.

Decision

Having challenged and commented on the report, the Committee agreed to note the contents of the report and accompanying appendices.

AS(24)18 ENVIRONMENTAL HEALTH OFFICIAL FOOD CONTROL PROGRESS REPORT

The report, submitted by the Strategic Director, Place, presented an overview of the progress the Council's Official Food Control Service Plan, April 2023 to March 2024 (appendix 1), submitted to Food Standards Scotland for review in June 2023.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Janine Rennie. Seconded by Councillor Denis Coyne.

Decision

Having challenged the performance of the Council's food law regulation service and commented on the report, the Committee agreed to note the report.

AS(24)19 LOCAL EMPLOYABILITY PERFORMAMANCE

The report, submitted by the Strategic Director, Place, presented to Committee an overview of the work of the Economic Development team within the Council in terms of in-house delivery, commissioning and performance of local employability support, and the ongoing role of the Local Employability partnership which is chaired by Clackmannanshire Council (Economic Development team) for the year 2023/24.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Janine Rennie. Seconded by Ellen Forson.

Decision

Having commented on the performance of the Council's Economic Development team in the delivery and performance of local employability services, the Committee agreed to note the report.

Ends 1120hrs

