



MINUTES OF MEETING of the AUDIT AND SCRUTINY COMMITTEE held in Council Chambers, Kilncraigs, Alloa on THURSDAY 15 JUNE 2023 at 9.30 AM.

PRESENT

Councillor Denis Coyne (Vice Chair) (Chair)
Councillor Martha Benny
Councillor Kenneth Earle
Councillor Phil Fairlie
Councillor William Keogh
Councillor Jane McTaggart (S)

Religious Representative:

Mr George Marcinkiewicz, representing the Catholic Church

IN ATTENDANCE

Nikki Bridle, Chief Executive
Pete Leonard, Strategic Director (Place)
Colin Bruce, Chief Education Officer (People)
Chris Alliston, Senior Manager, HR & Workforce Development (Partnership & Performance)
Emma Fyvie, Senior Manager, Development (Place)
Cherie Jarvie, Senior Manager, Partnership & Transformation (Partnership & Performance)
Murray Sharp, Senior Manager (Housing) (Place)
Derek Barr, Procurement Manager (Performance & Partnership)
Andrew Buchanan, Team Leader (Business Improvement)
Elizabeth Hutcheon, Management Accountancy Team Leader (Partnership & Performance)
Pat Kenny, External Auditor, Deloitte (Item 4)
Lee Robertson, Senior Manager, Legal and Governance (Partnership & Performance)
Heather Buchanan, Solicitor, Legal and Governance (Partnership & Performance) (Clerk to the Committee)
Melanie Moore, Committee Services, Legal and Governance (Partnership & Performance)

ON TEAMS

Sharon Robertson, Chief Social Work Officer (People)
Isabel Wright, Internal Audit Manager (Partnership and Performance)
Iain McDonald, Senior Manager, Environment (Place)
Judi Richardson, Performance & Information Adviser (Partnership & Performance)
Ewan Murray, Chief Finance Officer, Clackmannanshire & Stirling Health and Social Care Partnership
Gordon MacLachlan, Team Leader, Road, Waste and Street Lighting (Place)

In the absence of the Chair, Councillor Denis Coyne as Vice Chair chaired the meeting.

AS(23)21 APOLOGIES

Apologies for absence were received from Councillor Ellen Forson, Councillor Bryan Quinn, Councillor Janine Rennie, Religious Representatives Rev Sang Y Cha and Rev David Jess. Councillor Jane McTaggart was in attendance today as substitute for Councillor Ellen Forson.

AS(23)22 DECLARATIONS OF INTEREST

None.

AS(23)23 MINUTE OF AUDIT AND SCRUTINY COMMITTEE HELD ON 20 APRIL 2023

The minutes of the meeting of the Audit and Scrutiny Committee held on Thursday 20 April 2023 were submitted for approval.

Decision

The minutes of the meeting of the Audit and Scrutiny Committee held on Thursday 20 April 2023 were agreed as a correct record by the Committee and signed off by the Vice Chair.

AS(23)24 2022/23 EXTERNAL AUDIT PLANNING REPORT

A report, submitted by the Chief Finance Officer, presented the External Audit Planning Report (Appendix A) which sets out the planned audit activity by the Council's External Auditors – Deloitte, in respect of the audit of the 2022/23 draft annual accounts and wider audit activity including Best Value.

Motion

That the Committee agrees the recommendations as set out in the report.

Moved by Councillor Denis Coyne. Seconded by Councillor Phil Fairlie.

Decision

The Committee agreed to:

1. Comment and note the proposed external audit plan for the audit of the 2022/23 draft annual accounts, and
2. Note the timetable for presentation of the Annual Report and sign off the Final Audited Accounts (table 1).

AS(23)25 EXCEPTIONS FROM THE APPLICATION OF CONTRACT STANDING ORDERS

It is a requirement of Contract Standing Orders that exceptions should be reported to the next available Audit Committee. The purpose of the paper submitted by the Strategic Director, Partnership and Performance is to provide detail on Exceptions to Contract Standing Orders submitted in the previous quarter.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Denis Coyne. Seconded by Councillor Kenneth Earle.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

AS(23)26 BUSINESS PLAN REVIEW 2021/23

The report, submitted by the Strategic Director, Place, provided the Committee with an update on the Place Business Plan 2021-23 which was agreed in August 2021.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Denis Coyne. Seconded by Councillor Kenneth Earle.

Decision

Having challenged and commented on the report, the Committee agreed to note the report.

**AS(23)27 COMMUNITY LEARNING AND DEVELOPMENT PARTNERSHIP –
ANNUAL REPORT**

The report, submitted by the Senior Manager/Team Leader which presented the Committee with the Community Learning and Development Partnership Annual Report.

Motion

That the Committee agrees the recommendation as set out in the report.

Moved by Councillor Denis Coyne. Seconded by Councillor Martha Benny.

Decision

The Committee agreed to note the key strengths and areas for improvement recording within the report and provide challenge and comment on the contents of this report.

Ends 1055 hrs

