
Report to Audit & Scrutiny Committee

Date of Meeting: 25 August 2022

Subject: Audit & Scrutiny Committee Forward Plan 2022/23

Report by: Strategic Director, Partnership & Performance

1.0 Purpose

- 1.1. The purpose of this report is to present a forward plan for Audit & Scrutiny Committee.

2.0 Recommendations

- 2.1. It is recommended that Committee:
- 2.2. endorse the forward plan as set out at Appendix 1, subject to it being approved by Council;

3.0 Considerations

- 3.1. This report outlines a schedule of reports (Appendix 1) for Scrutiny & Audit Committee up to June 2023. The Forward Plan reflects the remit of Audit & Scrutiny Committee as approved by Council in May 2022..
- 3.2. Whilst the Plan covers the Committee's core remit, it should be noted that it may vary during the course of the year to accommodate unanticipated developments.
- 3.3. There are no financial implications arising from this report.

4.0 Sustainability Implications

- 4.1. There are no sustainability implications arising from this report.

5.0 Resource Implications

5.1. Financial Details

- 5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate.

Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. *Staffing – there are no staff implications arising from this report.*

6.0 Exempt Reports

6.1. Is this report exempt? No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

- Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all
- Our families; children and young people will have the best possible start in life
- Women and girls will be confident and aspirational, and achieve their full potential
- Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? An EQIA is not applicable in this context.

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1 – Audit Committee Forward Plan 2021/22

11.0 Background Papers

11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at

which the report is considered)


Yes (please list the documents below)

- The Council's Decision-Making Framework and Special Responsibility Allowances, Report to Council 25 May 2022.

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Stuart Crickmar	Strategic Director	2127

Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Strategic Director	

Audit and Scrutiny Committee Forward Plan from August 2022

Date of Meeting	Title of Report	Lead Officer/Service
Cycle One 25 th August 2022	Scrutiny - People	
	Audit and Scrutiny Forward Plan	S Crickmar (P&P)
	People Year End Business Plan Report 2021/22	L Sanda (People)
	National Improvement Framework Report	C Scott (People)
	Staff Engagement Results 2021/22	C Alliston (P&P)
	Local Child Poverty Action Report	L Sanda/C Jarvie (People and P&P)
	Audit	
	Internal Audit Assurance Report 2021/22	I Wright (Internal Audit)
	Corporate Risk and Internal/External Update	L Robertson (P&P)
	Corporate Plan – Annual Report	L Robertson (P&P)
	Exceptions to Contract Standing Orders	L Sim (P&P)
	Internal Audit Charter Report	I Wright (Internal Audit)
Cycle Two 27 th October 2022	Scrutiny - Partnership	
	Police Year End Report 2021/22	Local Police Commander (Police)
	Fire Year End Report 2021/22	Local Fire Commander (Fire)
	Partnership and Performance Year End Business Plan Report 2021/22	S Crickmar (P&P)
	Chief Social Work Officer Report	S Robertson (P&P)
	Children's Services Annual Report	L Sanda (P&P)
	Audit	
	June Financial Outturn	L Sim (P&P)
	Annual Complaints Report	L Robertson (P&P)
	Internal Audit Planning Report	I Wright (Internal Audit)
	Internal / External Audit Actions – Progress Report	L Robertson (P&P)
	Health and Safety Annual Report	L Robertson (P&P)
	Procurement Annual Report and Procurement Strategy Corporate	L Sim (P&P)
	Risk and Internal/External Update	L Robertson (P&P)
Exceptions to Contract Standing Orders	L Sim (P&P)	
Clackmannanshire Council – HB Performance Audit	L Sim (P&P)	
Cycle Three 15 th December 2022	Scrutiny - Place	
	Place Year End Business Plan	P Leonard (Place)
	Audit	
	Corporate Risk and Internal/External Update	L Robertson (P&P)
	Exceptions to Contract Standing Orders	L Sim (P&P)
Cycle Four 9 th February 2023	Scrutiny – People	
	People Business Plan Half Year Report	L Sanda (People)
	Audit	
	Corporate Risk and Internal/External Update	L Robertson (P&P)
Annual Fraud Update	L Robertson (P&P)	

	Maximising Attendance and Employee Wellbeing Annual Report	C Alliston (P&P)
	Internal Audit Updates (as needed)	I Wright (Internal Audit)
Cycle Five 20 th April 2023	Scrutiny – Partnership	
	Police Half Year Report 2022/23	Local Police Commander (Police)
	Fire Half Year Report 2022/23	Local Fire Commander (Fire)
	Staff Engagement Results	C Alliston (P&P)
	Partnership and Performance Half Year Business Plan Report	S Crickmar (P&P)
	Customer Contact Policy	C Jarvie (P&P)
	Audit	
	Cyber Security Update	C Jarvie (P&P)
	Internal Audit Updates (as needed)	I Wright (Internal Audit)
	December Outturns	L Sim (P&P)
Cycle Six 15 th June 2023	Scrutiny – Place	
	Place Half Year Business Plan Report	P Leonard (Place)
	Audit	
	Corporate Plan Update/Local Government Benchmarking Framework	L Robertson (P&P)
	Internal Audit Updates (as needed)	I Wright (Internal Audit)
	Corporate Risk and Internal/External Update	L Robertson (P&P)
	Year End Outturns	L Sim (P&P)
	Building Security Update	P Leonard (Place)
Local Government in Scotland – Accounts Commission Report	S Crickmar (P&P)	