



REPORT

City Region Deal Joint Committee – 31 October 2024

Agenda Item 6.6

PROPOSED SCHEDULE OF JOINT COMMITTEE MEETINGS FOR 2025 - 2026

Executive summary

This report advises the Joint Committee that the current schedule of Joint Committee meetings will end with the meeting scheduled to take place on 27 March 2025. After the March meeting, the Chair of the Joint Committee will revert to Stirling Council in line with the Joint Committee Standing Orders. This report asks Joint Committee to agree to a proposed draft schedule of meetings for the 2025 - 2026 term when Stirling Council has the Chair.

Lee Robertson, Senior Manager, Legal and Governance, Clackmannanshire Council

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Recommendations

Joint Committee is asked to agree to the proposed schedule of meetings for 2025 - 2026 as set out at paragraph 1.4 of this report.

Legal & Risk Implications and Mitigation

It is beneficial to have an agreed schedule of Joint Committee meetings to ensure there is no delay or disruption to the progress of planning, agreeing and implementing projects under the City Region Deal. CRD Joint Committee Standing Orders require that a meeting takes place at least once every three months (SO24).

Background

The current schedule of meetings for the City Region Deal Joint Committee will end with the meeting scheduled to take place on 27 March 2025. A new schedule of meetings for the 2025 - 2026 period requires to be agreed by Joint Committee to allow for effective planning and delivery of City Region Deal projects.

Considerations

- 1.1 Standing Order 25 of the Joint Committee Standing Orders states that the Joint Committee will approve a schedule of meetings.
- 1.2 Under the Standing Orders, the Chair of the City Region Deal Joint Committee will alternate between Stirling Council and Clackmannanshire Council on a yearly basis (SO12). The Joint Committee is required to meet at least once every three months and will be clerked and facilitated by Officers from the Local Authority which has the Chair at that time (SO24).
- 1.3 Clackmannanshire Council's current term as Chair will end with the final meeting of the current schedule, on 27 March 2025. The Joint Committee requires to agree a new schedule of meetings for the period of Stirling Council's term as Chair from April 2025 to March 2026.
- 1.4 It is proposed that four meetings dates for the 2025 – 2026 term are agreed as follows:-
 - **Thursday 19 June 2025, 2.30pm**
 - **Thursday 18 September 2025, 2.30pm**
 - **Thursday 15 January 2026, 2.30pm**
 - **Thursday 26 March 2026, 2.30pm**
- 1.5 A schedule of associated agenda-setting dates and report submission deadlines based on the above Committee meeting dates is attached at Appendix 1 for information.

Resource Implications

Financial Details

The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. n/a

Finance Officers have been consulted and have agreed the financial implications as set out in the report. n/a

Staffing

The full implications on staffing are set out in the report. n/a

Exempt Reports

Is this report exempt? No

Equalities Impact

Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations? No

Legality

It has been confirmed that in adopting the recommendations contained in this report, the Joint Committee is acting within its legal powers. Yes

Sustainability and Environmental

It has been confirmed that sustainability and environmental issues have been considered within the report. n

Policy Implications

None.

Consultations

Consultation on the proposed schedule of meetings has taken place with the City Region Deal Regional Project Management Office (RPMO) and colleagues at Stirling Council, Clackmannanshire Council and the University of Stirling.

Background Papers

1. Stirling and Clackmannanshire City Region Deal Joint Committee Standing Orders (current version effective from and including 27 July 2022).

Appendices

Appendix 1 – draft schedule of dates/deadlines based on proposed Joint Committee meeting dates.

Approved by:

Lee Robertson, Senior Manager, Legal and Governance, Clackmannanshire Council 18 September 2024



Stirling and Clackmannanshire City Region Deal Joint Committee – Programme of Meetings (with Deadlines) 2025-2026

Joint Committee Agenda Setting Deadline for reports (12 noon)	Joint Committee Agenda Setting (circulated by email only)	Joint Committee Agenda Setting Date (2.30pm to 3.00pm)	Joint Committee Deadline for reports (12 noon)	Joint Committee Agenda (circulated by email only)	Joint Committee Meeting (2.30pm to 4.30pm)
28 May 2025	30 May 2025	5 June 2025	11 June 2025	13 June 2025	Thursday 19 June 2025
27 August 2025	29 August 2025	4 September 2025	10 September 2025	12 September 2025	Thursday 18 September 2025
10 December 2025	12 December 2025	18 December 2025	7 January 2026	9 January 2026	Thursday 15 January 2026
4 March 2026	6 March 2026	12 March 2026	18 March 2026	20 March 2026	Thursday 26 March 2026

