



**MINUTES OF MEETING of the PLACE COMMITTEE held via MS TEAMS at 9.30 am on  
THURSDAY 9 SEPTEMBER 2021 at 9.30 am.**

**PRESENT**

Councillor Craig Holden (Convenor)  
Councillor Donald Balsillie  
Councillor Denis Coyne  
Councillor Kenneth Earle  
Councillor Darren Lee  
Councillor Jane McTaggart  
Councillor Derek Stewart

**IN ATTENDANCE**

Pete Leonard, Strategic Director (Place)  
Murray Sharp, Senior Manager, Housing (Place)  
Emma Fyvie, Senior Manager (Development)  
Iain McDonald, Senior Manager, Environment (Place)  
Kate Fleming, Senior Housing Strategy Officer (Place)  
Andrew Crawford, Team Leader, Environmental Health  
Lorraine Sanda, Strategic Director (People)  
Lindsay Sim, Chief Finance Officer, (Partnership & Performance)  
Elizabeth Hutcheon, Management Accountancy Team Leader  
Craig Dickson, Accountant  
Donna Tierney, Accountant  
Saul Milne, Solicitor, Legal and Governance (Partnership & Performance)  
Lee Robertson, Solicitor, Legal and Governance (Partnership & Performance) (Clerk to the  
Committee)  
Melanie Moore, Committee Services, Legal and Governance (Partnership & Performance)

June Anderson, Chair of Clackmannanshire Tenants and Residents Federation was also in  
attendance as an observer.

**PLC(21)13 APOLOGIES**

Apologies were submitted by Councillor Tina Murphy.

**PLC(21)14 DECLARATIONS OF INTEREST**

None.

**PLC(21)15 MINUTE OF SPECIAL MEETING OF THE PLACE COMMITTEE HELD ON  
20 MAY 2021**

The minute of the meeting of the Place Committee held on Thursday 20 May 2021 were  
submitted for approval.

**Decision**

The Minutes of the meeting of the Place Committee held on Thursday 20 May 2021 were  
agreed as a correct record and signed by the Convenor.

**PLC(21)16 FINANCIAL PERFORMANCE 2021/22 – JUNE OUTTURN**

The report, submitted by the Chief Finance Officer, provided an update on the financial performance for the Place Division of the Council in respect of revenue spend for General Fund and revenue and capital spend for Housing Revenue Account (HRA) for the current financial year 2020/21. This was based on forecast information at June 2021. General Fund Capital expenditure will be reported to the Audit Committee on 30 September 2021 as part of the overall Council's financial performance report.

**Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Kenneth Earle.

**Decision**

Having commented on and challenged the report, the Committee agreed to note:

1. the forecast General Fund revenue underspend relating to the Place Division for the year of £(0.056)m;
2. the Housing Revenue Account forecasted revenue overspend of £0.118m;
3. the Housing Revenue Account Capital spend forecast on budget of which £2.501m is carried forward to 2021/22, and
4. the forecasted delivery of planned savings in the year of 96.8%.

**PLC(21)17 BUSINESS PLAN REVIEW 2021/23**

This report, submitted by the Strategic Director (Place), presented to Committee the Place Business Plans for 2021 to 2023 for consideration.

**Motion**

That the Committee agrees the recommendation set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Denis Coyne.

**Decision**

Having commented on and challenged the report, the Committee agreed to note the report.

**PLC(21)18 FOOD CONTROL SERVICE PLAN END OF YEAR REPORT 2020-21 AND  
AUDIT ASSURANCE INFORMATION GATHERING EXERCISE COVID19  
CONTINGENCY MEASURES FOR DELIVERY OF OFFICIALS CONTROLS  
2021**

This report, submitted by the Strategic Director (Place), provided Committee with an update on Food Safety at a national and local level, and also sought approval of the Council's Food Control Service Plan End of Year Report 2020-21 and note the content of the Covid-19 Audit Assurance Information Gathering Exercise 2021 submitted by the Food Standards Agency in April 2021.

### **Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Jane McTaggart.

### **Decision**

The Committee agreed to:

1. note the change in the Food Standards Agency procedures for the year 2020-21;
2. approve the Food Control Service Plan End of Year Report 2020-21; and
3. note the content of the Covid-19 Audit Assurance Information Gathering Exercise.

### **Action**

Strategic Director (Place)

## **PLC(21)19 AFFORDABLE HOUSING UPDATE**

This report, submitted by the Strategic Director (Place), provided an update to the Committee on the affordable housing programme and highlights the risks arising from the high cost of development in the current climate. The report sought consideration on closing the funding gap for the Primrose Street Development and updated on the regeneration site at Englelen Drive, Alloa.

### **Motion**

That the Committee agrees the recommendations set out in the report.

Moved by Councillor Craig Holden. Seconded by Councillor Jane McTaggart.

### **Decision**

The Committee agreed to:

1. note the progress of the affordable housing programme and progress on spend to the year end 2021/22;
2. approve to council the funding mix for Primrose Street, Alloa as stated at 6.2, including use of the approved HRA reserve;
3. approve to council the funding for the demolition of the blocks at 12-26 and 28-38 Englelen Drive, Alloa; and
4. Having commented on and challenged the report, the Committee agreed to note the remainder of the report.

### **Action**

Strategic Director (Place)

The Committee congratulated June Anderson on her title British Empire Medal (BEM) for Services to Tenants Rights.

Ends 10:00 hrs

