

Licensing Board



Clackmannanshire
Council

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Licensing (Scotland) Act 2005, Section 29 Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

Tesco Alloa Extra - 2040
Auld Brig Road
Alloa
Central
FK10 1EG

Premises Licence Number: CC0076

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.



Tesco Stores Limited

Tesco House, Shire Park, Kestrel Way, Welwyn Garden City, AL7 1GA

[REDACTED]

[REDACTED]

DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

Variation to the information contained within the operating plan within the licence:

- Varying the statement in Question 5(f) (any other activities) contained within the Operating Plan, to the following: "The premises may trade in the sale of products other than alcohol like food, including hot food and drinks, nonfood items, and other household goods (groceries) within and outwith core licensed hours and may also provide ancillary consumer services up to 24-hours a day. These services may be provided at the premises or through an online customer delivery/collection service subject to consumer demand and the grant of any necessary statutory consents where required."
- Varying the approved capacity in Question 7 (Capacity of Premises) from 293.33 M2 to 294.45 M2 following a variation to the approved layout plan contained within the licence. (See below).

Variation to the layout plan contained within the licence:

- There is a variation to the approved internal layout of the premises as per the latest drawing deposited with the Licensing Authority (enclosed with the application).
- This results in a slight increase of Q7 off sales capacity of the premises from 293.33 M2 to 294.45 M2 due to a remerchandising of the alcohol display section. There are also sundry changes around the internal layout of the premises in relation to new checkouts, and aisle configuration following a refurbishment.

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan Contained in the Licence?

YES

If Yes Please Complete and submit New Operating Plan to include the Proposed Variations.

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LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

YES

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

N/a

PREMISES MANAGER

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager. Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

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N/a

If only the existing Premises Manager's Personal Details have Changed
Please Provide details

N/a

If there is a Change of Premises Manager Please Provide the following:-.

Name and Address of the Proposed Premises Manager

N/a

Date and Place of Birth of the Proposed Premises Manager

N/a

Email Address and Telephone Number of the Proposed Premises Manager

N/a

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Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence
N/a		

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

N/a

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

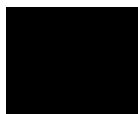
N/a

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature:



Print: James Skinner

Date: 11/06/2025

Capacity: Licensing Executive

- Duly Authorised Agent for and on behalf of Tesco Stores Limited.

Telephone Number and Email Address of Signatory:



Correspondance Address:

FAO: Tesco Licensing Team
Pear Building, Floor 2,
Shire Park, Kestrel Way
Welwyn Garden City
AL7 1GA

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Council**

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*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request.

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	✓
Application signed/dated	✓
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	✓
New Operating Plan Enclosed	✓
New Layout Plan Enclosed	✓

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

1(a) Will alcohol be sold for consumption solely ON the premises?	NO
1(b) Will alcohol be sold for consumption solely OFF the premises?	YES
1(c) Will alcohol be sold for consumption both ON and OFF the premises?	NO
*Delete as appropriate	

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
Monday	N/a	N/a
Tuesday	N/a	N/a
Wednesday	N/a	N/a
Thursday	N/a	N/a
Friday	N/a	N/a
Saturday	N/a	N/a
Sunday	N/a	N/a

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
<i>Monday</i>	10:00	22:00
<i>Tuesday</i>	10:00	22:00
<i>Wednesday</i>	10:00	22:00
<i>Thursday</i>	10:00	22:00
<i>Friday</i>	10:00	22:00
<i>Saturday</i>	10:00	22:00
<i>Sunday</i>	10:00	22:00

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	NO
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**If YES – provide details*

N/a

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	NO	NO	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including</i> <i>Weddings,</i> <i>funerals,</i> <i>birthdays,</i> <i>retirements etc.</i>	NO	NO	NO
<i>Club or other group meetings etc.</i>	NO	NO	NO
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music – see 5(g)</i>	YES	YES	YES

<i>Live performances – see 5(g)</i>	NO	NO	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	NO	NO	NO
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	NO	NO	NO
5(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

Restaurant (café) facilities will be provided both during and outwith core licensed hours.

Recorded background music may be provided both during and outwith core licensed hours.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

The premises may trade in the sale of products other than alcohol like food, including hot food and drinks, non-food items, and other household goods (groceries) within and

outwith core licensed hours and may also provide ancillary consumer services up to 24-hours a day. These services may be provided at the premises or through an online customer delivery/collection service subject to consumer demand and the grant of any necessary statutory consents where required.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	YES/NO*
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When fully occupied, are there likely to be more customers standing than seated?	YES/NO*
*Delete as appropriate	

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES/NO*
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

N/a

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

N/a

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

N/a

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

N/a

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

Off Sales – 294.45 M2

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

Miss. Heather Fraser

8(b) Date of birth

[REDACTED]

8(c) Contact address and Telephone No

[REDACTED]

8(d) Email address

[REDACTED]

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
08 Jun 2022	City of Edinburgh	474180

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant, please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature: James Skinner

Date: Wednesday, 11 June 2025

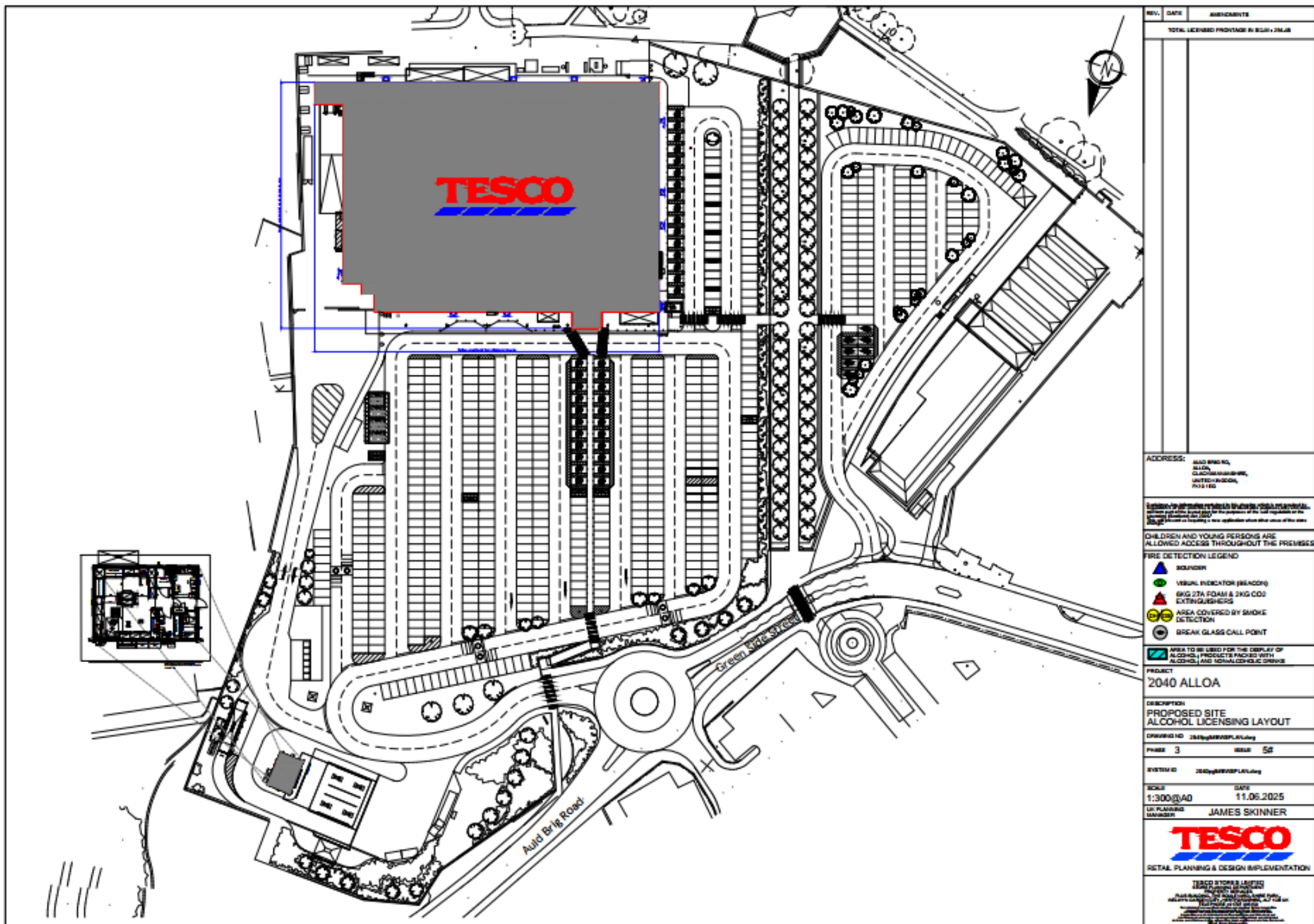
Capacity: Duly authorised agent for and on behalf of Tesco Stores Limited.

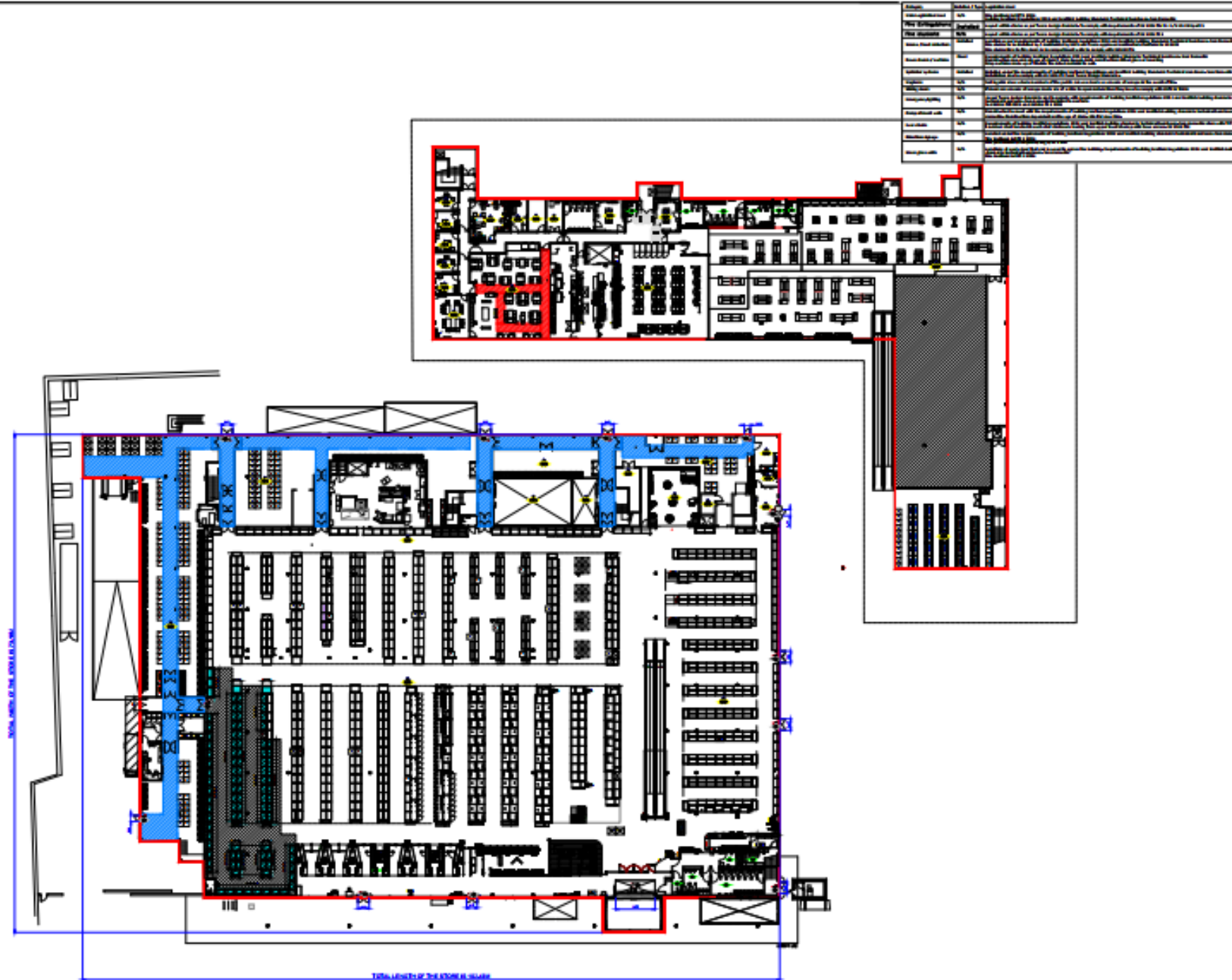
Telephone number and email address of signatory:

██

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.





REV.	DATE	REVISIONS
		TOTAL LICENSED PROVISION IN SQM = 216.18
<p>ADDRESS: 1450 KING RD, ALLOA, CLACKMANSBURGH, UNITED KINGDOM, FK10 1EG</p> <p>Children and young persons are allowed access throughout the premises</p> <p>FIRE DETECTION LEGEND</p> <ul style="list-style-type: none"> SOUNDER VISUAL INDICATOR (BEACON) 6KG 27A FOAM & 3KG CO2 EXTINGUISHERS AREA COVERED BY SMOKE DETECTION BREAK GLASS CALL POINT AREA TO BE USED FOR THE DISPLAY OF ALCOHOL PRODUCTS PACKED WITH ALCOHOL AND NON-ALCOHOLIC DRINKS <p>PROJECT: 2040 ALLOA</p> <p>DESCRIPTION: PROPOSED RETAIL ALCOHOL LICENSING LAYOUT</p> <p>DRAWING NO: 2040gR0000PLAN.dwg</p> <p>PHASE: 3 ISSUE: 56</p> <p>SYSTEM ID: 2040gR0000PLAN.dwg</p> <p>SCALE: 1:200@A0 DATE: 11.05.2025</p> <p>UPDATER: JAMES SKINNER</p> <p>TESCO</p> <p>RETAIL PLANNING & DESIGN IMPLEMENTATION</p> <p>TESCO STORES LIMITED PO BOX 261 100 BRISTOL ROAD BIRMINGHAM B2 4BN UNITED KINGDOM</p>		



Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB

Telephone: 01259 450000

Memo

To:	The Clerk to the Licensing Board Kilncraigs Greenside Street Alloa FK10 1EB	From:	Paul Fair Licensing Standards Officer
		Extension:	2091
		Email:	pfair@clacks.gov.uk
		Our Ref:	PF/LSO/NPL/REP/CC0076
		Your Ref:	
		Date:	18 November, 2025

Subject: **Licensing (Scotland) Act, 2005. Section 29**
Application for a Non Minor Variation
Tesco Alloa Extra - CC0076
Auld Brig Road, Alloa, Clackmannanshire, FK10 1EG

1. Having considered the content of the application I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined is an application for a non-minor variation.
3. There are two matters to be considered on the application
 - a. The update to the Operating Plan
 - b. The update to the layout plan to increase the Alcohol display area
4. I have no concerns about the increase in the alcohol display area which amounts to a very small increase of .7m².
5. The only other matter of significance connected to this application is that the answer to Question 5(f) indicates that the premises would offer home delivery of food, groceries and alcohol.
6. The Clackmannanshire Licensing Board Statement of Licensing Policy 2023-2028 (the Policy) confirms at page 19 that the Board will require all premises seeking to make home deliveries of alcohol to have this specified on their operating plan.
7. The Policy goes on to indicate that home delivery of alcohol should be robustly managed and is likely to attract additional local conditions where the Licensing Board think it is necessary and expedient for the purposes of the licensing objectives.
8. In this case, I would suggest that to support compliance with the licensing objectives contained within the Licensing (Scotland) Act, 2005, that if the Board decide to grant the licence they should apply additional local conditions of the type suggested in the Policy.
9. At **Appendix A** I have drafted proposed conditions for the benefit of the Licensing Board that I believe will adequately address the common concerns that surround the home delivery of alcohol.

10. I would suggest that these proposed conditions are necessary and expedient for the purposes of the licensing objectives.
11. Those concerns are deliveries being made to under age persons, or to persons who are drunk or at serious risk of harm from drinking alcohol, and deliveries being made by untrained individuals, or by couriers that do not have robust age verification measures in place.
12. I have no further concerns about the application.

[REDACTED]

Licensing Standards Officer.

Appendix A - Draft Local Conditions - Home Delivery Of Alcohol

1. A written Age Verification Policy (AVP) must be kept and applied to all sales of alcohol for delivery to any place off the premises. This AVP must set out the steps that are to be taken to establish the age of a person attempting to take delivery of alcohol ("the customer") if it appears to the person making delivery of the alcohol that the customer appears to be less than 25 years of age (or such older age as may be specified in the policy).
2. Information must be provided to customers whether online or in store that Alcohol will only be left at the delivery address with a person who can prove that they are over 18 years of age.
3. Premises Licence holders must ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training in the content and application of the Age Verification Policy to be applied to all deliveries.
4. A record of all persons trained in relation to the Age Verification Policy will be made available from the premises and made available to the Licensing Standards Officer and any Constable of Police Scotland.
5. A copy of the training record referred to in No 4 above should be supplied to delivery agent on completion of the training
6. Licence holders will ensure that all persons involved in the delivery of alcohol from the premises have received appropriate training to ensure that deliveries of alcohol are not made to persons who are or appear to be drunk.
7. Licence holders using Royal Mail, a private postal service, a courier service or independent delivery drivers will ensure that only an age verified delivery option is utilised that requires any package containing alcohol to be left with an adult over 18 at the specified delivery address and at no other place.
8. The premises licence holder will ensure that records of all alcohol deliveries are made available from the premises and that those records contain the following information, the forename and surname of the purchaser, the delivery address, the quantity and type of alcohol delivered and the purchase price.
9. All records, electronic or written, made in relation to the delivery of alcohol will be made available from the premises for at least 12 months and will be made available on demand to a

Licensing Standards Officer for the area where the premises are located or to a Constable of Police Scotland.

05/11/2025

Your Ref: NMV - Tesco
Our Ref: 967278

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB



Roddy Irvine
Chief Superintendent
Divisional Commander

Forth Valley Division Headquarters
Randolphfield
St Ninian's Road
Stirling
FK8 2HD

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE
TESCO EXTRA
TESCO EXTRA, AULD BRIG ROAD, ALLOA, CLACKMANNANSHIRE, FK10 1EG.
TESCO STORES LTD (HEAD OFFICE)**

I refer to the above variation of a premises licence in terms of Section 29(5) of the Licensing (Scotland) Act 2005.

The variation requested consists of:

Variation to the information contained within the operating plan within the licence:

- Varying the statement in Question 5(f) (any other activities) contained within the Operating Plan, to the following: "The premises may trade in the sale of products other than alcohol like food, including hot food and drinks, nonfood items, and other household goods (groceries) within and outwith core licensed hours and may also provide ancillary consumer services up to 24-hours a day. These services may be provided at the premises or through an online customer delivery/collection service subject to consumer demand and the grant of any necessary statutory consents where required."
- Varying the approved capacity in Question 7 (Capacity of Premises) from 293.33 M2 to 294.45 M2 following a variation to the approved layout plan contained within the licence. (See below).

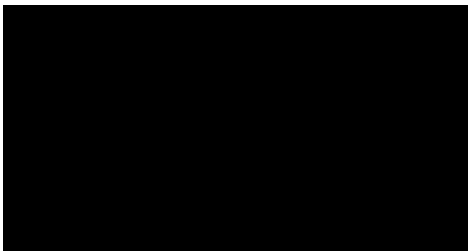
Variation to the layout plan contained within the licence:

- There is a variation to the approved internal layout of the premises as per the latest drawing deposited with the Licensing Authority (enclosed with the application).
 - This results in a slight increase of Q7 off sales capacity of the premises from 293.33 M2 to 294.45 M2 due to a remerchandising of the alcohol display section.
- There are also sundry changes around the internal layout of the premises in relation to new checkouts, and aisle configuration following a refurbishment.

In terms of Section 29(5) this request can be considered a variation.

I have no adverse comment to make regarding the variation proposed.

Yours faithfully



Roddy Irvine
Chief Superintendent
Divisional Commander

For enquiries, please contact the Licensing Department on

