

Licensing Board



**Clackmannanshire
Council**

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Licensing (Scotland) Act 2005, Section 29 Application for Variation of Premises Licence

To:

Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB

If you are Completing this Form by Hand, Please Write Legibly in Block Capitals using **BLACK INK**. Please Ensure the Completed Application is Signed by the Applicant, Dated and Returned to the Above Address along with the Fee and the Original Licence or a Statement of Reasons as to why the Original Licence Cannot be Produced.

APPLICANT INFORMATION

Question 1

Name, Address, Postcode and Licence Number of Premises.

CC040

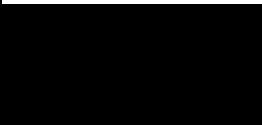
Woolpack Inn
1 Glassford Square
Tillicoultry
FK13 6AU

Question 2

Full Name, Address, Postcode, Telephone Number and Email Address of the Current Licensee or the Applicant if Different.



Andrew Michie



DETAILS OF VARIATION

Question 3

Brief Details of Variation (Continue on Separate Sheet if Necessary)

Change first floor function room into radio station with staff area
remove other activities from first floor ADD IN THEATRE EG COMEDIANS /MAGICIANS

Change premises licence description by removal of
reference to first floor function room and restrict column 4 activities

Original description - Free standing building with private flat above.
Premises are located on the corner
of Glassford Square and Upper Mill Street.
The public house consists of a public
bar with lounge area on a raised level there is a small function room.
On the first floor there is a function room

New description:
Premises are a ground floor public house with radio station
located on first floor situated in heart of Tillicoultrie
on corner of
Glassford Square and Upper Mill Street

OPERATING PLAN

Question 4

Do you Propose to Vary any of the Information Within the Operating Plan
Contained in the Licence?

YES/~~NO~~

If Yes Please Complete and submit New Operating Plan to include the
Proposed Variations.

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LAYOUT PLAN

Question 5

Do you Propose a Variation to the Layout Plan Contained in the Licence?

YES/~~NO~~

If Yes Please Supply **6 Copies** of the New Layout Plan Conforming to Paragraph 5 of The Premises Licence (Scotland) Regulations 2007.

CONDITIONS

Question 6

Do you propose a variation to any of the conditions to which the licence is subject?

~~YES~~/NO

If Yes please give details of the proposed variation below

Please Note That You Cannot Vary any Condition Which Is on Your Licence By Virtue Of Section 27(1) Of The Licensing (Scotland) Act, 2005 (Mandatory Conditions).

PREMISES MANAGER n/a

Question 7

If you Propose to Vary the Information Contained in the Licence Relating to the Premises Manager . Please Provide the following information.

Name, Address and Personal Licence Details (Number and Issuing Board) of the Existing Premises Manager

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If only the existing Premises Manager's Personal Details have Changed
Please Provide details

If there is a Change of Premises Manager Please Provide the following:-.

Name and Address of the Proposed Premises Manager

Date and Place of Birth of the Proposed Premises Manager

Email Address and Telephone Number of the Proposed Premises Manager

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Personal Licence

Date of Issue	Name of Licensing Board Issuing	Reference No. Of Personal Licence

Is the Variation Relating to the change of Premises Manager to Take Effect During the Application Period

YES/NO

If the Answer to the Above Question is NO Please Provide Below the Date the Variation is to Take Effect.

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If Signing on Behalf of the Applicant Please State in What Capacity.

The Contents of This Application Are True to the Best of my Knowledge and Belief.

Signature.....  Date 8-1-2024
~~18-12-2023~~

* (See Note Overleaf)

Capacity ~~APPLICANT/AGENT~~
 (Delete as appropriate)

Telephone Number and Email Address of Signatory

Janet Hood 

Consultant Licensing Gilson Gray

fao Karen Gatherum,

Licensing Board



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*** Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

Clackmannanshire Licensing Board has a duty to protect public funds that it administers and may use this information for the prevention and detection of fraud. For more details, please contact The Councils, Senior Auditor, on telephone number 01259 452047

Checklist	
Fee enclosed	
Application signed/dated	
Original Licence enclosed or a Statement of reasons for failing to produce the Licence	
New Operating Plan Enclosed	
New Layout Plan Enclosed	



Partnership and Performance

Kilncraigs, Greenside Street, Alloa, FK10 1EB

Telephone: 01259 450000

Memo

To: **The Clerk to the Licensing Board
Clackmannanshire Council
Kilncraigs
Alloa
FK10 1EB**

From: **Paul Fair
Licensing Standards Officer**

Extension: **2091**

Email: **pfair@clacks.gov.uk**

Our Ref: **PF/LSO/NMV/REP/CC040**

Your Ref:

Date: **5 April, 2024**

Subject: **Licensing (Scotland) Act, 2005. Section 29
Application for a Non Minor Variation
The Woolpack Inn, 1 Glassford Square, Tillicoultry FK13 6AU**

1. Having considered the content of the application I have the following comments to make, these comments should be treated as a representation in the terms of section 22 of the Licensing (Scotland) Act, 2005.
2. The application to be determined seeks to vary the premises licence No CC040 in accordance with the submitted application form.
3. A number of historical issues and ongoing discussions have resulted in the delay in submission of this report, I understand that the legal agent representing the applicant takes no issue with its late submission, and I would ask that the Licensing Board also accept the late submission of the representation.
4. In relation to the proposed changes I believe that the existing licensing objectives and mandatory licence conditions will be adequate to manage the operation of the premises.
5. The licence holder/premises manager is well versed in the terms of the licensing objectives, and appears to fully understand his responsibilities in relation to the premises. He has previously provided assurances that he is responsible for the day to day management of the premises.
6. The only matter I wish to highlight in relation to the proposed operating plan is in relation to the "Column 4 explanation box" in relation to Question 5 on the Operating Plan.
7. Q5 details the activities that could take place on the premises during and outwith core hours, and where activities are proposed outwith core hours there is a need to explain them further in a freetext box.

8. The freetext suggest that alcohol may be required to be served at certain events that could commence prior to the requested core hours.
9. I would highlight that although mentioned in the operating plan as “desirable”, granting the operating plan in the terms applied for does not automatically allow for the sale of alcohol outwith core hour. Alcohol can only be sold outwith core hours where an extended hours application has been granted by the licensing Board in relation to a particular event or period.
10. This information would have to be clearly communicated to all staff working on the premises.
11. I have no further comments to make about this application.

Paul Fair

Licensing Standards Officer.