



**MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held in COUNCIL CHAMBERS, KILNCRAIGS, ALLOA, on TUESDAY 20 FEBRUARY 2024 at 9.30 am.**

**PRESENT**

Councillor Kenneth Earle (Chair)  
Councillor Mark McLuckie  
Councillor Donald Balsillie  
Councillor William Keogh  
Councillor Fiona Law  
Councillor Darren Lee

**IN ATTENDANCE**

Shaun Carroll, Licensing Paralegal  
Paul Fair, Licensing Standards Officer  
Dale Bell, Solicitor, Legal and Governance (Depute Clerk to the Board)  
Lezli-Anne Sharp, Licensing Administrator  
Melanie Moore, Committee Services  
Gillian White, Committee Services

**1.0 APOLOGIES**

Apologies were received from Councillor Graham Lindsay and Councillor Martha Benny..

**2.0 DECLARATIONS OF INTEREST**

None.

**3.0 MINUTES OF MEETINGS OF CLACKMANNANSHIRE LICENSING BOARD:**

**a) Meeting held on Tuesday 7 November 2023**

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 7 November 2023 were submitted for approval.

**Decision**

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 7 November 2023 were agreed as a correct record and signed by the Chair.

**b) Meeting held on Tuesday 5 December 2023**

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 5 December 2023 were submitted for approval.

**Decision**

The minutes of the meeting of the Clackmannanshire Licensing board held on Tuesday 5 December 2023 were agreed as a correct record and signed by the Chair.

#### **4.0 NON STATUTORY LICENSING FEES**

The Licensing Board is responsible for overseeing the regulation and licensing of alcohol sales in Scotland. As part of its mandate, the Licensing Board must periodically review the fee structure to ensure it remains equitable, sustainable, and reflective of the costs associated with administering alcohol licences. The current fees had not been reviewed since their introduction in 2009. As such it had become necessary to review the fees in order to ensure they are set at a level that covers the administrative costs incurred by the Licensing Board.

The report, submitted by the Clerk to the Licensing Board, sought the adoption of the new fee structure set out in Appendix A to the report.

##### **Motion**

That having considered the contents of the report, the Board adopt the new fee structure for 2024/25 as set out in Appendix A to the report.

##### **Decision**

Having considered the contents of the report, the Board agreed to adopt the new fee structure for 2024/25 as set out in Appendix A to the report.

##### **Action**

Clerk to the Board

#### **5.0 LICENSING (SCOTLAND) ACT 2005**

Agenda item 5(i) was put before the Board for information only as it had been granted under delegated powers.

##### **(i) Applications for Personal Licences – Granted Under Delegated Powers**

A list of applications for personal licences which had been granted under delegated powers was put before the Board for information only.

##### **Decision**

The Board agreed to note that the Personal Licence applications had been granted under delegated powers.

#### **6.0 LICENSING (SCOTLAND) ACT 2005**

##### **(i) Application for Non Minor Variation of Premises Licence – Premier Bingo**

Premises: Premier Bingo, Mill Street, Alloa, FK10 1DY  
Applicant: Peter Connor

##### **Attending**

Mr Peter Connor, Premises Manager, Applicant  
Ms Lynn Simpson, TLT LLP, Agent for the Applicant  
Mr Paul Fair, Licensing Standards Officer

The Licensing Paralegal advised the Board that there was a typographical error on page 25 of the paper apart in bullet point 1. "AMEND ON-SALES LICENSED HOURS TO: 11AM – 12PM (Sunday-Thursday)" should read "1. AMEND ON-SALES LICENSED HOURS TO: 11AM – 12 MIDNIGHT (Sunday-Thursday)"

The Board heard representation from the Licensing Standards Officer, the Applicant and his agent. Police Scotland were not present at the meeting but had no adverse comment to make regarding the variation proposed.

### **Motion**

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for the Non Minor Variation of Premises Licence.

Moved by Councillor Kenneth Earle. Seconded by Councillor Donald Balsillie.

### **Decision**

Having considered all of the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application for the Non Minor Variation of Premises Licence for Premier Bingo, Alloa.

### **Action**

Clerk to the Board

#### **(ii) Application for a Premises Licence – JJs Pool Hall**

Premises: JJs Pool Hall, 12 Mar Place, Alloa, FK10 2AB  
Applicant: Candleriggs Inns Limited, Lime Tree House, Castle Street, Alloa, FK10 1EX

### **Attending**

Arlene Dunbar, Hill Brown Licensing, Agent for the Applicant  
Mr Paul Fair, Licensing Standards Officer

The Board heard representation from the Licensing Standards Officer and the Applicant's agent. Police Scotland were not present at the meeting but had no objection.

### **Motion**

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for the Premises Licence.

Moved by Councillor Kenneth Earle. Seconded by Councillor Donald Balsillie.

### **Decision**

Having considered all of the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application for the Premises Licence for JJs Pool Hall, Alloa.

### **Action**

Clerk to the Board

#### **(iii) Application for a Variation of Premises Licence – Peppe's**

Premises: Peppe's, 12 Mar Place, Alloa, FK10 2AB  
Applicant: Candleriggs Inns Limited, Lime Tree House, Castle Street, Alloa, FK10 1EX

The Licensing Standards Officer advised that this application had been brought to the Board in the interests of transparency, due to its relationship to the previous application for JJ's Pool Hall.

### **Motion**

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for the Variation to the Premises Licence.

Moved by Councillor Kenneth Earle. Seconded by Councillor Donald Balsillie.

### **Decision**

Having considered all of the information presented to it and having had opportunity for questions, the Board agreed unanimously to grant the application for the Variation to the Premises Licence for Peppe's, Alloa.

**Action**

Clerk to the Board

**7.0 AOCB**

None.

Ends: 10:13 am