



MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held in COUNCIL CHAMBERS, KILNCRAIGS, ALLOA, on TUESDAY 27 JUNE 2023 at 9.30 am.

PRESENT

Councillor Kenneth Earle (Chair)
Councillor Donald Balsillie
Councillor Martha Benny
Councillor William Keogh
Councillor Fiona Law
Councillor Darren Lee
Councillor Mark McLuckie

IN ATTENDANCE

Shaun Carroll, Licensing Paralegal
Paul Fair, Licensing Standards Officer
Lee Robertson, Senior Manager, Legal and Governance (Clerk to the Board)
Shaun McPhee, Solicitor, Legal and Governance
Melanie Moore, Committee Services

1.0 APOLOGIES

Apologies were received from Councillor Graham Lindsay.

2.0 DECLARATIONS OF INTEREST

None

3.0 MINUTE OF MEETING OF CLACKMANNANSHIRE LICENSING BOARD – 21 FEBRUARY 2023

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 21 February 2023 were submitted for approval.

Decision

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 21 February 2023 were agreed as a correct record and signed by the Chair.

Agenda item 4(i) was put before the Board for information only as they had been granted under delegated powers.

4.0 LICENSING (SCOTLAND) ACT 2005

(i) Applications for Personal Licences – Granted Under Delegated Powers

Applications for personal licences which had been granted under delegated powers were put before the Board for information only.

Decision

The Board agreed to note that the Personal Licences applications had been granted under delegated powers.

5.0 LICENSING (SCOTLAND) ACT 2005 – Premises Licence Application

(i) Application for Premises Licence – Devonvale Hall, Tillicoultry

Attending

Mr Paul Fair, Licensing Standards Officer (LSO)

The applicant was not in attendance

The Board heard from the Licensing Standards Officer. There were no objections received from Police Scotland and other services. There was an objection regarding a noise complaint made previously by a local resident.

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for premises licence.

Moved by Councillor Kenneth Earle. Seconded by Councillor Donald Balsillie.

Decision

Having considered all of the information presented to it and having had opportunity for questions, the Board granted the application for premises licence.

Action

Clerk to the Board

6.0 AOCB

(i) Update on the Statement of Licensing Policy

Paul Fair, Licensing Standards Officer (LSO) gave a brief update on with the Statement of Licensing Policy to date. He had sent an e-mail to members with the package of documents for members to look at. There are some things that still need to be completed. The draft policy had been sent out with track changes for members to read and respond. Some of the main areas are single use plastics, photograph for the front cover, delivery of alcohol, acknowledged home safe campaign, definitions to voluntary organisations. Paul Fair asked if members could get back to him by midday Wednesday 5 July 2023, so that it can be published by Friday 7 July 2023.

Paul Fair (LSO) advised that the list used was dated 2013 which is an extensive list with at least 200 names of it. He thinks that the list needs reviewed and thinks that there should be a statutory list. Lee Robertson said that there was a list of statutory consultees which she will check back previous e-mail and get back to Paul.

Paul spoke about getting information out on social media which should include Police, Fire Building Standards, Environmental Health, Healthboard, Licensing Forum, Community Councils and possibly schools. Lee Robertson thought that we should streamline the process. Paul Fair advised that there are many religious organisations and community council that follow social media. Information can sent out electronically for most and also paper copies for those who may not have access to electronic information.

The LSO advised members again that could he have any comments by midday on Wednesday 5 July 2023. Councillor Balsillie asked that all members of the Licensing Board be included in the e-mails being sent out.

Ends: 10:16 hrs