



**MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held via VIDEO CONFERENCE (MS TEAMS), on WEDNESDAY 18 JANUARY 2023 at 9.30 am.**

**PRESENT**

Councillor Kenneth Earle (Chair)  
Councillor Donald Balsillie  
Councillor William Keogh  
Councillor Fiona Law  
Councillor Mark McLuckie

**IN ATTENDANCE**

June Andison, Licensing Administrator  
Paul Fair, Licensing Standards Officer  
Richard Thompson, Solicitor, (Clerk to the Board)  
Gillian White, Committee Services

**1.0 APOLOGIES**

Apologies were received from Councillor Martha Benny, Councillor Darren Lee and Councillor Graham Lindsay.

**2.0 DECLARATIONS OF INTEREST**

None

**3.0 MINUTE OF MEETING OF CLACKMANNANSHIRE LICENSING BOARD – 6 DECEMBER 2022**

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 6 December 2022 were submitted for approval.

**Decision**

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 6 December 2022 were agreed as a correct record and signed by the Chair.

Agenda items 4(i) to 4(iv) were put before the Board for information only as they had been granted under delegated powers. Items 4(i) to 4(iv) were considered together as one item.

**4.0 LICENSING (SCOTLAND) ACT 2005**

**(i) Applications for Personal Licences – Granted Under Delegated Powers**

A list of applications for personal licences which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the Personal Licence applications had been granted under delegated powers.

**(ii) Applications for Personal Licence Renewal with Refresher Training – Granted Under Delegated Powers**

A notice with an application for Personal License Renewal with Refresher Training which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the application for Personal Licence Renewal with Refresher Training had been granted under delegated powers.

**(iii) Applications for Personal Licence with Refresher Training – Granted Under Delegated Powers**

A list of applications for Personal License with Refresher Training which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the applications for Personal Licence Renewal with Refresher Training had been granted under delegated powers.

**(iv) Applications for Minor Variations – Granted Under Delegated Powers**

A list of applications for minor variations which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the applications for minor variations had been granted under delegated powers.

**5.0 LICENSING (SCOTLAND) ACT 2005 – VARIATION OF LICENCES (NON MINOR)**

- (i) Premises:** The Bridge Inn, 1 High Street, Tillicoultry, FK13 6AA  
**Applicant:** Chen Li

**Attending**

Mr Paul Fair, Licensing Standards Officer (LSO)

The applicant was not in attendance; having submitted apologies to the LSO.

The Board heard an introduction from the Licensing Standards Officer. There were no objections received from Police Scotland or representation from the LSO. The Chair pointed out that there was missing text on the application form (page 15). The Licensing Standards Officer explained that it would make no difference to the application as that part of the application was not a part of the statutory application process.

**Motion**

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for variation of licence (non minor).

Moved by Councillor Donald Balsillie. Seconded by Councillor Kenneth Earle.

**Decision**

Having considered all of the information presented to it and having had opportunity for questions, the Board granted the application for variation of licence (non minor).

**Action**

Clerk to the Board

## 6.0 REVOCATION OF PERSONAL LICENCES

The 2005 Act prescribes that all personal licence holders must undertake refresher training and thereafter provide the Board with confirmation of the completed training within a period of 5 years and 3 months following the date of the issue of the licence. Where the licence holder fails to do so, the Board must revoke the licence. The report, submitted by the Licensing Administrator, asked the Board to consider revocation of licences which meet that criteria.

### Motion

That the Board agree the recommendation set out in the report.

Moved by Councillor Kenneth Earle. Seconded by Councillor Donald Balsillie.

### Decision

The Board agreed to make a formal decision to revoke the personal licences set out in the table below in terms of section 87(3) of the Licensing (Scotland) Act 2005.

<b>List of Personal Licence Holders who have failed to notify Clackmannanshire Licensing Board of the completion of the mandatory 5 year Refresher Training</b>					
<b>PERSONAL LICENCES ISSUED 2016</b>					
<b>NAME</b>	<b>LICENCE NO</b>	<b>NAME</b>	<b>LICENCE NO</b>	<b>NAME</b>	<b>LICENCE NO</b>
Margaret Ann Neil	CC729	Nicola Marina Gibson	CC727	Alexandria McPhee	CC725
Donna Barr	CC728	Steven Howie	CC726	Nichola Yvonne Drysdale	CC730
Ailish Margaret Brunton	CC731	Amanda Thompson	CC732	Kieran Potter	CC733
Alexander Wallace	CC735	Claire McAdam	CC738	Donna Mair	CC736
Michelle McPake	CC737	Nicola Ferguson	CC739		

### Action

Clerk to the Board

## 7.0 AOCB

### (i) Statement of Licensing Policy

The Licensing Standards Officer reminded members that the Board had agreed a short term working group to consider the policy statements. It had not been possible to arrange a meeting of the working group, however the LSO undertook to make further attempts to bring members of the working group together to consider the Statement of Licensing Policy.

### (ii) Retiral – June Andison

The Chair and the Board thanked June for her service to the Licensing Board and wished her well in her retirement.

Ends: 9:50 hrs

