



## NOTICE OF MEETING

*10 February 2022*

**A MEETING of the CLACKMANNANSHIRE LICENSING BOARD will be held Via MS Teams, on TUESDAY 22 FEBRUARY 2022 at 9.30 am.**

**RICHARD THOMPSON  
Clerk to the Clackmannanshire Licensing Board**

	<b>Page No</b>
1. Apologies	--
2. Declarations of Interest	--
Elected Members are reminded of their obligation to declare any financial or non-financial interest which they may have in any item on this agenda in accordance with the Councillors' Code of Conduct. A Declaration of Interest Form should be completed and passed to the Committee Services Officer.	
3. Confirm minutes of the Clackmannanshire Licensing Board held on 15 December 2021 (Copy herewith)	05
4. <b>Licensing (Scotland) Act 2005:</b>	
(i) Applications for Personal Licences – Granted Under Delegated Powers (For Information only) (Copy herewith)	09
(ii) Applications for Minor Variations – Granted Under Delegated Powers (For Information only) (Copy herewith)	11
(iv) Application for Transfer of Premises Licence – Granted Under Delegated Powers (For Information only)	13
5. <b>Licensing (Scotland) Act 2005 – Occasional Licences</b>	<b>15</b>
(i) Application for Occasional Licence and Licensing Standards Officer Report (Copies Herewith)	17

No objections/representations received from Police Scotland.

Premises: Alloa Town Hall, Marshill, Alloa, FK10 1AB  
Applicant: Andrew Wallace  
Date: 26 February 2022  
Event: Alloa Amateur Boxing Club

- (ii) Application for Occasional Licence and Licensing Standards Officer Report (Copies Herewith) 25

No objections/representations received from Police Scotland

Premises: Alloa Town Hall, Marshill, Alloa, FK10 1AB  
Applicant: Craig Stewart, The Royal Oak Hotel, 7 Bedford Place,  
Alloa, FK10 1LJ  
Date: 24 April 2022  
Event: The Alloa Darts Masters Event

6. AOCB --

## Clackmannanshire Licensing Board – Board Members 9 (Quorum 5)

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### Councillors

### Wards

Councillor	Kenneth Earle (Convenor)	4	Clackmannanshire South	LAB
Councillor	Mike Watson (Vice Convenor)	3	Clackmannanshire Central	CONS
Councillor	Martha Benny	2	Clackmannanshire North	CONS
Councillor	Dave Clark	2	Clackmannanshire North	LAB
Councillor	Helen Lewis	2	Clackmannanshire North	SNP
Councillor	George Matchett, QPM	1	Clackmannanshire West	LAB
Councillor	Tina Murphy	1	Clackmannanshire West	SNP
Councillor	Les Sharp	1	Clackmannanshire West	SNP

Vacancy

The quorum for the Board by virtue of Schedule 1 paragraph 12(1) of the Licensing (Scotland) Act 2005 is 5 members





**MINUTES OF MEETING of the CLACKMANNANSHIRE LICENSING BOARD held via Video Conference (MS Teams), on WEDNESDAY 15 DECEMBER 2021 at 9.30 am (Rescheduled from 7 December 2021).**

**PRESENT**

Councillor Kenneth Earle (Chair)  
Councillor Martha Benny  
Councillor Dave Clark  
Councillor George Matchett, QPM  
Councillor Les Sharp

**IN ATTENDANCE**

June Andison, Licensing Administrator  
Paul Fair, Licensing Standards Officer  
Richard Thompson, Solicitor, (Clerk to the Board)  
Melanie Moore, Committee Services

**1.0 APOLOGIES**

Apologies were received from Councillor Helen Lewis, Councillor Tina Murphy and Councillor Mike Watson.

**2.0 DECLARATIONS OF INTEREST**

None

**3.0 MINUTES OF MEETING OF CLACKMANNANSHIRE LICENSING BOARD HELD ON 5 OCTOBER 2021**

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 5 October 2021 were submitted for approval.

**Decision**

The minutes of the meeting of the Clackmannanshire Licensing Board held on Tuesday 5 October 2021 were agreed as a correct record and signed by the Chair.

Agenda items 4(i) to 4(v) were put before the Board for information only as they had been granted under delegated powers. Items 4(i) to 4(v) were considered together as one item.

**4.0 LICENSING (SCOTLAND) ACT 2005**

**(i) Applications for Personal Licences – Granted Under Delegated Powers**

A list of applications for personal licences which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the Personal Licence applications had been granted under delegated powers.

**(ii) Applications for Personal Licences Renewal with Refresher Training – Granted Under Delegated Powers**

A list of applications for personal licences renewal with refresher training which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the applications for personal licences renewal with refresher training had been granted under delegated powers.

**(iii) Applications for Minor Variations – Granted Under Delegated Powers**

A list of applications for minor variations which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the applications for minor variations had been granted under delegated powers.

**(iv) Application for Transfer of Premises Licence – Granted Under Delegated Powers**

An application for the transfer of premises licence which had been granted under delegated powers was put before the Board for information only.

**Decision**

The Board agreed to note that the application for transfer of premises licence had been granted under delegated powers.

**(v) Applications for Personal Licences Refresher Training – Granted Under Delegated Powers**

A list of applications for personal licences refresher training which had been granted under delegated powers was put to the Board for information only.

**Decision**

The Board agreed to note that the applications for personal licences refresher training had been granted under delegated power.

**5.0 LICENSING (SCOTLAND) ACT 2005 – APPLICATION TO GRANT PROVISIONAL PREMISES LICENCE**

**(i) Hearing to Consider Application for Provisional Premises Licence**

**Premises:** Budgens of Alva, 54 East Stirling Street, Alva  
**Applicant:** c/o Harper Macleod LLP, The Ca'd'oro, 45 Gordon Street, G1 3PE

**Attending**

Mr Kalyan Akisetty, Applicant (unable to attend due to technical issues)  
Mr Andrew Hunter, Applicants Solicitor, Harper MacLeod  
Mr Paul Fair, Licensing Standards Officer (LSO)

The Board heard representation from all parties attending. There were no objections/representations received from neighbours notifications, Police Scotland and Licensing Standards Officer.

**Motion**

Having considered all of the information presented to it and having had opportunity for questions, that the Board grants the application for Provisional Premises Licence.

Moved by Councillor George Matchett, QPM. Seconded by Martha Benny.

### **Decision**

Having considered all of the information presented to it and having had opportunity for questions, the Board granted the application for Provisional Premises Licence.

### **Action**

Clerk to the Board

## **6.0 POLICE SCOTLAND: CHIEF CONSTABLE'S REPORT TO THE CLACKMANNANSHIRE LICENSING BOARD 2020-2021**

### **Attending**

Inspector Mark Murphy, Police Scotland (Deputising for Area Commander)  
PC Kirstin McLean, Police Scotland (Licensing Officer)

The Board heard a presentation from Inspector Mark Murphy on the Chief Constable's report and had the opportunity to put questions to him.

Moved by Councillor Kenneth Earle. Seconded by Councillor Les Sharp.

Having commented on and challenged the report as appropriate and having had the opportunity for questions, the Board agreed to note the information provided in the Chief Constable's Report to the Clackmannanshire Licensing Board 2021-2021.

## **7.0 AOCB**

The Licensing Standards Officer advised the Board that he had been asked the question late yesterday and in light of the announcement by the Scottish Government about whether or not the festive extension of licensed hours appropriate extension to continue to leave in place. The Clerk and the Convenor are to have further discussions and report back to the Board.

Ends: 10:23 hrs





**THIS PAPER RELATES TO  
ITEM 4i  
ON THE AGENDA**

**CLACKMANNANSHIRE LICENSING BOARD**

**MEETING Tuesday 22 February at 09.30am**

**Via MS Teams**

**Licensing (Scotland) Act 2005**

**Personal Licence(s) Grant**

<b>No.</b>	<b>Applicant</b>	<b>Date Received</b>	<b>Comments</b>
1.	Michael Thomson	08 December 2021	Personal Licence granted under delegated powers
2.	Peter Lamb c/o Carlton Clubs Ltd Operations Office 28 Allan Park Stirling FK8 2LT	11 December 2021	Personal Licence granted under delegated powers
3.	Allison Margaret Brown	14 December 2021	Personal Licence granted under delegated powers
4.	David Scott Farquharson c/o CPL Learning Bridge Court Unit 3 110 Canning Street Birkenhead Wirral CH41 1EW	20 December 2021	Personal Licence granted under delegated powers
5.	Nicola Hunter c/o CPL Learning Bridge Court Unit 3 110 Canning Street Birkenhead Wirral CH41 1EW	21 December 2021	Personal Licence granted under delegated powers

6.	<b>Sarah Gillian  c/o Aldi Stores Ltd  (Bathgate)  Pottishaw Road  Junction 4/M8  Bathgate  West Lothian  EH48 2FB</b>	22 December 2021	<b>Personal Licence granted  under delegated powers</b>
7.	<b>Craig McCormack  c/o Carlton Clubs Ltd  Operations Office  28 Allan Park  Stirling  FK8 2LT</b>	22 December 2021	<b>Personal Licence granted  under delegated powers</b>

**CLACKMANNANSHIRE LICENSING BOARD**

**MEETING Tuesday 22 February at 09.30am**

**Via MS Teams**

**Licensing (Scotland) Act 2005**

**Variation(s) (Minor)**

<b>Premises</b>	<b>Applicant</b>	<b>Date Received</b>	<b>Comments</b>
<b>County Bar 1 Main Street Clackmannan FK10 4JA</b>	<b>Candleriggs Limited Lime Tree House Castle Street Alloa FK10 1EX</b>	<b>16 November 2021</b>	<b>Minor Variation to vary Designated Premises Manager granted under delegated powers</b>
<b>Vibe (formally Klub 21) 21 Mill Street Alloa FK10 1DT</b>	<b>Xayam 8 Ltd Lime Tree House Castle Street Alloa FK10 1EX</b>	<b>19 November 2021</b>	<b>Minor Variation to vary Designated Premises Manager and to change premises name granted under delegated powers</b>
<b>Scotmid Main Street Menstrie FK11 7BL</b>	<b>Scottish Midland Co-operative Society Limited c/o Anderson Strathern LLP 1 Rutland Court Edinburgh EH3 8EY</b>	<b>25 November 2021</b>	<b>Minor Variation to decrease alcohol display area granted under delegated powers</b>
<b>Keystore Unit 6 Schawpark Sauchie FK10 3JX</b>	<b>SSJ Retail Ltd Unit 6 Schawpark Sauchie FK10 3JX</b>	<b>25 November 2021</b>	<b>Minor Variation to vary Premises Licence Holder and Premises Manager address. Change premises name granted under delegated powers</b>
<b>Amin Mini Market 82 Hill Street Alloa FK10 2LW</b>	<b>S &amp; A Glasgow Ltd 82 Hill Street Alloa FK10 2LW</b>	<b>01 December 2021</b>	<b>Minor Variation to vary Designated Premises Manager granted under delegated powers</b>



**THIS PAPER RELATES TO  
ITEM 4iii  
ON THE AGENDA**

**CLACKMANNANSHIRE LICENSING BOARD**

**MEETING Tuesday 22 February at 09.30am**

**MS Teams**

**Licensing (Scotland) Act 2005**

**Transfer(s)**

<b>No.</b>	<b>Premises</b>	<b>Transferee</b>	<b>Date Received</b>	<b>Comments</b>
1.	Amin Mini Market 82 Hill Street Alloa FK10 2LW	S & A Glasgow Ltd 82 Hill Street Alloa FK10 2LW	01 December 2021	Transfer of Premises Licence granted under delegated powers.



**THIS PAPER RELATES TO  
ITEM 5  
ON THE AGENDA**

**CLACKMANNANSHIRE LICENSING BOARD**

**MEETING Tuesday 22 February at 09.30am**

**Via MS Teams**

**Licensing (Scotland) Act 2005**

**Occasional Licence Applications**

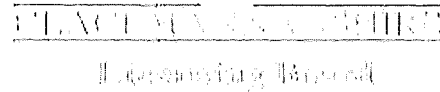
<b>Premises</b>	<b>Applicant</b>	<b>Date of Events</b>	<b>Comments</b>
<b>Alloa Town Hall Mars Hill Alloa FK10 1AB</b>	<b>Andrew Wallace</b>	<b>26 February 2022</b>	<b>Application &amp; LSO Report, (copies attached)</b>  <b>Police Scotland response no objection received 13 January 2022</b>
<b>Alloa Town Hall Mars Hill Alloa FK10 1AB</b>	<b>Craig Stewart The Royal Oak Hotel 7 Bedford Place Alloa FK10 1LJ</b>	<b>24 April 2022</b>	<b>Applications &amp; LSO Report, (copies attached)</b>  <b>Police Scotland responses no objections 02 February 2022</b>





saloon/10000410

<p><b>THIS PAPER RELATES TO ITEM 5i ON THE AGENDA</b></p>
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## APPLICATION FOR OCCASIONAL LICENCE

To:

Clerk to the Licensing Board  
Kilncraigs  
Alloa  
FK10 1EB

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

<b>1. LICENCE DETAILS (see note 1)</b>	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	
Name and Address of Premises, licence number, Issuing Licensing Board (if applicable)	
Personal licence number (if applicable ) Issuing Licensing Board	WD/0916 WEST DUNBARTONSHIREI
Name of voluntary organisation or Members Club (if applicable)	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event - See guidance notes	
ANDREW WALLACE	

6 JAN 2024

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<b>2. PERSONAL DETAILS</b>			
<b>TITLE</b> (delete as appropriate) <b>MR MRS MISS MS OTHER</b> (please state)			
<b>FORENAMES</b>	WALLACE		
<b>SURNAME</b>	ANDREW		
If you are applying on behalf of a Club or voluntary organisation please state your position in that club/organisation or provide other evidence that you are authorised or entitled to apply on their behalf.			
<b>DATE OF BIRTH</b>	Day [REDACTED]	Month [REDACTED]	Year [REDACTED]
<b>ADDRESS WHERE ORDINARILY RESIDENT TO BE USED FOR CORRESPONDENCE PURPOSES</b>			
[REDACTED]			
<b>Post Town</b>	<b>Postcode</b>		
[REDACTED]	[REDACTED]		
<b>TELEPHONE NUMBERS</b>			
DAYTIME	[REDACTED]		
EVENING	[REDACTED]		
MOBILE	[REDACTED]		
<b>FAX NUMBER</b>			
<b>E-MAIL ADDRESS</b> (if you would prefer us to correspond with you by e-mail)			
[REDACTED]			

<b>3. THE PREMISES</b> (where the event is to be held -See note and answer fully)
Description of Premises. Traditional Town Hall, on the outskirts of Alloa Town Centre, consist of rooms over two levels, including a large reception room/main hall with bar. Upper smaller conferencing rooms and a seated Balcony overlooking the main hall.
<b>SEE ATTACHED PLAN FOR DETAILS OF LAYOUT IN MAIN HALL</b>

Full Postal Address of Premises which this Application Refers to	
Alloa Town Hall Mars Hill Alloa FK10 1AB	
Description of Activities to be Carried on in the Premises <b>(see note and answer fully)</b>	
Amateur Kickboxing / Boxing Event involving competitors from 10 years of age to adult. There will be a maximum of 12 bouts over the course of the evening. Music and compere entertainment/announcements will take place between and during bouts.	
Approximately How many persons will attend event	250-300
Will Stewards to be provided ?	<b>YES</b>
Is food to be provided at the Event - If yes please provide details	
NO	

<b>4. DURATION OF LICENCE</b>	
Start Time and Date	End Time and Date
1800hrs on 26/02/22	Midnight on 26/02/22

<b>5. IS ALCOHOL TO BE SOLD FOR CONSUMPTION ON THE PREMISES YES*</b>	
<b>IS ALCOHOL TO BE SOLD FOR CONSUMPTION OFF THE PREMISES NO*</b>	
<b>PROVIDE DETAILS AS TO HOURS REQUESTED WHEN ALCOHOL WILL BE SOLD ON/OFF THE PREMISES-.* delete as appropriate</b>	
Times for sale of alcohol for consumption On premises 1900hrs – midnight on	Times for sale of alcohol for consumption Off premises <b>NONE</b>

Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises

1800-1930hrs – Competitors, Guest and Spectators arrive

19:45 hrs - First Bout

23:45 hrs - last bout ends

1800-2345hrs music and compare announcements.

<b>6. CHILDREN (see note 2)</b>	
<b>This section must be completed where alcohol is for sale for consumption on the premises</b>	
Are children or young persons permitted entry? <b>YES</b> (if answered yes the remainder of this section must be completed)	
Will Children (0-15yrs) and Young Persons (16 &17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?	<b>YES</b>
Ages of Children of Young Persons Permitted Entry  9-17 years of age	Times at which Children or Young Persons Permitted Entry,  Throughout event (All Licensed Hours)
Parts of Premises to which Children or Young Persons Permitted Entry  <b>All Licensed areas</b> :subject to any local conditions they may restrict children and young persons to certain areas.	

<b>7. Signature and declaration by applicant (see note 3)</b>			
<b>DECLARATION</b>			
<b>IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION</b>			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief.			
<b>SIGNATURE</b>	A. WALLACE	<b>DATE</b>	06/01/2022

\* Data Protection Act 1998

The Information on this Form May be Held on an Electronic Public Register Which May be Available to Members of the Public on Request

<b>8. CHECKLIST - Please tick</b>
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## Memo

**To: The Clerk to the Licensing Board  
Kilncraigs  
Alloa  
FK10 1EB**

**From: Paul Fair  
Licensing Standards Officer**

**Extension: 2091**

**Email: pfair@clacks.gov.uk**

**Our Ref: PF/LSO/OL/REP**

**Your Ref:**

**Date: 8 February, 2022**

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)  
Occasional Licence Application - Andrew Wallace  
Alloa Amateur Boxing Club  
26 February, 2022**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application I have the following comments to make:

1. The application relates to a competitive amateur boxing event. The bouts are to take place within a boxing style ring erected on the ground floor of the Town Hall, and will involve competitors and spectators from aged 9 years upwards
2. The event is to be licensed between 7.00pm and on Saturday 26 February, 2022 until Midnight
3. Approximately 250 persons may attend the event.
4. SIA Licensed stewards will be provided at the event.
5. The application seeks consent for both spectators and competitors under the age of 18 to be permitted on the premises. Children as young as 9 years of age are expected to attend and remain on the premises until the end of the event.
6. If granted in its current form the occasional licence would permit a 9 year old competitor to remain in the main hall and spectator area for the duration of the event. However the applicant has acknowledged in the application that this is subject to any local conditions the Board would want to apply to the licence.

7. At previous events licensed by the Board, children and young persons have been restricted by local conditions to the balcony area in the company of their guardians.
8. Boxing at all levels is an emotional full contact aggressive sport, and although the competitors are disciplined and controlled, this discipline is often not mirrored by all of the spectators attending the event. Information received by the Licensing Standards Officer indicates that it is common place for emotionally charged spectators, in the ringside area to become extremely verbal and on occasion abusive towards the opponent of the boxer they are supporting.
9. One witness who attends regular youth boxing events describes this type of behaviour as common place, quite threatening and intimidating. Taking this information into consideration and bearing in mind the Licensing Board's own statement of Licensing Policy, in which they (the Board) properly recognise that children should not be unnecessarily exposed to certain types of adult behaviour, the Board must consider whether or not the obligations of the protecting children from harm licensing objective can be appropriately met by allowing 9-15 year olds full access to the ringside area.
10. Previous sporting events, with a licence to sell alcohol in Clackmannanshire Town Hall, including those sporting events involving martial arts and boxing have restricted youth access to the Balcony, changing rooms and competition area (ie stage or ring), where any persons under 18 must be appropriately supervised by an adult. No alcohol has been permitted in these areas.
11. The premises are suitable for an event of this nature.
12. In promoting the licensing objectives I would suggest that the following matters are those which would be best controlled by conditions on the licence.
  - Sufficient SIA Licensed Stewards to be on duty (4 as suggested by applicant)
  - All Staff to be briefed in relation to the age verification policy to be adopted at this event. (challenge 25)
  - Stewards and all bar staff to be briefed by licensee/organiser re any local conditions imposed.
  - Use of plastic bottles and plastic drinking vessels. ie all drinks to be either dispensed in plastic glasses or bottles or decanted into a suitable plastic container by the bar staff before being supplied to the customer.
  - Controls on the movement and supervision of youth competitors and spectators to avoid the risk of them being exposed to unsuitable behaviour.

*Paul Fair*

Licensing Standards Officer.

## Amateur Boxing Event - Alloa Town Hall February 2022

### Appendix A - Suggested Local Conditions

- **All alcohol** and other drinks must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate Bottles and drinking vessels.
- Only alcohol sold at the event by the licensee can be consumed at the event.
- A suitable number (to be agreed with and intimated to the LSO in advance of the event) of SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue. Including a specific responsibility to make regular checks of the toilets and to monitor the upper Balcony area in relation to the safety and wellbeing of children and young persons attending the event.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol
- Only trained staff or personal licence holders will be permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- Except when competing in a boxing match All Children and Young Persons must remain in the company of an adult over the age of 18 years of age and must remain in either the changing rooms or in the upper Balcony area for the duration of the event.
- No Alcohol is to be taken into or consumed within the changing rooms, Balcony, foyer, stairwells, upper landings or toilets.
- At least one of the SIA stewards must be allocated to a role of responsibility for supervising the balcony area where children are permitted to spectate.
- A full list of all SIA Stewards working at the event will be supplied to the Licensing Standards Officer at least 72 hours prior to the event. The list should include the full name of the Stewards and their SIA Badge number.



PS 2/2/22

DATE OF EVENT	ALLOA TOWN HALL 24/4/22
LICENCE N	
TO POLICE	

**THIS PAPER RELATES TO  
ITEM 5ii  
ON THE AGENDA**

# Licensing Board

## Application for an Occasional Licence

To:

**Clerk to the Licensing Board  
Clackmannanshire Council  
Kilncraigs  
Alloa  
FK10 1EB**

Before Completing this Form Please Carefully Read the Guidance Notes issued along with the Application. If completing by Hand Please Write Legibly in **BLOCK CAPITALS**. In all Cases Ensure that your Answers are Inside the Boxes and Written or Typed in **BLACK INK**. Use additional sheets if necessary.

You May Wish to Keep a Copy of the Completed Form for Your Records.

ALLOA TOWN HALL – SUNDAY 24 <sup>TH</sup> APRIL, 2022 - ALLOA MASTERS DARTS EVENT	
I am a :- (please tick one only)	
Premises Licence Holder	<input type="checkbox"/>
Personal Licence Holder	<input checked="" type="checkbox"/>
Representative of a Voluntary Organisation	<input type="checkbox"/>
Representative of a Members Club	<input type="checkbox"/>
Name and Address of Premises	THE ROYAL OAK HOTEL, 7 BEDFORD PLACE, ALLOA, CLACKS, FK10 3DE CC203 – CLACKS COUNCIL
Licence number and Issuing Licensing Board (if applicable)	N/A
Personal licence number (if applicable ) Issuing Licensing Board	CC102 – CLACKS COUNCIL



# Licensing Board

Name of voluntary organisation or Members Club (if applicable)		N/A	
Name of Personal Licence Holder and Licence No. of person responsible for authorising sales of alcohol at event (see guidance notes)		CRAIG STEWART – CC102	
<b>2. Personal Details</b>			
Full Name	Surname	First Name	
	STEWART	CRAIG	
Address where ordinarily resident to be used for correspondence purposes.	THE ROYAL OAK HOTEL 7 BEDFORD PLACE ALLOA FK10 1LJ		
Telephone Number	[REDACTED]		
Email Address	THEROYALOAK.ALLOA@GMAIL.COM		
Age, Date & Place of Birth	Years	Date of Birth	Place of Birth
	[REDACTED]	[REDACTED]	[REDACTED]
<b>3. The Premises (See note and answer fully)</b>			
Description of Premises:  ALLOA TOWN HALL – THE TOWN HALL IS A STAND ALONE COMMUNITY BUILDING WITH AMPLE CAR PARKING SURROUNDING AND ADJACENT TO THE VICINITY. THE LICENCE IS TO COVER THE MAIN HALL, ENTRANCE HALL, TWO UPSTAIRS LOUNGES AND TOILET AREAS ONLY			
Full Postal Address of Premises which this Application Refers to:  ALLOA TOWN HALL MARS HILL ALLOA CLACKS FK10 1AB			
Description of Activities to be Carried on in the Premises:  THE ANNUAL ALLOA DARTS MASTERS, WHICH IS A DARTS COMPETITION AND EXHIBITION. THERE WILL BE PROFESSIONAL AND NON PROFESSIONAL DARTS PLAYERS TAKING PART AND IT IS PLAYED TO A FINISH ON THE DAY. THIS IS A TICKET ONLY EVENT. FOR MORE DETAILS, CONTACT DAVIE HANSON ON: 07872078715			
Approximately how many persons will attend event ?		400-450	
Will Stewards to be provided ?		Yes	
Is food to be provided at the event		Yes	



## Licensing Board

If Yes - please provide details	
YES – THE ROYAL OAK SHALL BE PROVIDING FOOD ALL DAY FROM THE KITCHEN, FROM SNACKS AND ROLLS TO FULL MEALS	
<b>4. Duration of Licence</b>	
Start Time and Date	End Time and Date
11.00am – SUNDAY 24TH APRIL, 2022	21.00PM – SUNDAY 24 <sup>TH</sup> APRIL, 2022
<b>5. Alcohol Consumption</b>	
Is Alcohol to be sold for consumption on the premises?	Yes
Is Alcohol to be sold for consumption off the premises?	No
Provide details as to hours required when alcohol will be sold on the premises.	
Times for sale of alcohol for consumption - On premises	Times for sale of alcohol for consumption - Off premises
11.00AM – 21.00PM	N/A
Statement of the times at which any activities other than the sale of alcohol will be carried on in the premises	
<p>THERE WILL BE AN EARLY ENTRY FOR VIP TICKET HOLDERS TO GET THE CHANCE TO MEET SOME OF THE DARTS PLAYERS.          THE TOURNAMENT WILL START SHORTLY AFTER THIS          THERE WILL BE AN INTERVAL DURING THE DAY WHERE THERE SHALL BE A CHARITY FUNDRAISING AUCTION. TIMES SHALL VARY SLIGHTLY THROUGH OUT THE DAY, BUT THE MATCH SHOULD BE WRAPPED UP BY ROUGHLY 20.30PM.          THERE WILL BE A STRICT CHALLENGE 25 POLICY IN PLACE, AND UP TO 8 DOOR STEWARDS ON DUTY.          ALL DRINKS WILL BE DECANTED IN TO PLASTIC CONTAINERS.          OVER 16'S CAN ENTER THE MAIN HALL, BUT MUST BE ACCOMPANIED BY A PARENT OR SUITABLE GUARDIAN. ANYONE UNDER 16 MUST SIT ON THE BALCONY, AND LIKE WISE BE ACCOMPANIED BY A PARENT OR GUARDIAN.          FOOD WILL ALSO BE AVAILABLE FOR PURCHASE FROM THE ROYAL OAK HOTEL STAFF          WE AIM TO HAVE THE HALL COMPLETELY EMPTIED BY 21.00PM AT THE LATEST</p>	



## Licensing Board

<b>6. Children</b>			
(This section must be completed where alcohol is for sale for consumption on the premises)			
Are children or young persons permitted entry?			Yes
<b>If Yes - the remainder of this section must be completed</b>			
Will Children (0-15yrs) and Young Persons (16 & 17 yrs) require to be accompanied by a parent or person over the age of 18 yrs?			
Ages of Children of Young Persons Permitted Entry		Times at which Children or Young Persons Permitted Entry	
10-17 YEARS OF AGE		11.00AM-21.00PM	
Parts of Premises to which Children or Young Persons Permitted Entry			
ALL LICENCED AREAS IF 16 OR OVER IF SUPERVISED. BALCONY ONLY IF UNDER 16			
<b>7. Signature and Declaration by Applicant</b>			
<b>DECLARATION</b>			
<b>IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION</b>			
(Criminal Law (Consolidation) (Scotland) Act 1995 Section 44(2)(b))			
The contents of this Application are true to the best of my knowledge and belief			
Signature	<i>Craig Stewart</i>		Dated 26TH JANUARY 2022

**\* Data Protection Act 1998**

The Information on this Form May be Held on an Electronic Public Register  
Which May be Available to Members of the Public on Request

Checklist	
I have made or enclosed payment of the fee for the application	<b>X</b>



## Memo

**To: The Clerk to the Licensing Board  
Kilncraigs  
Alloa  
FK10 1EB**

**From: Paul Fair  
Licensing Standards Officer**

**Extension: 2091**

**Email: pfair@clacks.gov.uk**

**Our Ref: PF/LSO/OL/REP**

**Your Ref:**

**Date: 7 February, 2022**

**Subject: Licensing (Scotland) Act, 2005, Section 57 (3)  
Occasional Licence Application – Alloa Town Hall  
Craig Stewart (CC102)– The Alloa Darts Masters Event  
24 April, 2022**

Section 57(1)(b) of The Licensing (Scotland) Act, 2005 (the Act) requires that the Licensing Board notifies the Licensing Standards Officer for the area in relation to any application for an occasional licence. This section further provides that the Licensing Standards Officers is provided with a copy of the application.

Having considered the content of the application I have the following comments to make:

1. The application relates to an event, which is described as a the Alloa Darts Masters event.
2. The event is to take Place at Alloa Town Hall on 24 April,2022 between 11am and 9pm.
3. Full details of the event are disclosed on the application form.
4. Up to 450 persons may attend the event, this figure would include staff and will include some children and young persons.
5. Stewards will be provided at the event, the event organiser confirms that these will be SIA licensed stewards, additional information obtained confirms that there will be sufficient SIA Stewards at the event, although the final number for each event is to be confirmed the applicant has indicated that at least 8 Stewards will be on duty.
6. All persons under the age of 18 years of age attending the event will require to be accompanied by a person responsible for their supervision who is over the age of 18 years of age.

7. The application indicates that all alcohol will be decanted into or served in plastic or polycarbonate containers.
8. The premises are suitable for an event of this nature.
9. The applicant indicates that a robust challenge 25 policy will be operated during the event.
10. In the event that the Licensing Board decide to grant this application, in promoting the licensing objectives I would suggest that the following matters are those which would be best controlled by local conditions on the licence.
  - Sufficient SIA Licensed Stewards to be on duty (no less than 8 as previously volunteered by the event organiser for previous events would satisfy the test of sufficiency)
  - A written age verification policy should be prepared prior to the event and all Staff including stewards to be briefed in relation this policy.
  - Stewards and all bar staff to be briefed by licensee/organiser re any local conditions imposed. Each member of staff briefed must sign a record of the briefing acknowledging that they were briefed and understood the terms of the brief.
  - Use of plastic bottles and plastic drinking vessels. ie all drinks to be either dispensed in plastic drinkware or bottles or decanted into a suitable plastic container by the bar staff before being supplied to the customer.

*Paul Fair*

Licensing Standards Officer.

## The Alloa Darts Masters Event- Alloa Town Hall -24 April, 2022

### Appendix A - Suggested Local Conditions

- All alcohol and other drinks must be sold and supplied to the customer in, or decanted into, plastic or polycarbonate bottles and drinking vessels.
- Only alcohol sold at the event by the licensee can be consumed at the event.
- A minimum of 8 SIA Licensed Stewards must be on duty to control entry to the premises, to monitor any area immediately outside the premises used by persons attending the event who have temporarily left to smoke, and to monitor and supervise the behaviour of persons within the venue.
- At least one of the SIA stewards must be allocated to a role of responsibility for supervising the balcony area where children are permitted to spectate.
- Children must remain in the upper Balcony area for the duration of the event. Young Persons allowed access to all of the licensed area.
- No Alcohol is to be taken to, or consumed in the Balcony, foyer, stairwells, upper landings or toilets.
- At least one person who holds a suitable first aid qualification must be on duty at the event.
- At least one Personal Licence Holder must be on the premises for the duration of event, and be responsible for authorising all sales of alcohol.
- The applicant must prepare a written age verification policy; this policy should be supplied to the Licensing Standards Officer at least 48 hours prior to the event.
- The applicant/event organiser must brief all stewards and staff authorised to serve or make sales of alcohol prior to the commencement of the event, this briefing should include information relating to the terms and conditions of the licence, and any other relevant licensing matters – a record of this briefing including details of who delivered the briefing and details of all staff and stewards who received it must be kept. All staff receiving this brief must sign a record of the briefing acknowledging that they received and understood the terms of the brief
- Only trained staff will be permitted to make sales of alcohol, and all staff authorised to serve and sell alcohol. Trained Staff means staff trained in accordance with the Licensing (Training of Staff)(Scotland) Regulations, 2007.
- All staff authorised to serve and sell alcohol will have with them a training certificate in the prescribed form.
- Any music or other entertainment must cease at no later than 15 minutes prior to the end of licensed hours.
- A full list of all SIA Stewards working at the event will be supplied to the Licensing Standards Officer at least 72 hours prior to the event. The list should include the full name of the Stewards and their SIA Badge number.

