
Report to Clackmannanshire Council

Date of Meeting: 3 October 2024

Subject: Programmes of Council and Committee Meetings: August 2025 to June 2027

Report by: Senior Manager, Legal & Governance

1.0 Purpose

- 1.1. The purpose of this report is to seek Council's approval for the draft Programme of Council and Committee Meetings from August 2025 to June 2027.

2.0 Recommendations

That Council:

- 2.1. Agrees the Draft Programme of Meetings from August 2025 to June 2027, set out in Appendix 1 to this report; and
- 2.2. Notes that as a consequence of the Scottish Local Government Elections on 6 May 2027, dates noted in Cycle 6 in 2027 and the Planning Committee scheduled for 29 April 2027 may be subject to change.

3.0 Considerations

- 3.1. At the Council meeting on 23 June 2022, an extended draft Programme of Meetings from August 2023 to June 2025 was approved. To ensure diary management and business continuity for the Council over a longer period of time, approval is sought to extend the Programme of Meetings to June 2027.
- 3.2. The dates takes into account: a minimum six week recess period from the end of June to late August each year; and the school holiday periods during February, Easter and October.
- 3.3. If the draft Programme of Meetings to June 2027 is approved, a detailed timetable setting out deadlines and the reporting process will be circulated.

4.0 Sustainability Implications

4.1. None

5.0 Resource Implications

5.1. *Financial Details*

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.3.1. Finance have been consulted in terms of the statutory deadlines for the draft and final accounts.

5.4. *Staffing*

6.0 Exempt Reports

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all

Our families; children and young people will have the best possible start in life

Women and girls will be confident and aspirational, and achieve their full potential

Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies**

Complies with relevant Council Policies

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?

Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1 Draft Programme of Council and Committee Meetings
August 2025 – June 2027 (For approval)

11.0 Background Papers

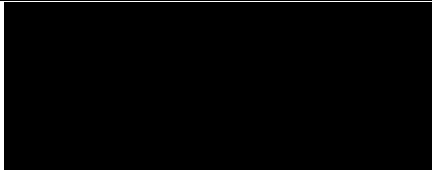
11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Lee Robertson	Senior Manager, Legal and Governance	2087

Approved by

NAME	DESIGNATION	SIGNATURE
Chris Alliston	Strategic Director, Partnership and Performance	

Programme of Council and Committee Meetings – August 2025 – June 2026							
Meeting	Time/Day	Cycle 1	Cycle 2	Cycle 3	Cycle 4	Cycle 5	Cycle 6
Clackmannanshire Council	9.30 am Thursday	21 August 2025	2 October 2025	27 November 2025	29 January 2026	19 March 2026	14 May 2026 25 June 2026
Audit and Scrutiny Committee	9.30 am Thursday	28 August 2025	30 October 2025	11 December 2025	5 February 2026	23 April 2026	11 June 2026
Regulatory Committee	9.30 am Tuesday	26 August 2025	7 October 2025	18 November 2025	20 January 2026	24 March 2026	26 May 2026
Licensing Board	9.30 am Tuesday	2 September 2025	30 September 2025 4 November 2025	2 December 2025 13 January 2026	17 February 2026 17 March 2026	21 April 2026	19 May 2026 16 June 2026
Planning Committee	9.30 am Thursday	11 September 2025	13 November 2025	15 January 2026	12 March 2026	30 April 2026	18 June 2026

Approved by Council [DATE]

Programme of Council and Committee Meetings – August 2025 – June 2026

Meeting	Time/Day	Cycle 1	Cycle 2	Cycle 3	Cycle 4	Cycle 5	Cycle 6 **
Clackmannanshire Council	9.30 am Thursday	20 August 2026	1 October 2026	26 November 2026	28 January 2027	18 March 2027	Statutory Meeting by 27 May 2027 24 June 2027
Audit and Scrutiny Committee	9.30 am Thursday	27 August 2026	29 October 2026	10 December 2026	4 February 2027	22 April 2027	10 June 2027
Regulatory Committee	9.30 am Tuesday	25 August 2026	6 October 2026	17 November 2026	19 January 2027	23 March 2027	25 May 2027
Licensing Board	9.30 am Tuesday	1 September 2026	29 September 2026 3 November 2026	1 December 2026 12 January 2027	16 February 2027 16 March 2027	20 April 2027	18 May 2027 15 June 2027
Planning Committee	9.30 am Thursday	10 September 2026	12 November 2026	21 January 2027	11 March 2027	29 April 2027 **	17 June 2027

Approved by Council [DATE]

** The Planning Committee scheduled for 29 April 2027 and all dates in Cycle 6 are subject to change as the Local Government Election is being held on Thursday 6 May 2027. It's noted that the first Statutory Meeting of Council must take place within 21 days from the date of the election.

