



**MINUTES OF MEETING of the CLACKMANNANSHIRE COUNCIL held in via MS TEAMS,  
on THURSDAY 23 JUNE 2022 at 9.30 am.**

**PRESENT**

Councillor Phil Fairlie, Convener (Chair)  
Councillor Donald Balsillie  
Councillor Martha Benny  
Councillor Denis Coyne  
Councillor Kenneth Earle  
Councillor Ellen Forson  
Councillor Wendy Hamilton  
Councillor Scott Harrison  
Councillor William Keogh  
Councillor Fiona Law  
Councillor Darren Lee  
Councillor Graham Lindsay  
Councillor Kathleen Martin  
Councillor Mark McLuckie  
Councillor Jane McTaggart  
Councillor Bryan Quinn  
Councillor Janine Rennie

Religious Representative:

Mr George Marcinkiewicz, representing the Catholic Church (Item 7)

**IN ATTENDANCE**

Nikki Bridle, Chief Executive  
Lorraine Sanda, Strategic Director (People)  
Pete Leonard, Strategic Director (Place)  
Lindsay Sim, Chief Finance Officer (Partnership & Performance)  
Chris Alliston, Senior Manager, HR and Workforce Development (Partnership & Performance)  
Cherie Jarvie, Senior Manager, Partnership & Transformation (Partnership & Performance)  
Tony Cain, Senior Manager, Housing (Place)  
Carla Macfarlane, Communications Officer (Partnership & Performance)  
Elizabeth Hutcheon, Management Accountancy Team Leader (Partnership & Performance)  
Julie Anne Miller, Headteacher, CSSS  
Jane Burrige, Transformation Officer (Transformation)  
Grant Baxter, Principal Planner (Place)  
Catriona Scott, Senior Manager, Education – Secondary (People)  
Julie Haslam, Transformation Officer (Transformation)  
Heather Innes, Administrator, Programme Management Office (Transformation)  
Alison Davidson, Team Leader, Economic Development (Place)  
Emma Fyvie, Senior Manager, Development (Place)  
Stuart Kennedy, Project Co-ordinator (Place)  
Tracy Drummond, Transformation Officer (Transformation)  
Fiona Grinly, Senior Manager (Transformation)  
Neil Ramsay, Transformation Officer (Transformation)  
Lee Robertson, Senior Manager, Legal and Governance (Partnership & Performance) (Clerk to the Council)  
Gillian White, Committee Services (Partnership & Performance)

**CC(22)11**

**APOLOGIES**

Apologies were received from Councillor Craig Holden and Reverend Sang Y Cha (Religious Representative, Church of Scotland) (Item 7)

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The Convener intimated that an item of urgent business had been submitted by the Council Leader, Councillor Ellen Forson in relation to bus services within Clackmannanshire. In terms of Standing Order 11.6, the Convener agreed to accept this item as Item 12 on the Agenda.

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**CC.(22)12      DECLARATIONS OF INTEREST**

Councillor Janine Rennie declared a non-financial interest in item 9 on the Agenda (UK Shared Prosperity Fund). Councillor Rennie confirmed that as she works with employability organisations, she would not participate in this item of business and would withdraw from the meeting at that point in the proceedings.

**CC(22)13      MINUTES OF MEETINGS – CLACKMANNANSHIRE COUNCIL**

**a. Minute of Meeting of Clackmannanshire Council 10 February 2022**

The minutes of the meeting of the Clackmannanshire Council held on 10 February 2022 were submitted for approval.

The Clerk advised that there was a typographical error in the heading of the minute. Where it states the year as 2021, it should read 2022.

**Decision**

Subject to the above amendment, the minutes of the meeting of the Clackmannanshire Council held on 10 February 2022 were agreed as a correct record.

**b. Minute of Special Meeting of Clackmannanshire Council 4 March 2022**

The minutes of the special meeting of the Clackmannanshire Council held on 4 March 2022 were submitted for approval.

The Clerk advised that there was a typographical error in the heading of the minute. Where it states the year as 2021, it should read 2022.

**Decision**

Subject to the above amendment, the minutes of the meeting of the Clackmannanshire Council held on 4 March 2022 were agreed as a correct record.

**c. Minute of Statutory Meeting of Clackmannanshire Council 25 May 2022**

The minutes of the statutory meeting of the Clackmannanshire Council held on 25 May 2022 were submitted for approval.

The Clerk advised that there was a typographical error in the minute – reference CC(22)03. In the decision for that item, where it states “As there were no other nominations for Provost, the...” , it should read “As there were no other nominations for Convener, the...”

## **Decision**

Subject to the above amendment, the minutes of the statutory meeting of the Clackmannanshire Council held on 25 May 2022 were agreed as a correct record.

## **CC(22)14 MINUTES OF MEETINGS – PREVIOUS COUNCIL**

### **a. Minute of Meeting of the Place Committee 20 January 2022**

The minutes of the meeting of the Place Committee held on 20 January 2022 were submitted for approval.

## **Decision**

The minutes of the meeting of the Place Committee held on 20 January 2022 were agreed as a correct record.

### **b. Minute of Meeting of the People Committee 27 January 2022**

The minutes of the meeting of the People Committee held on 27 January 2022 were submitted for approval.

## **Decision**

The minutes of the meeting of the People Committee held on 27 January 2022 were agreed as a correct record.

### **c. Minute of Meeting of the Audit Committee 3 February 2022**

The minutes of the meeting of the Audit Committee held on 3 February 2022 were submitted for approval.

## **Decision**

The minutes of the meeting of the Audit Committee held on 3 February 2022 were agreed as a correct record.

### **d. Minute of Meeting of the Partnership and Performance Committee 10 March 2022**

The minutes of the meeting of the Partnership and Performance Committee held on 10 March 2022 were submitted for approval.

## **Decision**

The minutes of the meeting of the Partnership and Performance held on 10 March 2022 were agreed as a correct record.

### **e. Minute of Meeting of the Planning Committee 17 March 2022**

The minutes of the meeting of the Planning Committee held on 17 March 2022 were submitted for approval.

## **Decision**

The minutes of the meeting of the Planning held on 17 March 2022 were agreed as a correct record.

**f. Minute of Meeting of the Clackmannanshire Licensing Board 19 April 2022**

The minutes of the meeting of the Clackmannanshire Licensing Board held on 19 April 2022 were submitted for approval.

**Decision**

The minutes of the meeting of the Clackmannanshire Licensing Board held on 19 April 2022 were agreed as a correct record.

**g. Minute of Meeting of the Regulatory Committee 21 April 2022**

The minutes of the meeting of the Regulatory Committee held on 21 April 2022 were submitted for approval.

**Decision**

The minutes of the meeting of the Regulatory Committee held on 21 April 2022 were agreed as a correct record.

**CC(22)15 PROGRAMME OF COUNCIL AND COMMITTEE MEETINGS 2022-23**

The report, submitted by the Senior Manager, Legal and Governance, sought Council's approval of the Draft Programme of Council and Committee Meetings from August 2022 to June 2023.

**Motion**

To agree the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Graham Lindsay.

**Decision**

The Council

1. Agreed the indicative programme of Meetings set out in Appendix 1 to the report;
2. Noted that a final Programme of Meetings will be finalised and brought back to Council in August 2022 for approval; and
3. Noted that an extended Programme of Meetings to June 2025 will be developed and brought back to Council for approval in December 2022.

**Action**

Senior Manager, Legal and Governance

**CC(22)16      2021/22 ANNUAL ACCOUNTS & EXTERNAL AUDIT PLANNING REPORT**

The report, submitted by the Chief Finance Officer, provided Council with an update on the preparation and timetable for the submission of the draft and audited annual accounts for 2021/22. The paper also presented the External Audit Planning Report (Appendix A) which set out the planned audit activity by the Councils External Auditors – Audit Scotland, in respect of the audit of the 2021/22 draft annual accounts.

**Motion**

To agree the recommendations as set out in the report.

Moved by Councillor Ellen Forson.    Seconded by Councillor Kenneth Earle.

**Decision**

The Council:

1. Noted that the requirement at paragraph 6.4 in the Council's Financial Regulations provides for the Council's section 95 officer to present the draft accounts to the relevant Committee before 30 June and the requirement of paragraph 6.5 to present the audited financial statements to Committee by 30 September.
2. Note that this timescale will not be met this year due to the ongoing impact of the pandemic and that an updated timescale has been prepared and agreed with Audit Scotland (table 1).
3. Agreed to disapply paragraph 6.4 and 6.5 of Financial Regulations for this year's annual accounts process.
4. Commented on and noted the proposed external audit plan for the 2021/22 draft annual accounts.

**Action**

Chief Finance Officer

**CC(22)17      CONSULTATION REPORT - PROPOSAL ON THE PERMANENT  
RELOCATION OF CLACKMANNANSHIRE PRIMARY AND SECONDARY  
SCHOOL SUPPORT SERVICES**

The report, submitted by the Senior Manager (Secondary) (People), provided information on the outcome of the formal consultation on the permanent relocation of Clackmannanshire Primary and Secondary School Support Services. The report sought Council approval and authority for officers to progress the permanent relocation of Clackmannanshire Primary and Secondary School Support Services from 23 June 2022.

**Motion**

To agree the recommendations as set out in the report.

Moved by Councillor Graham Lindsay.    Seconded by Councillor Wendy Hamilton.

**Decision**

The Council:

1. Decided to permanently relocate Clackmannanshire Primary and Secondary School Support Services to its current site in Tullibody from 23 June 2022.

2. Declared the Bedford Place property, Alloa, as surplus to requirements.
3. Approved that the property be actively marketed for sale.

**Action**

Senior Manager, Secondary

**CC(22)18 UKRAINE DISPLACED PERSONS RESETTLEMENT SCHEME**

The report, submitted by the Strategic Director (Place), provided Council with an update on the Ukraine Displaced Persons (UDP) scheme and the Council's role in supporting the scheme. Over the last three months work has been undertaken by UK and Scottish Government, Cosla and Councils to develop a humanitarian response to the war in Ukraine and specifically supporting Ukrainian displaced persons seeking to come to Scotland to escape the conflict. This paper set out how the Council proposed to support the arrivals of UDPs and provided details on the allocation of funding from UK Government and how it is proposed that it is utilised in Clackmannanshire to support the programme. The paper also sought to provide clarity on the alignment of the Ukraine scheme within the wider Afghanistan and Syrian Resettlement Scheme approved by Council in 2015 and amended in 2019 and 2021.

**Motion**

To agree the recommendations as set out in the report.

Moved by Councillor Jane McTaggart. Seconded by Councillor Fiona Law.

**Decision**

The Council:

1. Noted the latest position in relation to both the Homes for Ukraine Scheme and the Super Sponsor scheme set out in paragraphs 3.4 to 3.7 and noted the Council's responsibilities under the scheme set out at paragraph 3.10;
2. Noted the anticipated funding allocations to deliver the Ukraine Scheme set out in paragraph 3.13;
3. Agreed the spend of £1,066,591 from the funding allocation to support the Ukrainian Displaced Persons scheme in Clackmannanshire. Detailed costs were provided at appendix A.
4. Noted that the operational and financial management and oversight of the programme sits with the Strategic Director for Place.
5. Noted that an update report will be brought back to Council in August 2022 which will set out progress and any significant developments arising from implementation.

**Action**

Strategic Director (Place)

*As advised at the start of the meeting, Councillor Janine Rennie declared a non-financial interest in the undernoted item of business (UK Shared Prosperity Fund) and withdrew from the meeting for the duration of that item.*

## **CC(22)19 UK SHARED PROSPERITY FUND**

The report, submitted by the Strategic Director (Place), provided information on the UK Shared Prosperity fund allocation for Clackmannanshire, and to sought approval for an outline set of proposals on how this fund will be allocated over the period October 2022 until March 2025. UK Shared Prosperity Funding is a successor to some EU Structural Funds, specifically, the European Regional Development (ERDF) and European Social Fund (ESF), and is intended to ensure focus on local priorities, and continuation and development of existing ESF and ERDF funded services, building on and developing successes and best practice learned through the previous programmes. In Clackmannanshire specifically, current EU funded programmes include a successful ESF Employability Service delivered by the Council's Clackmannanshire Works team, and an ERDF funded business support programme delivered via the Business Gateway contract.

### **Motion**

To agree the recommendations as set out in the report.

Moved by Councillor Ellen Forson. Seconded by Councillor Jane McTaggart.

### **Decision**

The Council:

1. Noted the financial award to Clackmannanshire Council from the UK Shared Prosperity Fund, and in particular the allocation of funding across each year;
2. Noted that the UK Shared Prosperity Fund is intended to provide continuity and development of existing ESF and ERDF funded services within Clackmannanshire;
3. Agreed that the activity within each investment priority area is delivered in general as outlined in Appendix A;
4. Agreed the funding for each investment priority is allocated in general as outlined in Appendix A; and
5. Noted the challenges in terms of uneven funding allocation across the 2.5 year period of the programme.

### **Action**

Strategic Director (Place)

*Councillor Janine Rennie re-joined the meeting prior to the next item of business.*

## **CC(22)20 PUBLIC ART IN CLACKMANNANSHIRE**

The report, submitted by the Strategic Director (Place), advised Council of proposals to use public art funds from planning permissions to support a public art initiative in Alloa, in the form of public murals and seek approval for the first mural and for proposed arrangements in respect of future murals and public art installations.

### **Motion**

To agree the recommendations as set out in the report.

Moved by Councillor Fiona Law. Seconded by Councillor Donald Balsillie.

## **Decision**

The Council:

1. Approved the use of £15,700 of public art funds from developer contributions to deliver Entry No. 4 as shown in Appendix 2, as a mural on the walls of 26/28 Drysdale Street (MacDonald Morson Dental Care), in association with the Living Alloa projects, and delegated arrangements to deliver this to officers of the Place Directorate in association with Alloa First, MacDonald Morson Dental Care and the artists themselves; and
2. Approved officers engagement with Alloa First, the local third sector, artists, businesses, local elected members and communities, to identify further opportunities for developer contribution funded murals in Alloa town centre.

## **Action**

Strategic Director (Place)

## **CC(22)21 NOTICE OF MOTION IN TERMS OF STANDING ORDER 16 - POLLINATORS**

A notice of motion in terms of Standing Order 16 was submitted by Councillor Brian Quinn.

## **Motion**

“The Council acknowledges that Scotland’s pollinators are under threat. There are declines in honey bee populations in Europe and America and, although data for other wild pollinators, such as bumblebees and solitary bees, is not as complete, there are indications that many pollinators, not simply bees, are in decline and that it may be a global problem. It is therefore important that we take action now before it is too late to halt or reverse population losses.

Council is requested to agree to expand the remit of the Climate Change Forum agreed on 19 August 2021 to investigate and produce recommendations to Council on the following:

The creation of a Pollinator Strategy and long term plan to deal with the decline pollinators; and

Review the Council’s local biodiversity action plan to include aims/objectives and actions which will help protect and enhance pollinator habitats and species.

It is also proposed that the Climate Change Forum is renamed as the Climate Change and Biodiversity Forum to reflect this amended remit.”

Moved by Councillor Brian Quinn. Seconded by Councillor Kenneth Earle.

## **Amendment**

It is recommended that Council agree to:

Remove the last paragraph of the motion

The effect being that the name will remain Climate Change Forum

Moved by Councillor Fiona Law. Seconded by Councillor Ellen Forson.



## **Voting**

In terms of Standing Order 14.7, Councillor Earle asked for a roll call vote. The Council agreed that a vote be taken by calling the roll and at this stage there were 17 members present who were eligible to vote. On the roll being called, the elected members present voted as follows:

### **For the Amendment (9)**

Councillor Phil Fairlie  
Councillor Graham Lindsay  
Councillor Donald Balsillie  
Councillor Martha Benny  
Councillor Fiona Law  
Councillor Wendy Hamilton  
Councillor Jane McTaggart  
Councillor Ellen Forson  
Councillor Scott Harrison

### **Against the Amendment (7)**

Councillor Mark McLuckie  
Councillor William Keogh  
Councillor Janine Rennie  
Councillor Kenneth Earle  
Councillor Bryan Quinn  
Councillor Denis Coyne  
Councillor Kathleen Martin

### **Abstain from Voting (1)**

Councillor Darren Lee

The amendment was carried by 9 votes to 7 with 1 abstention.

## **Decision**

The Council unanimously agreed the motion (as amended).

## **Action**

Strategic Director (Place)

## **CC(22)22 URGENT BUSINESS: BUS SERVICES IN CLACKMANNANSHIRE**

A notice of motion in terms of Standing Order 11.6 was submitted by Councillor Ellen Forson. This motion had been accepted as urgent by the Convener.

## **Motion**

“That Council is aware of the significant level of ongoing daily cancellations of local bus services operated by First Bus; is concerned about the impact this is having on the lives of local people who rely on these services to access employment, education, medical appointments and other vital daily services; understands that these cancellations are due to a number of issues, including staff shortages; acknowledges that it has been confirmed by First Bus that they are working to address these challenges; instructs officers to engage with First Bus to identify areas where the Council can offer practical support, where possible, with recruitment and communications; notes that the Leader of the Council is due to meet with First Bus to discuss the matter, and on behalf of the people of Clackmannanshire, agrees to write to the Traffic Commissioner for Scotland to highlight the situation.”

Moved by Councillor Ellen Forson. Seconded by Councillor Scott Harrison.

**Decision**

The Council unanimously agreed the motion.

**Action**

Councillor Ellen Forson, Leader of the Council  
Strategic Director (Place)

Ends: 12.35 pm