
Report to Clackmannanshire Council

Date of Meeting: 23 June 2022

Subject: Programme of Council and Committee Meetings 2022-23

Report by: Senior Manager, Legal & Governance

1.0 Purpose

- 1.1. The purpose of this report is to seek Council's approval of the Draft Programme of Council and Committee Meetings from August 2022 to June 2023.

2.0 Recommendations

That Council:

- 2.1. Agrees the indicative programme of Meetings set out in Appendix 1 to this report;
- 2.2. Notes that a final Programme of Meetings will be finalised and brought back to Council in August 2022 for approval; and
- 2.3. Notes that an extended Programme of Meetings to June 2025 will be developed and brought back to Council for approval in December 2022.

3.0 Considerations

- 3.1. The draft programme is indicative only and subject to cross party discussions with members as part of the working group review of standing orders and scheme of delegation for the management of Audit and Scrutiny and other Committees and Council.
- 3.2. The draft programme runs for a single year period from August 2022 to June 2023.
- 3.3. The programme of meetings has been drafted in consultation with Council officers and takes into account the statutory deadlines for the draft and final accounts.
- 3.4. The development of an extended Programme of meetings to June 2025 will enhance business continuity for the Council over a longer period of time.

4.0 Sustainability Implications

4.1. None

5.0 Resource Implications

5.1. *Financial Details*

5.2. The full financial implications of the recommendations are set out in the report. This includes a reference to full life cycle costs where appropriate. Yes

5.3. Finance have been consulted and have agreed the financial implications as set out in the report. Yes

5.4. *Staffing*

6.0 Exempt Reports

6.1. Is this report exempt? Yes (please detail the reasons for exemption below) No

7.0 Declarations

The recommendations contained within this report support or implement our Corporate Priorities and Council Policies.

(1) **Our Priorities** (Please double click on the check box)

Clackmannanshire will be attractive to businesses & people and ensure fair opportunities for all
Our families; children and young people will have the best possible start in life
Women and girls will be confident and aspirational, and achieve their full potential
Our communities will be resilient and empowered so that they can thrive and flourish

(2) **Council Policies** (Please detail)

8.0 Equalities Impact

8.1 Have you undertaken the required equalities impact assessment to ensure that no groups are adversely affected by the recommendations?
Yes No

9.0 Legality

9.1 It has been confirmed that in adopting the recommendations contained in this report, the Council is acting within its legal powers. Yes

10.0 Appendices

10.1 Please list any appendices attached to this report. If there are no appendices, please state "none".

Appendix 1 Draft Programme of Council and Committee Meetings 2022 - 2023

11.0 Background Papers


11.1 Have you used other documents to compile your report? (All documents must be kept available by the author for public inspection for four years from the date of meeting at which the report is considered)

Yes (please list the documents below) No

Author(s)

NAME	DESIGNATION	TEL NO / EXTENSION
Lee Robertson	Senior Manager, Legal and Governance	2087

Approved by

NAME	DESIGNATION	SIGNATURE
Stuart Crickmar	Strategic Director, Partnership and Performance	

Draft Programme of Council and Committee Meetings 2022 – 2023							
Meeting	Time/Day	Cycle 1	Cycle 2	Cycle 3	Cycle 4	Cycle 5	Cycle 6
Clackmannanshire Council	9.30 am Thursday	11 August 2022	6 October 2022	30 November 2022 – Wednesday	2 February 2023	23 March 2023	18 May 2023 29 June 2023
Audit and Scrutiny Committee	9.30 am Thursday	25 August 2022	27 October 2022	15 December 2022	9 February 2023	20 April 2023	15 June 2023
Regulatory Committee	9.30 am Tuesday	16 August 2022	27 September 2022	22 November 2022	31 January 2023	28 March 2023	30 May 2023
Planning Committee	9.30 am Thursday	8 September 2022	3 November 2022	19 January 2023	16 March 2023	4 May 2023	22 June 2023
Licensing Board	9.30 am Tuesday	30 August 2022	4 October 2022 8 November 2022	6 December 2022 17 January 2023	21 February 2023 21 March 2023	25 April 2023	23 May 2023 27 June 2023

Draft for Council Approval 23/06/22