



# Central Scotland **Valuation Joint Board**



**DRAFT**  
Annual Accounts  
**2024-2025**

**CENTRAL SCOTLAND VALUATION JOINT BOARD**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS 2024/25**

<u>Contents</u>	<u>Page</u>
Management Commentary	3
Statement of Responsibilities	19
Annual Governance Statement	21
Remuneration Report	25
Independent Auditor's Report	29
Comprehensive Income and Expenditure Statement	34
Movement in Reserves Statement	35
Balance Sheet	36
Notes to the Financial Statements	37

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Introduction

This commentary sets the scene and context for the Financial Statements for Central Scotland Valuation Joint Board (the Board) for the year ended 31 March 2025. This commentary provides specific details in relation to the Board's financial position, its priorities and performance and our strategies and plans for achieving these objectives. The Management Commentary is required to present the collective view of those charged with governance and apply relevant sections of the Companies Act 2006 in respect of the preparation of a Strategic Report. The Annual Accounts have been compiled in accordance with the Code requirements which govern the format and content contained within them.

### Strategic Context

Central Scotland Valuation Area covers three council areas of Clackmannanshire, Falkirk and Stirling. The Board's budgeted staffing for 2024/25 was 44.71 FTE. All employees are primarily based in Stirling at the administrative headquarters, Glendevon House, however, hybrid working, with employees in the office at least 40% of the time has been followed throughout the year. This arrangement was made permanent in September 2023 and was reviewed without change by the Board in November 2024.

### Members and Officials

The Board comprises 15 elected members drawn from the three constituent authorities of Falkirk, Stirling and Clackmannanshire Councils. The following tables show the members of the Board throughout the 2024/25 financial year.

### Appointed Members:-

Falkirk Council	Stirling Council	Clackmannanshire Council
Councillor D Balfour	Councillor D Gibson (from 6 <sup>th</sup> February 2025)	Councillor D Balsillie (Depute Convenor)
Councillor R Bissett	Councillor P Henke	Councillor M Benny
Councillor B Deakin	Councillor C Kane (to 24 <sup>th</sup> September 2024)	Councillor K Earle
Councillor A Nimmo (Convenor)	Councillor G McGarvey (to 5 <sup>th</sup> February 2025)	
Councillor S Patrick	Councillor E Watterson	
Councillor A Ritchie	Councillor D Wilson (from 10 <sup>th</sup> October 2024)	
Councillor J Robertson		
Councillor R Spears		

1. Councillor C Kane resigned from the Board on the 24<sup>th</sup> September 2024 and was replaced by Councillor D Wilson from the 10<sup>th</sup> October 2024, and
2. Councillor G McGarvey was replaced by Councillor D Gibson.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### MANAGEMENT COMMENTARY 2024/25

The Board is supported by its Clerk, Colin Moodie from Falkirk Council and its Treasurer, Lindsay Sim from Clackmannanshire Council. Finance, Legal and HR services are currently provided by Clackmannanshire Council.

The Board also appoints an Assessor for the Valuation Area and bears the costs of the Assessor carrying out his statutory duties. The three Councils have also appointed the Assessor as Electoral Registration Officer (ERO) and again the Board bears the costs of the ERO carrying out his statutory duties. The Assessor & ERO during 2024/25 was Pete Wildman from 1<sup>st</sup> April to 19<sup>th</sup> May 2024 and Mark Docherty from 18<sup>th</sup> May 2024.

The Assessor & ERO has three core statutory duties:

- Valuation of Lands and Heritages;
- Compiling the Valuation List, and
- Compiling the Register of Electors.

Further detail on each of these duties is provided below.



# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### 1. Valuation of Lands and Heritages

The Valuation Roll contains every non-domestic property (unless exempted by statute) in the Valuation Area showing the rateable value of the property. Rateable value is effectively the estimated rental value of the property. As at 31 March 2025 there were 13,302 non-domestic properties in Central Scotland with a total rateable value of £364,982,115. The Roll includes commercial properties like shops and offices, industrial properties from small workshops to giants like the petrochemical works and the refinery at Grangemouth, and publicly owned properties such as schools and sport centres. The Assessor maintains survey records of each property and is obliged by law to carry out regular revaluations of non-domestic properties. The most recent revaluation came into effect on 1 April 2023. Between revaluations the Assessor must maintain the Roll to reflect new and altered properties.

Of the 4,576 appeals lodged following the 2017 Revaluation, thirty three appeals are still outstanding and have been referred to the Lands Tribunal for Scotland and these will be listed for hearing in due course. In April 2023 the non-domestic rating work of the Lands Tribunal for Scotland was transferred to the Upper Tribunal of the Scottish Courts and Tribunal Service. The Upper Tribunal have been proactive in contacting both appellants and respondents to ensure that an accurate status of each transferred appeal has been obtained.

Eight appeals (for four subjects) remain from the 2010 Valuation Roll and again these have been referred to the Upper Tribunal.

By the end of the financial year 2021/22, 5,845 Material Change of Circumstance (MCC) appeals lodged as a result of the Covid-19 pandemic were outstanding. The Scottish Government legislated during 2022/23 to remove Covid as a factor in valuation post 2 April 2020. As a result of this legislation a number of Covid MCC appeals were withdrawn and as at May 2024 only 495 remained outstanding according to our records. These appeals sat with the Local Taxation Chamber (LTC) of the First Tier Tribunal. During 2023/24 they wrote to all appellants to ascertain if they wished to continue with their appeal or not. The legislative deadline for disposal of Covid related appeals was 31 December 2024 and all appeals have now been disposed of, except for three which have been referred to the Upper Tribunal.

As mentioned above the work of the local Valuation Appeal Panels transferred to the Local Taxation Chamber (LTC) of the First Tier Tribunal on 1 April 2023, the transfer had originally been scheduled for 1 January 2023. All appeals at the Upper Tribunal have been reconciled, however, a final reconciliation file is still awaited from the LTC.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Valuation of Lands and Heritages (continued)

The latest revaluation took place on 1 April 2023, with a “tone” date of 1 April 2022. The “Tone” date is the point in time for rental and cost levels to be used to set the valuations. In the past this has been a date two years prior to the revaluation. The change in “tone” date is one of a number of recommendations from the Barclay Review that have been implemented at the new revaluation. The Barclay Review was a review of the non-domestic Rating System initiated by the Scottish Government and chaired by Ken Barclay. Other measures that have been implemented include the inclusion of certain elements of public parks in the Roll for the first time, the publication of a Draft Valuation Roll and the issue of Draft Valuation Notices, and the provision of rented property lists for certain subjects to increase transparency. Other changes at this revaluation include an expansion in the number of subjects whose valuations are now published online.

A further significant change was the introduction of a new proposal and appeal system for non-domestic subjects. This is a fundamental change from the previous single appeal system, and we are currently in the process of receiving proposals as a result of the revaluation. The deadline for lodging a proposal following the revaluation was originally 31 July 2023 but was extended to 31 August 2023 following representations to the Scottish Government by appellants and their agents. Following receipt of the proposals, they were checked to see if they were complete in terms of the legislative requirements. For those that weren’t complete we contacted the appellant or their agent and asked them to supply any missing information. Following that exercise we had 976 proposals to determine by the statutory deadline of 30 September 2025. Using the new legislative requirements, a programmed timetable has been established to ensure that the work is complete by the statutory deadline. Progress is being made with the work, with over 50% of proposals having been dealt with at 31 March 2025.

The next revaluation is due on 1 April 2026, with a tone date of 1 April 2025, the Scottish Assessors Association has established a national project plan from which we have derived our own local project plan.

From 2021, the Assessor has had powers to levy Civil Penalties on anyone who fails to respond to a request for information. We have issued Assessor Information Notices (AINs) during 2024/25 that advise that a Civil Penalty can be levied in the event of non-return. The first Civil Penalty Notices were issued in May 2024. For the purpose of ingathering information to inform the 2026 Revaluation we are in the process of issuing hundreds of AINs across all categories of subjects which will inevitably lead to resource implications where non-returns instigate the civil penalty process.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### 2. Compiling the Valuation List

All domestic properties are shown in the Valuation List. The Assessor places every domestic property in a valuation band based on the capital value that the property would have had at April 1991 and in line with statutory assumptions. As well as the addition of new subjects on to the List, work also continues to review the bandings of properties which have been sold and those that have been extended since they were last banded. As at 1 April 2024 there were 145,264 domestic properties on the Council Tax Valuation List in Central Scotland and 751 new entries were added to the Valuation List during 2024/25, which is an increase from 726 in 2023/24.

### 3. Compiling the Register of Electors

The Register of Electors is published annually and is a listing of every declared eligible elector in each local authority area set against the local address that satisfies the residence qualification. The Register is used for all Local Government, United Kingdom Parliamentary, and Scottish Parliamentary Elections. It is also used for Community Councils' elections and for referendums. In combination with data from other Electoral Registration Officers it is used to compile a register as required for National Park Elections. The Electoral Registration Officer is also required to publish an Open Register and to maintain Absent Voter Lists.

The new Register of Electors was published on 1 February 2025 with the number of Local Government electors increasing to 240,205 (from 238,063 previously). The Register contains details of 14 and 15 year olds, however, these details are not shown in published copies of the Register.

The annual canvass was carried out during 2024/25, this saw us matching our registers to Department for Work and Pensions and local databases. Where the other databases aligned with the Register for all electors in a property then that household only received a single communication. Where records did not align for all electors and if there was no response to the initial communication then follow up activity took place including door to door canvassing in the run up to the publication of the new register.

January 2023 saw the introduction of Voter Authority Certificates to support the introduction of the need to produce voter identity when voting at UK elections. It is only people who don't have another approved form of photo ID e.g. passport or photo driving license who need to apply. So far in Central Scotland the take up of the new certificates have been low. We included an A5 flyer out with our canvass communication in summer 2023 to promote awareness as we anticipated that application numbers would increase ahead of the UK Parliamentary Election which took place on 4 July 2024. The actual number of Voter Authority Certificates issued ahead of the UK Parliamentary election in the period from when the election was called until polling day was 459.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Service Plan

In common with other public sector organisations, the Board also has to ensure that it complies fully with Health & Safety, Data Protection, Freedom of Information, Records Management and Equalities Duties. These duties represent a sizeable workload for the organisation.

The Board's current service plan covers the period 2022 to 2025. The service plan sets out the core statutory functions as outlined above and its objectives in relation to these functions. The plan also sets out the objectives in relation to: Corporate Governance, Accountability, Best Value, Equal Opportunities, Staffing and Personnel, Finance and Budgeting, Information Technology, Freedom of Information and Key Partnerships.

The main objectives during the period of the plan are as follows

#### Non – Domestic Rating

- Dispose of appeals arising from the 2017 Valuation Roll,
- Dispose of proposals and appeals arising from the 2023 Valuation Roll,
- Maintain the 2023 Valuation Roll,
- Prepare and work on the 2026 revaluation.

#### Council Tax

- Dispose of proposals and appeals arising from the Valuation List,
- Maintain the Valuation List.

#### Register of Electors

- Prepare for and deliver the UK Parliamentary General Election,
- Deliver the changes introduced by the Elections Act 2022,
- Maintain the Register of Electors, Absent Voters List including delivery of the annual canvass.

The Service Plan can be found using the following link:

[https://www.saa.gov.uk/central/wp-content/uploads/sites/3/dlm\\_uploads/2023/06/Service-Plan-2022-2025.pdf](https://www.saa.gov.uk/central/wp-content/uploads/sites/3/dlm_uploads/2023/06/Service-Plan-2022-2025.pdf)



## CENTRAL SCOTLAND VALUATION JOINT BOARD

### MANAGEMENT COMMENTARY 2024/25

#### Cyber Security

There has been significant resource needed to ensure that the Board has adequate Cyber Security arrangements in place as the workplace becomes increasingly digitised and the threat of a cyber incident ever increasing. The Board takes this matter seriously and engages with all relevant national bodies e.g. National Cyber Security Centre and the Scottish Government to ensure we are meeting current requirements. We have Cyber Essential plus accreditation and in addition, we carry out annual penetration testing and review all our IT policies on an annual basis. We anticipate that this will be an area of continued focus in 2025/26. As such, we are currently “on boarding” a Security Operating System (SOC) with the intention of full operation at the beginning of the 2025/26 financial year. This provides us with security information 24/7, 365 days a year and facilitates real time detection of and response to cyber threats and represents a significant improvement in our cyber security mitigation. Additionally, we have formalised our procedures to replace the annual “Health Check” with a more effective penetration test. Once we have onboarded the SOC, we will be considering extending our existing IT insurance policies to include cyber insurance.

#### Climate Change

Work is ongoing to establish the carbon footprint of the organisation which will act as a baseline to measure future progress on reducing the footprint of the organisation. It is not anticipated that climate change will impact the Board’s services directly but will impact on its use of resources to deliver its services.

#### Strategic Financial Planning

In the approved Budget for 2025/26, set in February 2025, the medium term forecast suggested an anticipated funding gap of £0.622m by 2029/30. The Board agreed to utilise £179k of reserves in setting its 2025/26 budget. After commitments the Board held usable reserves of £245k at 31 March 2025.

Although the financial position continues to be difficult, a healthy reserves position and confirmed funding from constituent authorities for 2025/26 enabled the Board to set a balanced budget for the financial year 2025/26 ensuring that the Board continues to operate over the medium term.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Strategic Financial Planning (continued)

The Assessor & ERO is taking steps to ensure that the Board's cost base is sustainable for the medium to long term, though this remains challenging given the limited areas for review. Areas previously identified to reduce costs included the following: - the scanning of all the domestic property files was completed by May 2019 and work is continuing, albeit at a significantly reduced level on scanning other records, the Board moved to smaller premises in June 2023 which reduced rental and property related costs, work continues to streamline, automate and digitise work processes and data inputs and good progress continues to be made with the SharePoint records management system.

There has continued to be changes in staffing throughout the organisation in 2024/25. The focus for the coming years will continue to be on optimising records management, reviewing internal business processes to ensure that the efficiency of service delivery is maximised and to keep the staffing structure under review so that it best meets the organisations needs. These priorities and actions are all reflected in the Management Team's three year service plan.

The balance sheet shows a net asset position for 2024/25 mainly due to a contribution to reserves from the in year underspends. The Assessor and Treasurer will continue to review the long term sustainability to meet the pension contributions as part of the budget process considering advice provided by the actuary.

### Business Performance

The Board receives and monitors performance reports on a regular basis. The current arrangements have been in place since the core indicators were agreed with the then Scottish Executive and Accounts Commission in October 2000. Reports also include trend information covering the previous three years' performance. Key performance indicators measuring performance against targets for the last three years are set out in Exhibit 1 below.

This summary indicates a mixed performance compared to that achieved in 2023/24 - for non-domestic properties it showed an improvement whilst not reaching the annual primary target, however domestic performance dipped in terms of targeted performance compared to last year. Performance this year should very much be set against the backdrop of the change in staffing, with the continued loss of experienced staff and the changes associated with the new proposals and appeals system. We have also had to undertake for an audit of self-catering units in the Valuation Roll to ensure that they met the new statutory requirements. This has proved to be a significant piece of work that is resource intensive and has markedly impacted overall performance in terms of both non-domestic and domestic. This is now to be an annual task, and therefore KPI targets going forward will be adjusted accordingly to reflect the increased workload.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Business Performance (continues)

#### Exhibit 1: Performance against key targets 2022/23 to 2024/25

Indicator – Valuation Roll	2022/23 Target %	2022/23 Actual %	2023/24 Target %	2023/24 Actual %	2024/25 Target %	2024/25 Actual %
Changes made in less than 3 months	70	55	70	55	<b>70</b>	<b>60</b>
Changes made in less than 6 months	18	17	18	22	<b>18</b>	<b>22</b>
Changes made in more than 6 months	12	28	12	23	<b>12</b>	<b>18</b>

Indicator – Valuation List	2022/23 Target %	2022/23 Actual %	2023/24 Target %	2023/24 Actual %	2024/25 Target %	2024/25 Actual %
In less than 3 months	94	90	94	89	<b>94</b>	<b>85</b>
In less than 6 months	3	7	3	5	<b>3</b>	<b>7</b>
In more than 6 months	3	3	3	6	<b>3</b>	<b>8</b>

The targets for 2024/25 have remained the same as 2023/24 to reflect the volume of Covid MCC appeal work, the introduction of the new non-domestic proposals system, the move to three yearly revaluation and the new self-catering audit requirement. However, these targets are not sustainable in the future due to increased statutory workload as discussed above whereby all performance targets will have to be radically re-assessed. Should such proposals be considered, these would involve consultation with our key partners and stakeholders. It should be noted that all the functions of the Assessor & ERO are statutory and prescribed.

### Financial Performance 2024/25

The Financial Statements have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom and they present a true and fair view of the financial position of the Board and its income and expenditure for the year ended 31 March 2025. A brief explanation of each statement and its purpose is provided on pages 34-36. An Annual Governance Statement is also provided at page 21 and a Remuneration Report is included at page 25.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Financial Performance 2024/25 (continued)

The final Outturn position in the management accounts reports an underspend of £(310)k. This is made up of total overspends of £89k:

Overspend Value £000	Narrative
17	Shortfall on awarded pay inflation, budgeted at 3%, shortfall is c0.69%
15	Shortfall due to the upgrade of 2 System Administration posts
6	An increase in recruitment costs due to repeated attempts to recruit. Increased costs in superannuation charges and additional pension reports required for audit
7	Installation of air conditioning in the server room and balance of fit out costs
4	Waste and sewage charges for new premises unbudgeted as not previously aware of and charge for 2023/24 as well as 2024/25
30	Income from Civil Penalties expected to be repaid to SG Consolidated Fund
2	Increase in audit fee due for 2023/24 due to additional work required on pensions and dilapidations
2	Costs associated to the setup of installing Wi-Fi within Glendevon House
6	Postages overspend to be offset against additional income received for New Burdens
<b>89</b>	<b>Total Overspend</b>

These are offset by underspends totalling £(399)k:

Underspend Value £000	Narrative
(120)	Vacancy Management mainly due to the internal appointment of the Assessor, with the Divisional Assessor position not back filled. Also, delays in recruitment to fill posts and internal appointments creating further vacancies
(6)	Employees utilising the Holiday Buy Back scheme
(46)	Maternity leave of 3 employees, with only 2 being back filled due to difficulties in recruiting temporary staff. Also, long term absence at the beginning of the year
(23)	Underspend on budgets provided for pension contributions, where staff have opted out
(6)	Reduction in staff training plan requirements due to new staff having higher qualifications than expected
(9)	An adjustment to the presentation of the dilapidations provision for Glendevon House in the 2023/24 accounts, reduces the amount required in year for the next 4 years
(9)	Delays in the transfer of the electricity contract meant unknown costs when setting the budget. Now this has been transferred, the actual costs are much lower than budgeted
(16)	Underspend in legal expenses due to the level of appeals to the Scottish Courts and Tribunal Service. These are not under the control of the Assessor but will attract costs when the appeals go ahead. The costs in 2024/25 have been minimal.
(2)	Saving on the contract for managing the mobile phones, moving from Google to Microsoft
(10)	Cyber security costs have been split over 2024/25 and 2025/26 and penetration testing has been delayed to 2025/26. The underspends have helped to offset overspends due to increases from suppliers on contract renewals
(3)	Additional electoral roll sales
(11)	Refunds attributed to the service charge reconciliations of Hillside House from 27 <sup>th</sup> November to the end of the lease
(5)	Refunds attributed to the service charge reconciliations of Glendevon House for 2023/24
(57)	Additional funding received for New Burdens. Once offset with postage overspend, balance to be an earmarked reserve for 2025/26
(50)	Income from Civil Penalties issued in March 2025. £20k offsetting developer costs within staffing and the remaining £30k expected to be paid across to SG Consolidated Fund
(26)	Interest in revenue balances, with interest rates remaining favourable
<b>399</b>	<b>Total Underspend</b>

The surplus on the provision of services for the financial year reported in the Comprehensive Income and Expenditure Statement is £(295)k (page 34). However, this includes £(30)k of accounting adjustments which require to be reversed out in the Movement in Reserves Statement which results in a net contribution to reserves of £506k.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Financial Performance 2024/25 (continued)

The table below reconciles the Outturn position to the (Surplus) or Deficit on Provision of Services in the Comprehensive Income and Expenditure Statement and the Expenditure and Funding Analysis in note 6 on page 46.

<b>Outturn Position</b>		<b>£000</b>
Funding from Reserves		(310)
		45
<b>Deficit</b>		<b>(265)</b>
Adjustments between Funding & Accounting basis	Note 7	(30)
<b>Surplus on Provision of Services</b>		<b>(295)</b>

The usable reserves surplus brought forward from previous years is £241k. The usable reserves surplus in the year, per above, is £265k therefore the surplus carried forward to future years is £506k. This balance of £506k has been retained as a surplus attributable to the constituent authorities in usable reserves.

Of the £506k usable reserves balance at 31 March 2025, £264k was earmarked for specific purposes as approved by the Board in February 2025 when setting the budget, with an adjustment of £(3)k to the estimated New Burdens funding in 2024/25, bringing the total earmarked reserves to £261k. The committed balance can be summarised as follows:

### Exhibit 2: Committed reserves 2024/25 at 31 March 2025

	<b>Total</b>
	<b>£000</b>
2025/26 Budget Funding	179
New Burdens Funding 2023/24	31
New Burdens Funding 2024/25	51
<b>Net Committed Reserves as at 31 March 2025</b>	<b>261</b>

As a result of the above, of the £506k usable reserves, £245k is uncommitted, representing a level of 7.3% of budgeted net expenditure. When the Board approved the 2025/26 Budget on 28 February 2025, approval was given to maintain the minimum uncommitted reserve balance at a range of 3% to 6% of budgeted net expenditure to allow for year on year flexibility. The current level of 7.3% which will allow the Board to meet any additional financial pressures which the year such as the pay award which has not yet been agreed and anything over the budgeted 3% would have to be funded from reserves. The level of reserves will be reviewed during the year to ensure that this level is prudent to maintain the financial sustainability of the Board.

The movement in the Board's usable reserves position over the last three years (trend) is shown below:

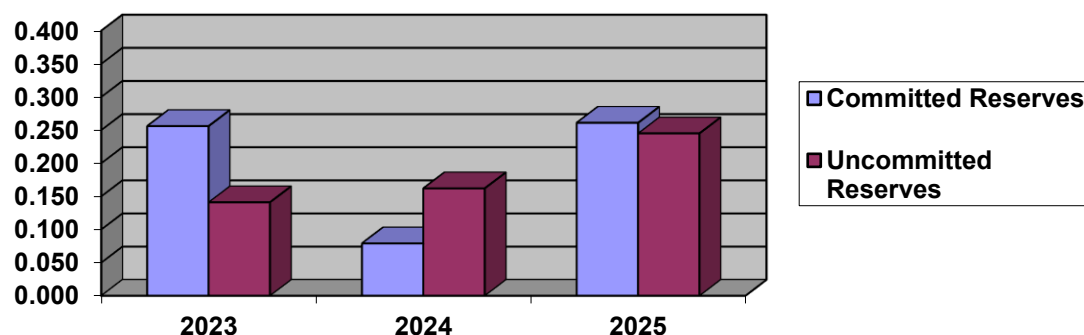


# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Financial Performance 2024/25 (continued)

**Exhibit 3: Trend in reserves position 2022/23-2024/25**  
million



A comprehensive analysis of the Board's reserves is provided in the Movement in Reserves Statement on page 35 and supporting notes.

### Financial Ratios

The Chartered Institute of Public Finance and Accountancy (CIPFA) Directors of Finance Section recommends that certain financial ratios are included in the Management Commentary to assist the reader to assess the performance of the Board over the financial year and of the affordability of its ongoing commitments. The following table provides the indicators with an explanation of each, grouped into CIPFA categories for the various areas of financial activity.

Financial Indicator	Commentary	2023/24	2024/25
<b>Reserves</b>			
Uncommitted General Fund Reserve as a proportion of Annual Budgeted Net Expenditure	Reflects the level of funding available to manage financial risk/unplanned expenditure. The Board's Policy is between 3% and 6% of annual budgeted net expenditure which is considered appropriate in the context of the Board's financial and ongoing risk profile.	5.1%	7.3%
Movement in the Uncommitted General Fund Balance	Reflects the extent to which the Board is using its Uncommitted General Fund Reserve. Use of uncommitted reserves have not been required and any in year underspends are committed for future use.	15.1%	51.2%

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Financial Ratios (continued)

Financial Indicator	Commentary	2023/24	2024/25
<b>Financial Management</b>			
Actual Outturn compared to Budgeted Expenditure	How closely expenditure compares to the budget is a reflection of the effectiveness of financial management. This indicator is based on the format of budget monitoring as reported throughout the year. The final outturn position was £310k underspend against a forecast underspend of £235k.	96.9%	90.2%

### Treasury Management

The Boards treasury activities extend to cash management with cash balances being held by Clackmannanshire Council. These balances are managed in line with the policies and procedures operated by Clackmannanshire Council in relation to investments as set out in the Annual Treasury Management Strategy Statement (TMSS) 2024/25. Performance on these investments is also reported in the quarterly and Annual Report presented to the Council during the year.

### Capital Expenditure

The Prudential Code for Capital Finance in Local Authorities governs the level of capital expenditure taking into account affordability, sustainability, the management of assets and the achievement of strategic objectives. It is the duty of the Board to determine and keep under review the maximum amount that it can afford to allocate to capital expenditure together with the associated revenue implications. In 2024/25, the Board invested £12k on assets including laptops and lasers which meet the definition of capital expenditure. The costs of this investment were met by Capital Funded from Current Revenue contributions (CFCR), i.e. from revenue budgets. The new assets are reflected in the Board's Balance sheet as an addition under Property, Plant and Equipment.

### Net Pension Liability/Surplus

Pension Fund reporting regulations require an annual valuation of the net pension liability by fund actuaries. The calculation at March 2025 disclosed a deficit of £(0.329)m. The calculation is prepared for the purposes of International Accounting Standard 19 (IAS 19) reporting requirements and is not relevant for funding purposes and is simply a snapshot of the position at that time. The latest long-term actuarial funding valuation of the Fund for the purpose of setting employers' actual contributions was at 31 March 2023. The employers' pension contributions were set for 3 years in line with the actuarial advice and decreased by 3.5% to 21.5% and will remain at this rate for the 3 years from 2024/25 to 2026/27.

The pension valuation at 31 March 2025 recorded a decrease in the surplus of £(1.418)m, which is an adverse movement in the year. This was mainly due to an increase in the net discount rate which rose by 1.00% to 5.80% (2023/24: 4.80%) offset by the additional liability of £6.441m relating to the limit on the maximum amount of surplus which can be recognised on the balance sheet (asset ceiling).

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Business Environment and Risks

The UK economy continued to experience financial challenges through 2024/25 with high and fluctuating inflation, the cost of living crisis and the conflicts in Europe and the Middle East which all impact on the funding available through UK and Scottish Governments. As experienced in the wider public sector, a key area of uncertainty for the Board remains the future levels of funding it will receive due to its reliance for a significant proportion of its funding from the Scottish Government through constituent authorities.

Given this operating context, the preparation of medium to long term financial plans are subject to a number of key risks and uncertainties which will have an impact on budget assumptions. The Board therefore, has to manage the financial and service delivery risks associated with the impact of real and potential cash term reductions in public sector funding, balanced against wage inflation, new responsibilities and increasing demands for services.

The Boards Risk Management Strategy and Risk Register sets out its policy in respect of business risk and provides a framework to structure the approach taken in the analysis of risks for each project that the Assessor and ERO undertakes. The risk register has been reviewed and is being reported to the Board at its meeting on the 27 June 2025. In this latest report, 13 Risks are included on the risk register with a score of 4 or greater, categorised into Technological, Professional, Financial and External.

- Technological risks focus on IT systems and software that play a key part in enabling staff to carry out their duties on a day to day basis and records are also held electronically. There are also risks around security of data with organisations seeing increases in cyber attacks. The Board recognises the need to ensure there are reasonable levels of data security for all functions. The Assessors continues to keep the cyber security and business continuity arrangements for the Valuation Joint Board under review. The implementation of a Security Operating System (SOC) will provide us with security information 24/7, 365 days a year and facilitates real time detection of and response to cyber threats. This represents a significant improvement in our cyber security mitigation. Additionally, we have formalised our procedures to replace the annual “Health Check” with a more effective penetration test. Once we have onboarded the SOC, we will be considering extending our existing IT insurance policies to include cyber insurance.
- Professional risks mainly cover staff resourcing and the resilience, availability and capability of resources to carry out duties in line with relevant guidance, policies and legislation. Risks recognise that qualified staff in this area are not widely available however, tasks have to be undertaken within statutory deadlines.
- Financial risks relate to the availability of funding as noted above to ensure the Board has sufficient funding to carry out its duties and the monitoring of spend to ensure that budgets are not overspent.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Business Environment and Risks (continued)

The highest ranked risk on the risk register as per the latest report being presented to the Board at its meeting in June 2025 is Technological, relating to cyber security and the risk of computer virus/hacking attacks/ransomware. This has a risk score of 9, due to high likelihood and severity. To mitigate this risk, the Board's controls feature strict back up regimes and IT security measures. Actions to mitigate the risk on an ongoing basis include the review of IT security and monitoring by Systems Administrators, compliance with IT Security policies and regular staff training. The Board also takes part in the Scottish Government's Cyber Resilience programme and has response plans in place. It is anticipated that the introduction of the Security Operating System (SOC) in the next financial year will be a further risk mitigation measure.

The Annual Governance Statement (AGS) included within these accounts detail the Board's corporate governance arrangements. The AGS explains the system of internal control and highlights the key areas for improvement actions arising from the ongoing review of these arrangements, alongside the Management Team's regular review of the Board's Risk Register. The arrangements for the management of risk are reviewed annually and were reported to the Board at its meeting on the 27 June 2025.

The Board recognises the need to ensure there are reasonable levels of data security for all functions. The Assessors continue to keep the cyber security and business continuity arrangements for the Valuation Joint Board under review.

### Public Sector Equality Duty

The Board is fully committed to embracing and implementing the principles and ethos of the Equality Act 2010 and its associated Regulations such as The Equality Act 2010 (Specific Duties) (Scotland) Regulations 2012.

The Board published its Equality Report in October 2022. This report is in three parts, one for each of the following key areas:

- Equalities Mainstreaming;
- Workforce Monitoring, and
- Equalities Outcomes.

The report can be found on the Scottish Assessors Association website at:

[https://www.saa.gov.uk/central/wp-content/uploads/sites/3/dlm\\_uploads/2022/11/Equality-Duty-Report-October-2022-1.pdf](https://www.saa.gov.uk/central/wp-content/uploads/sites/3/dlm_uploads/2022/11/Equality-Duty-Report-October-2022-1.pdf)

### Plans for the Future

The combination of anticipated cost pressures, coupled with funding and economic uncertainty, presents significant challenges and financial risks to the Board over the medium term. It is recognised that the scale of the financial challenge will require a continued review of aspects of service delivery if the Board is to maintain its financial stability moving forward.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## MANAGEMENT COMMENTARY 2024/25

### Plans for the Future (continued)

This is more challenging given the high proportion of total expenditure which is concentrated in a few areas, the most significant of which is the Board's costs of employment, coupled with the statutory nature of the Assessor and ERO duties. This situation accentuates the need for a continued focus on financial sustainability. On this basis, the Assessor and Treasurer will engage with the Chief Financial Officers of each of the constituent authorities to review sustainability issues, against the background of the statutory requirement for the constituent authorities to defray the Board's expenses, ahead of budget setting for 2026/27. In the meantime, the ongoing funding pressures highlight the need for the Board to maintain stringent financial control and to continue to drive out efficiencies through the budget process.

Looking ahead, key priorities for the Assessor and ERO include: the disposal of the appeals arising from the 2023 non-domestic revaluation, and primarily, our statutory duty to deliver the 2026 revaluation of all non-domestic subjects in the Valuation Roll. The focus will also be on increasing the efficiency of both the Valuation and Electoral Registration Services.

It is clear that this is a period of significant activity for the organisation which will require close monitoring and management. The Assessor through his membership of the Scottish Assessors' Association will liaise with both the UK and Scottish Governments to ensure that they are fully apprised of the work and resources necessary to deliver the reforms created by the new legislation, in particular the delivery of a Revaluation on a three year cycle for the first time.

During 2025/26, it is intended that the Board's Contract Standing Orders will be reviewed and a fraud policy will be developed. Work will also commence to agree a Service Level Agreement with Falkirk Council in respect of clerking services to the Board. The existing agreement with Clackmannanshire Council for the provision of HR, Finance and Legal Services has been reviewed and agreed for three years from 2025 with an annual review taking place. There is also an ongoing rolling programme to review and update the Board's personnel policies.

### Where to Find More Information

An explanation of the financial statements which follow and their purpose are shown at the top of each page. Further information about the Central Scotland Valuation Joint Board can be found at [www.saa.gov.uk/central](http://www.saa.gov.uk/central)

### Acknowledgements

We would like to take this opportunity to acknowledge the significant effort in producing the Annual Report and Financial Statements and to record our thanks to our colleagues for their continued hard work and support. We greatly appreciate the significant efforts of all who were involved.

**Councillor Nimmo**  
**Convenor of the Board**  
**27 June 2025**

**Mark Docherty**  
**Assessor**  
**27 June 2025**

**Lindsay Sim**  
**Treasurer**  
**27 June 2025**



## CENTRAL SCOTLAND VALUATION JOINT BOARD

### STATEMENT OF RESPONSIBILITIES 2024/25

#### The Valuation Joint Board's responsibilities

The Joint Board is required:-

- (1) to make arrangements for the proper administration of its financial affairs, and to secure that the proper officer of the Board has the responsibility for the administration of those affairs (section 95 of the Local Government (Scotland) Act 1973). The designated officer is Clackmannanshire Council's Director of Finance who is also the Treasurer of the Valuation Joint Board;
- (2) to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- (3) ensure the Annual Accounts are prepared in accordance with legislation (the Local Authority Accounts (Scotland) Regulations 2014), and so far as is compatible with that legislation, in accordance with proper accounting practices (section 12 of the Local Government in Scotland Act 2003);
- (4) approve the Annual Accounts for signature.

I confirm that the Draft Annual Accounts were approved for signature by the Board at its meeting on 27 June 2025.

**Councillor Nimmo**  
**Convenor of the Board**  
**27 June 2025**

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### STATEMENT OF RESPONSIBILITIES 2024/25

#### **The Treasurer's responsibilities**

The Treasurer is responsible for the preparation of the Valuation Joint Board's Financial Statements which, in accordance with proper practices as required by legislation and as set out in the terms of the CIPFA / LASAAC Code of Practice on Local Authority Accounting in the United Kingdom, is required to present a true and fair view of the financial position of the Valuation Joint Board at the accounting date and its income and expenditure for the year then ended.

In preparing the Annual Accounts, the Treasurer has:

- (1) selected suitable accounting policies and then applied them consistently;
- (2) made judgements and estimates that were reasonable and prudent;
- (3) complied with legislation, and
- (4) complied with the Code of Practice (in so far as it is compatible with legislation).

The Treasurer has also:

- (1) kept proper accounting records which were up to date, and
- (2) taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the Draft Financial Statements present a true and fair view of the financial position of the Board at the reporting date and the transactions of the Board for the year ended 31 March 2025.

**Lindsay Sim**  
**Treasurer**  
**27 June 2025**

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## ANNUAL GOVERNANCE STATEMENT 2024/25

### Scope of Responsibility

The Valuation Joint Board and the Assessor & ERO are responsible for ensuring that business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. The Board and the Assessor & ERO have a responsibility to make arrangements to secure continuous improvement in the way in which the organisation's functions are exercised, having regard to a combination of economy, efficiency and effectiveness. The Board also has a statutory duty to make arrangements to secure best value under the Local Government in Scotland Act 2003.

In discharging this overall responsibility, the Board and Assessor & ERO are responsible for putting in place proper arrangements for the governance of the organisation's affairs, and facilitating the effective exercise of their functions, which includes arrangements for the management of risk.

The Board and the Assessor & ERO have in place governance arrangements which are consistent with the principles of the Chartered Institute of Public Finance and Accountancy (CIPFA) Framework 'Delivering Good Governance in Local Government'. The Board has noted revisions to this guidance published in 2016 and has incorporated changes to its governance framework. These arrangements are defined within the Valuation Joint Board's Code of Corporate Governance. This statement explains how the Board and the Assessor has complied with the Framework.

### The Purpose of the Governance Framework

The governance framework comprises the systems and processes and culture and values, by which the organisation is directed and controlled and its activities through which it accounts to, and engages with, the community. It enables the Board and the Assessor & ERO to monitor the achievement of their strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost-effective services.

The system of internal controls is a significant part of that framework and is designed to manage risks to a reasonable level. It cannot eliminate all risks of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal controls is an ongoing process designed to identify and prioritise the risks to the achievement of the Board's and Assessor & ERO's policies, aims and objectives and to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

### The Governance Framework

The responsibilities of the Valuation Joint Board and the Assessor & ERO are laid out in statute. These responsibilities, together with the corporate governance framework, are contained within the Code of Corporate Governance. The Code is further supported by the Standing Orders, Scheme of Delegation, Financial Regulations and Contract Standing Orders. During 2024/25 professional support was provided by Clackmannanshire Council on financial, legal and human resources. Clackmannanshire Council also provided Internal Audit services through a joint working agreement with Falkirk Council. Clerking services were provided by Falkirk Council.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## ANNUAL GOVERNANCE STATEMENT 2024/25

### The Governance Framework

The Assessor & ERO is supported in meeting his statutory responsibilities by his Management Team, which has responsibility for all aspects of planning, managing, monitoring and reporting of statutory functions, service delivery and performance improvement. The Management Team in turn is supported by the Administration, Valuation, Best Value and IT Working Groups.

Hybrid working continues to be the norm, with an approved Hybrid Working Policy now in place, with employees working a minimum of 2 days a week in Glendevon House and the remainder at home. Most meetings continue to be held remotely although Management Team meetings are now in person meetings. In addition, the Management Team have continued to have brief catch up meetings, two to three times a week via online meetings to address any day to day issues that have arisen.

The Three Year Service Plan is the key corporate tool for making best use of financial, technological, human and other resources available. From the Three Year Service Plan project plans are prepared with progress monitored by the Management Team. A Project Log, which is reviewed at the monthly management meetings, serves as a tool to monitor progress, review the timing of projects and resource allocation and provides a de facto plan for the year. A performance framework is in place with standards and targets agreed. Ongoing monitoring against targets is undertaken by the Management Team and Valuation Joint Board.

The Board's financial management arrangements conform to the standards of the Chartered Institute of Public Finance and Accountancy (CIPFA) and the role of Treasurer and Section 95 Officer in 2024/25 was fulfilled by the Section 95 Officer from Clackmannanshire Council. The Board approves a financial budget annually, prior to the start of the financial year, and performance against budget is monitored regularly by both Senior Managers and the Board.

The Board has an approved Risk Management Strategy, which ensures that key strategic, business and operational risks are defined, monitored and mitigated against. Key business risks are regularly considered and reviewed by both the Management Team and the Board. In relation to the day to day operations, a framework of internal controls is in operation, to further mitigate against risks. The risk strategy includes data security and cyber security risks. These particular risks are managed by both technological measures and by robust data and IT policies supplemented by regular staff training.

The governance framework has been in place at the Valuation Joint Board for the year ended 31 March 2025 and up to the date of approval of the draft Annual Report and Financial Statements and complies with the principles of the CIPFA framework. Specifically, the governance framework ensures that financial management arrangements conform with the governance requirements of the CIPFA Statement on the role of the Chief Financial Officer in Local Government (2015).

The Board's internal audit service is provided by Clackmannanshire Council through a joint working agreement with Falkirk Council and operates in accordance with the Public Sector Internal Audit Standards. Falkirk Council conforms to the requirements of the CIPFA Statement on the Role of the Head of Internal Audit (2019).

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## ANNUAL GOVERNANCE STATEMENT 2024/25

### Review of Effectiveness

The Board and the Assessor & ERO have responsibility for conducting, at least annually, a review of the effectiveness of the governance framework including the system of internal control.

The process that has been applied in maintaining and reviewing the effectiveness of the governance framework includes the following:

- the internal management processes, including performance, risk and financial management and monitoring;
- an annual self assessment of the adequacy of the governance arrangements undertaken by the Assessor & ERO. This was assessed by Internal Audit who were content it had been fully and accurately completed;
- work undertaken by Internal Audit, including reviews of the Electoral Register Annual Canvass and a Follow up of Outstanding Recommendations, and
- external audit review of the work of internal audit and comment on the corporate governance and financial sustainability, risk management and performance management arrangements.

A plan to ensure continuous improvement of the governance framework and system of internal control is in place.

### Significant Governance Issues

There have been no governance issues identified to date during the year that are considered significant in relation to the overall governance framework. Internal Audit have reported substantial assurance in the effectiveness of the governance arrangements. The risk management strategy continues to be followed and risks monitored, a report on Risk Assessment was presented to the Board at its meeting on 27 June 2025. I am therefore satisfied that the arrangements continue to be regarded as fit for purpose in accordance with the principles of the CIPFA governance framework. Specific opportunities for improvements in governance and internal control identified as part of the assurance processes detailed above have been addressed or are included in improvement plans allocated to the relevant member of the Management Team.

### Key areas for improvement

The key areas for improvement identified during the annual review include:

- Outstanding internal audit recommendations to be implemented and progress monitored,
- Introduction of a Fraud Policy

### Work completed during the year.

The following were completed throughout the year:

- Review of Hybrid Working Policy
- UK Parliamentary General Election
- Enhanced Cyber Security Project



# CENTRAL SCOTLAND VALUATION JOINT BOARD

## ANNUAL GOVERNANCE STATEMENT 2024/25

### Update from previous years

There has been some progress to address issues identified in the 2020/21 review with the following items remaining outstanding:

- Agreement of an SLA for the provision of clerking services by Falkirk Council,
- Update Contract Standing Orders,
- Records Management Plan to be reviewed.

2024/25 has been a challenging year for the service following the significant reforms in the non-domestic rating legislation. These include the new proposal and appeal system, the self-catering audit and the move to three yearly revaluations. Following on from the first annual self-catering audit, it is now clear this has had a significant effect on other work output, which has been reflected in the draft KPI targets proposed for 2025/26.

In addition to the changes in the non-domestic rating service there have also been changes in the electoral registration service with the changes to absent vote arrangements for parliamentary elections and the changes to the Overseas Electors Franchise. There has also been ongoing staff “churn” at all levels in the organisation and the relocation project has been ongoing throughout the year. The focus of the Management Team has been on the successful delivery of these significant operational changes.

The Board and its Management Team will continue to work during 2025/26 to address the outstanding issues listed.

In conclusion, it is our opinion that the annual review of governance together with the work of internal audit, any comments received from external audit and certification of assurance from the Assessor & ERO provide sufficient evidence that the principles of good governance operated effectively and the Joint Board complied with its governance arrangements in all material respects and that internal controls have continued to operate effectively during 2024/25 and up to the date of this report. Systems are in place to continually review and improve the governance and internal control environment. Future actions will be taken as necessary to maintain and further enhance the Board’s governance arrangements.

Signed on behalf of the Valuation Joint Board

**Mark Docherty**  
**Assessor**  
**27 June 2025**

**Councillor Nimmo**  
**Convener of the Board**  
**27 June 2025**

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## REMUNERATION REPORT 2024/25

All information disclosed in the tables within the remuneration report have been audited by the external auditor and all other sections will be reviewed to ensure that the information is consistent with the financial statements.

The remuneration of Senior Officers of the Board is regulated by The Local Government (Scotland) Act. Section 27/5 states that the Assessor is to be appointed on reasonable terms by the Valuation Authority. The Local Valuation Joint Board (Scotland) Order 1995 Regulations 2 (2), Section 27 transferred the authority to the Board. Appointments of Senior Officers are also approved by the Board.

The following tables provide details of the remuneration paid to the Board's Senior Employees.

### Remuneration of Senior Employees of the Board

Name and Post Title	Salary, fees and allowances 2024/25 £	Total Remuneration 2024/25 £	Total Remuneration 2023/24 £
Pete Wildman Assessor & ERO (Full year equivalent £120,407)	15,621	15,621	116,223
Mark Docherty Assessor & ERO (Full year equivalent £120,407)	115,934	115,934	82,762
Ann Gardner Depute Assessor & ERO	85,741	85,741	82,762

### Note to Table above:

1. No taxable expenses, compensation for loss of employment or benefits other than in cash were paid to senior employees during 2023/24 or 2024/25.
2. Pete Wildman – Assessor was in post until 19 May 2024;
3. Mark Docherty – Depute Assessor & ERO 1 April 2024 - 17 May 2024;  
Interim Assessor & ERO 18 May 2024 - 31 January 2025 and;  
Assessor & ERO 1 February 2025 - 31 March 2025.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### REMUNERATION REPORT 2024/25

The Senior Employees included in the table above include any Joint Board employee:

- who has responsibility for management of the Board to the extent that the person has power to direct or control the major activities (including activities involving the expenditure of money) during the year to which the Report relates whether solely or collectively with other persons;
- who holds a post that is politically restricted by reason of section 2(1) (a), (b) or (c) of the Local Government and Housing Act 1989; or
- whose annual remuneration is £150,000 or more.

The Treasurer is Lindsay Sim, who is the Chief Finance Officer, at Clackmannanshire Council. The Treasurer's remuneration is paid by Clackmannanshire Council.

#### Pension Benefits

##### Senior Employees

The pension entitlements of Senior Employees for the year to 31 March 2025 are shown in the table below, together with the contribution made by the Board to each Senior Employees' pension during the year.

Name and Post Title	In-Year Pension Contributions			Accrued Pension Benefits		
	For Year to 31 March 2025 £	For Year to 31 March 2024 £		As at 31 March 2025 £	As at 31 March 2024 £	Movement From 31 March 2024 £
Pete Wildman Assessor & ERO	3,359	29,056	Pension Lump Sum	63,000 83,000	62,000 83,000	1,000 -
Mark Docherty Assessor & ERO	24,926	20,691	Pension Lump Sum	57,000 86,000	43,000 61,000	14,000 25,000
Ann Gardner Depute Assessor & ERO	18,434	20,691	Pension Lump Sum	41,000 58,000	39,000 56,000	2,000 2,000

All senior employees shown in the tables above are members of the Local Government Pension Scheme (LGPS). The pension figures shown relate to the benefits that the person has accrued as a consequence of their total local government service and not just their current appointment.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### REMUNERATION REPORT 2024/25

#### Officers' Remuneration

The number of employees whose remuneration, excluding employer's pension contributions, was £50,000 or more in bands of £5,000 were:

Remuneration band	Number of Employees	
	2024/25	2023/24
£50,000 - £54,999	5	2
£60,000 - £64,999	1	4
£65,000 - £69,999	3	-
£80,000 - £85,000	-	2
£85,000 - £89,999	1	-
£115,000 - £119,999	<u>1</u>	<u>1</u>
	<u>11</u>	<u>9</u>

#### Termination Benefits and Exit Packages

Termination benefits are amounts payable as a result of a decision by the Board to terminate an officer's employment before the normal retirement date, or where officer's commit to the termination of employment of an officer or group of officers, or where an offer is made to encourage voluntary redundancy.

There were no termination benefits or exit packages paid in 2024/25.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## REMUNERATION REPORT 2024/25

### Senior Councillors

The remuneration of councillors is regulated by the 2007 regulations and these set out the remuneration payable to councillors with a responsibility of Convenor or Depute-Convenor of the Joint Board. The council of which the Convenor or Depute-Convenor is a member is required to pay their total remuneration and is then reimbursed for the element of the payment made on behalf of the Joint Board.

Name	Council	Position	Salary, fees and allowances 2024/25 £	Total remuneration 2024/25 £	Total remuneration 2023/24 £
Councillor A Nimmo	Falkirk Council	Convenor	7,200	7,200	6,929

#### Note to Table above:

1. No taxable expenses, compensation for loss of employment or benefits other than in cash were paid to senior councillors during 2023/24 or 2024/25;
2. The Valuation Joint Board makes a contribution to the Council of £1k for the Convenor's pension contributions;
3. Pension liabilities sit with the Council, not the Valuation Joint Board, and
4. There is no payment for Councillor Balsillie as Depute Convenor as he is also paid as the Provost for Clackmannanshire Council which is higher than the payment for Depute Convenor therefore there is no additional payment for this role.

Signed on behalf of the Valuation Joint Board

**Mark Docherty**  
Assessor  
27 June 2025

**Councillor Nimmo**  
Convenor of the Board  
27 June 2025



**CENTRAL SCOTLAND VALUATION JOINT BOARD**

**INDEPENDENT AUDITOR'S REPORT 2024/25  
(to follow)**

**CENTRAL SCOTLAND VALUATION JOINT BOARD**

**INDEPENDENT AUDITOR'S REPORT 2024/25  
(to follow)**

**CENTRAL SCOTLAND VALUATION JOINT BOARD**

**INDEPENDENT AUDITOR'S REPORT 2024/25  
(to follow)**

**CENTRAL SCOTLAND VALUATION JOINT BOARD**

**INDEPENDENT AUDITOR'S REPORT 2024/25  
(to follow)**

**CENTRAL SCOTLAND VALUATION JOINT BOARD**

**INDEPENDENT AUDITOR'S REPORT 2024/25  
(to follow)**

**CENTRAL SCOTLAND VALUATION JOINT BOARD**

**COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT**

**FOR THE YEAR ENDED 31 MARCH 2025**

This statement shows the accounting cost of providing services and managing the Board during the year. It includes, on an accruals basis, all of the Board's day-to-day expenses and related income. It also includes transactions measuring the value of non-current assets actually consumed during the year and the real projected value of retirement benefits earned by employees during the year. The statement shows the accounting cost in accordance with generally accepted accounting practices, rather than the cost according to the statutory regulations that specify the net expenditure that local authorities need to take into account. The required adjustments between accounting basis and funding basis under regulations are shown in the Movement in Reserves Statement.

2023/24			2024/25			
Gross Expenditure £000	Gross Income £000	Net Expenditure £000	Note	Gross Expenditure £000	Gross Income £000	Net Expenditure £000
2,282	0	2,282	Employee costs	2,427	0	2,427
325	0	325	Property Costs	91	0	91
393	0	393	Supplies & Services	388	0	388
90	0	90	Support Services	95	0	95
20	0	20	Third Party Payments	51	0	51
9	0	9	Transport Costs	8	0	8
26	0	26	Capital Charges	67	0	67
	(75)	(75)	Other Income	0	(242)	(242)
<b>3,145</b>	<b>(75)</b>	<b>3,070</b>	<b>Cost of Services</b>	<b>3,127</b>	<b>(242)</b>	<b>2,885</b>
			<b>Finance &amp; Investment Income &amp; Expenditure</b>			
0	(35)	(35)	Interest receivable 8	0	(26)	(26)
(113)	0	(113)	Pension Interest 8	(52)	0	(52)
0	0	0	Interest Payable and Similar Charges	20	0	20
			<b>Taxation &amp; Non Specific Grant Income</b>			
	(2,948)	(2,948)	Requisitions from Member Authorities 17		(3,122)	(3,122)
<b>3,032</b>	<b>(3,058)</b>	<b>(26)</b>	<b>(Surplus)/Deficit on Provision of Services</b>	<b>3,095</b>	<b>(3,390)</b>	<b>(295)</b>
			Remeasurement of the net defined benefit asset 19			
1,434	0	1,434		1,451	0	1,451
<b>1,434</b>	<b>0</b>	<b>1,434</b>	<b>Other Comprehensive Income &amp; Expenditure</b>	<b>1,451</b>	<b>0</b>	<b>1,451</b>
<b>4,466</b>	<b>(3,058)</b>	<b>1,408</b>	<b>Total Comprehensive Income &amp; Expenditure</b>	<b>4,546</b>	<b>(3,390)</b>	<b>1,156</b>

Figures shown in brackets represent income or gains and figures without brackets represent expenditure or losses.



## CENTRAL SCOTLAND VALUATION JOINT BOARD

### MOVEMENT IN RESERVES STATEMENT 2024/25

This statement shows the movement in the year on the different reserves held by the Board, analysed into 'usable reserves' (those that can be applied to fund expenditure) and 'unusable reserves'. The Surplus or (Deficit) on the Provision of Services line shows the true economic cost of providing the services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the Reserves Balance. The Net Increase/(Decrease) shows the statutory Reserves Balance.

	Usable Reserves £000	Unusable Reserves £000	Total Reserves £000
<b>Balance at 1 April 2023</b>	<b>397</b>	<b>2,335</b>	<b>2,732</b>
<b><u>Movement in Reserves during 2023/24</u></b>			
Total Comprehensive Income and Expenditure	26	(1,434)	(1,408)
Adjustments between Accounting basis and funding Basis under regulations (note 7)	(182)	182	-
<b>Increase/(Decrease) in Year</b>	<b>(156)</b>	<b>(1,252)</b>	<b>(1,408)</b>
<b>Balance at 31 March 2024 carried forward</b>	<b>241</b>	<b>1,083</b>	<b>1,324</b>
<b>Balance at 1 April 2024</b>	<b>241</b>	<b>1,083</b>	<b>1,324</b>
<b><u>Movement in Reserves during 2024/25</u></b>			
Total Comprehensive Income and Expenditure	295	(1,451)	(1,156)
Adjustments between Accounting basis & funding Basis under regulations (note 7)	(30)	30	-
<b>Increase/(Decrease) in Year</b>	<b>265</b>	<b>(1,421)</b>	<b>(1,156)</b>
<b>Balance at 31 March 2025 carried forward</b>	<b>506</b>	<b>(338)</b>	<b>168</b>

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### BALANCE SHEET AS AT 31 MARCH 2025

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Board. The net assets/(liabilities) (assets less liabilities) are matched by the reserves held. Reserves are reported in two categories. The first category of reserves are usable reserves, those reserves that the Board may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use. The second category of reserves is those that the Board is not able to use to provide services. This category of reserves includes reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

31 March 2024 £000		Note	31 March 2025 £000
23	Property, Plant & Equipment	9	23
-	Intangible Assets	10	-
-	Right of Use Asset	9	442
<u>1,303</u>	Surplus in pension scheme	19	<u>-</u>
<b><u>1,326</u></b>	<b>Non-Current Assets</b>		<b><u>465</u></b>
230	Debtors & Prepayments	11	118
<u>554</u>	Cash held by Clackmannanshire Council		<u>1,011</u>
<b>784</b>	<b>Current Assets</b>		<b>1,129</b>
(522)	Creditors	12	(641)
-	Provision	13	-
<b><u>(522)</u></b>	<b>Current Liabilities</b>		<b><u>(641)</u></b>
(214)	Deficit in pension scheme	19	(329)
-	Other Long Term Liabilities – Lease Liability	14	(403)
<u>(50)</u>	Provision	13	<u>(53)</u>
<b>(264)</b>	<b>Long Term Liabilities</b>		<b>(785)</b>
<b><u>1,324</u></b>	<b>Net Assets/(Liabilities)</b>		<b><u>168</u></b>
241	Usable reserves – General Fund		506
<u>1,083</u>	Unusable Reserves	15	<u>(338)</u>
<b><u>1,324</u></b>	<b>Total Reserves</b>		<b><u>168</u></b>

The Draft unaudited Financial Statements were issued on 27 June 2025.

**Lindsay Sim**  
**Treasurer**  
**27 June 2025**

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

<u>Notes</u>	<u>Page</u>
1. Accounting Policies	38
2. Critical Judgements in Applying Accounting Policies	44
3. Assumptions Made about the Future and Other Major Sources of Estimation and Uncertainty	45
4. Changes to Accounting Standards	45
5. Events After the Reporting Period	46
6. Expenditure and Funding Analysis	46
7. Adjustments between Accounting Basis and Funding Basis under Regulations	50
8. Financing and Investment Income and Expenditure	52
9. Property, Plant and Equipment	52
10. Intangible Assets	53
11. Debtors	54
12. Creditors	54
13. Provisions	54
14. Leases Right of Use	56
15. Unusable Reserves	57
16. Non Cash Movements	60
17. Material Items of Income and Expense	60
18. External Audit Costs	60
19. Defined Benefit Pension Schemes	61
20. Nature and Extent of Risks Arising From Financial Instruments	67
21. Related Parties	68
22. Funds held on behalf of other bodies	69
23. Transfers to/from Earmarked Reserves	70

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 1) Accounting Policies

#### a) General Principles

The Statement of Accounts summarises the Board's transactions for the 2024/25 financial year and its position at the year end of 31 March 2025. The Board is required to prepare Annual Accounts by the Local Authority Accounts (Scotland) Regulations 2014, section 12 of the Local Government in Scotland Act 2003 requires they be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2024/25 supported by International Financial Reporting Standards (IFRS) and statutory guidance issued under section 12 of the 2003 Act. In line with the code of practice the accounts have been prepared on a going concern basis of accounting.

The Annual Accounts have been prepared under the historical cost convention.

The accounting policies have been applied consistently in the current and prior years.

#### b) Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from contracts with service recipients, whether for the provision of services or the sale of goods, is recognised when the goods or services are transferred to the service recipient in accordance with the performance obligations in the contract.
- Revenue is measured at the full amount receivable (net of any impairment losses) as they are non-contractual, non-exchange transactions and there can be no difference between the delivery and payment dates.
- expenses in relation to services received (including those rendered by employees) are recorded as expenditure when the services are received, rather than when payments are made; and
- where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet.

#### c) Cash held by Clackmannanshire Council

The Board does not have its own bank account and Cash is held by Clackmannanshire Council on behalf of the Board. These cash balances are managed in line with the policies and procedures operated by Clackmannanshire Council in relation to investments as set out in the Annual Treasury Management Strategy Statement (TMSS) 2024/25. Performance on these investments is also reported in the quarterly and Annual Report presented to the Council during the year.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

**d) Prior period adjustments, Changes in Accounting Policies and Estimates and Errors**

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Board's financial position or financial performance. Where a change is made, it is applied retrospectively by adjusting opening balances and comparative amounts for the prior year as if the new policy had always been applied.

Material errors discovered in prior year figures are corrected retrospectively by amending opening balances and comparative amounts for the prior year.

**e) Charges to Revenue for Non-Current Assets**

The following amounts are debited to record the cost of holding non-current assets during the year:

- depreciation attributable to the assets; and
- amortisation of intangible assets.

The Board is required to make an annual provision from revenue to contribute towards the reduction in its overall borrowing requirement, depreciation, revaluation and impairment losses and amortisations are therefore replaced by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

**f) Employee Benefits**

Benefits Payable During Employment

Short-term employee benefits (those that fall due wholly within 12 months of the year end), such as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (e.g. cars) for current employees, are recognised as an expense in the year in which employees render service to the Board. An accrual is made against services in the Surplus or Deficit on the Provision of Services for the cost of holiday entitlements and other forms of leave earned by employees but not taken before the year-end and which employees can carry forward into the next financial year. The accrual is made at the remuneration rates applicable in the following financial year. Any accrual made is required under statute to be reversed out of the General Fund Balance by a credit to the Accumulating Compensated Absences Adjustment Account in the Movement in Reserves Statement.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### Post Employment Benefits

Employees of the Board are members of The Local Government Pension Scheme administered by Falkirk Council.

This scheme provides defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Board.

The Local Government Pension Scheme is accounted for as a defined benefits scheme:

- The liabilities of the Falkirk Pension Fund attributable to the Board are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projections of projected earnings for current employees;
- Liabilities are discounted to their value at current prices, using a discount rate based on the gross redemption yield on the iBoxx Sterling Corporate Index, AA cover 15 years;
- The assets of the Falkirk pension fund attributable to the Board are included in the Balance Sheet at their fair value:
  - quoted securities – current bid price;
  - unquoted securities – professional estimate;
  - unitised securities – current bid price; and
  - property – market value.
- The change in the net pensions liability is analysed into seven components:
  - current service cost – the increase/decrease in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked;
  - past service cost – the increase/decrease in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years – debited to the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement;
  - interest cost – the expected increase/decrease in the present value of liabilities during the year as they move one year closer to being paid – debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement;
  - expected return on assets – the annual investment return on the fund assets attributable to the Board, based on an average of the expected long-term return – credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement;



## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

- gains/losses on settlements and curtailments – the result of actions to relieve the Board of liabilities or events that reduce/increase the expected future service or accrual of benefits of employees – debited/credited to the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement;
- actuarial gains and losses – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – debited to the Comprehensive Income and Expenditure Statement; and
- contributions paid to the Falkirk Pension Fund – cash paid as employer's contributions to the Pension Fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Board to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact on the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits earned by employees. Where there is a positive balance on the reserve, there is no benefit to the General Fund through this treatment.

#### Discretionary Benefits

The Board also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

The Valuation Joint Board is a recognised 'employing authority' within the meaning of the Local Government Superannuation (Scotland) Regulations.

#### **g) Intangible Assets**

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Board as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Board.

Intangible assets are measured at cost less amortisation and any provisions for impairment.

Amounts are only revalued where the fair value of the assets are held by the Board can be determined by reference to an active market.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

The amortisation amount of an intangible asset is amortised over its useful life (assumed five years) in the Comprehensive Income and Expenditure Statement. An asset is tested for impairment whenever there is an indication that the asset might be impaired – any losses recognised are posted in the Comprehensive Income and Expenditure Statement. Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account. The Board's policy is to write off intangible assets over five years, in line with their useful life.

#### **h) Property, Plant and Equipment**

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

##### Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Board and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

##### Measurement

Assets are initially measured at cost, comprising:

- the purchase price;
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management; and
- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located.

Assets are then carried in the Balance Sheet using fair value, the amount determined by that which would be paid for the asset in its existing use (existing use value - EUV) or where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost is used as an estimate of fair value. The assets within these financial statements are carried at depreciated replacement cost.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### Disposals

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

The written-off value of disposals is appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

#### Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. The Board's policy is to write off the assets over three years, in line with their useful life.

#### **i) Reserves**

Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged in that year to score against the Surplus/Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments and retirement benefits and do not represent usable resources.

#### **j) Events After the Balance Sheet date**

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the Balance Sheet date and the date when the Annual Accounts are authorised for issue.

Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period - the Statement of Accounts is adjusted to reflect such events; and
- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### k) VAT

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

#### l) Government Grants and Contributions

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Board when there is reasonable assurance that:

- the Board will comply with the conditions attached to the payments; and
- the grants or contributions will be received.

Amounts recognised as due to the Board are not credited to the Comprehensive Income and Expenditure Account until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset in the form of the grant or contribution are required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the Comprehensive Income and Expenditure Statement.

#### m) Right of Use Assets

The Board has adopted IFRS16 (Leases) with effect from 1 April 2024. The adoption of the new standard resulted in the balance sheet recognition of a right-of-use asset and related lease liability in relation to the former operating lease in respect of Glendevon House. The Board does not hold any other former operating or finance leases.

A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

## 2) Critical Judgements in Applying Accounting Policies

In applying the accounting policies set out in Note 1, the Board has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgement made in the Financial Statements is:

- There is a high degree of uncertainty about future levels of funding from Local Government. However, the Board has determined that this uncertainty is not yet sufficient to provide an indication that the activities of the Board might be impaired as a result of a need to reduce levels of service provision and as such remains a going concern.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 3) Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty

The Statement of Accounts contains estimated figures that are based on assumptions made about the future or that which are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Board's Balance Sheet at 31 March 2025 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

<u>Item</u>	<u>Uncertainties</u>	<u>Effect if Actual Results Differ from Assumptions</u>
Pensions Asset	Estimation of the net asset to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Board with expert advice about the assumptions to be applied.	The effects on the net pension asset of changes in individual assumptions can be measured. For instance, a 0.1% decrease in the real discount rate would result in an increase in the pension obligation of £0.297m (reducing the net pension asset), and a 0.1% increase in the pension increase rate (CPI) would result in an increase in the pension obligation of £0.280m (reducing the net pension asset).

### 4) Accounting Standards Issued not yet Adopted

The Code requires the disclosure of information relating to the impact of an accounting change that will be required by a new standard that has been issued but not yet adopted. This applies to the adoption of the following new or amended standards within the 2025/26 Code:

- IAS 21 The Effect of Changes in Foreign Exchange Rate (Lack of Exchangeability) issued in August 2023. The amendments to IAS 21 clarify how an entity should assess whether a currency is exchangeable and how it should determine a spot exchange rate when exchangeability is lacking, as well as require the disclosure of information that enables users of financial statements to understand the impact of a currency not being exchangeable.
- IFRS 17 Insurance Contracts issued in May 2017, IFRS 17 replaces IFRS 4 and sets out principles for recognition, measurement, presentation and disclosure of insurance contracts.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 4) Accounting Standards Issued not yet Adopted (continued)

- The changes to the measurement of non-investment assets within the 2025/26 Code include adaptations and interpretations of IAS16 Property, Plant and Equipment and IAS 38 Intangible Assets. These include setting out three revaluation processes for operational property, plant and equipment, requiring indexation for tangible non-investment assets and a requirement to value intangible assets using the historical cost approach. These have the same effect as requiring a change in accounting policy due to an amendment to standards, which would normally be disclosed under IAS 8. However, the adaptations also include a relief from the requirements of IAS 8 following a change in accounting policy.

The Code requires implementation of these from 1 April 2025, therefore there is no impact on the 2024/25 financial statements. There is also no expected material impact from the adoption of these new or amended standards in 2025/26.

### 5) Events after the Reporting Period

The unaudited Financial Statements were authorised for issue by the Treasurer on 27 June 2025. Events taking place after this date are not reflected in the Financial Statements or Notes.

### 6) Expenditure and Funding Analysis

This note shows how annual expenditure is used and funded from resources in comparison with those resources consumed or earned in accordance with generally accepted accounting practices. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

2023/24				2024/25		
Net Expenditure Chargeable To Reserves	Adjustments between Funding and Accounting Basis	Net Expenditure In the CI&E Statement		Net Expenditure Chargeable to Reserves	Adjustments between Funding and Accounting Basis	Net Expenditure in the CI&E Statement
£000	£000	£000		£000	£000	£000
191	(69)	122	Cost of Services	(305)	68	(237)
(35)	(113)	(148)	Other Income & Expenditure	40	(98)	(58)
<u>156</u>	<u>(182)</u>	<u>(26)</u>	(Surplus)/Deficit on Provision of Services	<u>(265)</u>	<u>(30)</u>	<u>(295)</u>
		(397)	Opening Balance on Reserves	(241)		
		156	Plus (Surplus)/Deficit on usable reserves balance in year	(265)		
			Closing Balance at 31 March	(506)		



## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

The Expenditure and Funding Analysis brings together the net expenditure based on the management reporting structure and compares this against the net expenditure that is reported in the Comprehensive Income and Expenditure Statement in line with the Accounting Framework.

<b>2024/25</b>	<b>Adjustments for Capital Purposes £000</b>	<b>Adjustments for Pensions Adjustments £000</b>	<b>Total Adjustments £000</b>
Net Cost of Services	55	13	68
Other Income and Expenditure From the Funding Analysis	(46)	(52)	(98)
<b>Difference between surplus or Deficit and CI&amp;E Surplus or Deficit</b>	<b>9</b>	<b>(39)</b>	<b>(30)</b>
<b>2023/24</b>	<b>Adjustments for Capital Purposes £000</b>	<b>Adjustments for Pensions Adjustments £000</b>	<b>Total Adjustments £000</b>
Net Cost of Services	18	(87)	(69)
Other Income and Expenditure From the Funding Analysis	-	(113)	(113)
<b>Difference between surplus or Deficit and CI&amp;E Surplus or Deficit</b>	<b>18</b>	<b>(200)</b>	<b>(182)</b>

Within costs of services there are costs included of £62k (2023/24: £22k) that were not reported during the in-year monitoring. These are as a result of Capital Financing Costs, £67k (2023/24: £26k) and Compensating Absences Account Adjustments, £(5k) (2023/24: £(4)k).

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### Amounts reported for resource allocation

#### Income and Expenditure

	<b>2023/24</b>	<b>2024/25</b>
	<b>£000</b>	<b>£000</b>
Fees, charges and other income	(110)	(268)
Council Contributions	(2,948)	(3,122)
<b>Total Income</b>	<b>(3,058)</b>	<b>(3,390)</b>
Employee Costs	2,369	2,413
Other operating costs	845	712
<b>Total Operating Expenses</b>	<b>3,214</b>	<b>3,125</b>
<b>Net Cost of Services</b>	<b>156</b>	<b>(265)</b>

#### Reconciliation to Net Cost of Services in Comprehensive Income and Expenditure Statement

	<b>2023/24</b>	<b>2024/25</b>
	<b>£000</b>	<b>£000</b>
Net Cost of Services	156	(265)
Add amounts not reported in service management accounts*	(182)	(30)
	<b>(26)</b>	<b>(295)</b>

\*This includes depreciation and IAS19 pension adjustments

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### Reconciliation to Subjective Analysis 2024/25

	Management Accounts £000	Not Reported In Management Accounts £000	Net Cost of Service £000
Fees, charges and other income	(268)	-	(268)
Council Contributions	(3,122)	-	(3,122)
<b>Total Income</b>	<b>(3,390)</b>	<b>-</b>	<b>(3,390)</b>
Employee Costs	2,413	14	2,427
Other operating costs	712	(13)	699
Depreciation	-	67	67
Interest Payments	-	(52)	(52)
Lease Principal	-	(46)	(46)
<b>Total Operating Expenses</b>	<b>3,125</b>	<b>(30)</b>	<b>3,095</b>
<b>Net Cost of Services</b>	<b>(265)</b>	<b>(30)</b>	<b>(295)</b>

### Reconciliation to Subjective Analysis 2023/24

	Management Accounts £000	Not Reported In Management Accounts £000	Net Cost of Service £000
Fees, charges and other income	(110)	-	(110)
Council Contributions	(2,948)	-	(2,948)
<b>Total Income</b>	<b>(3,058)</b>	<b>-</b>	<b>(3,058)</b>
Employee Costs	2,369	(87)	2,282
Other operating costs	845	(8)	837
Depreciation	-	26	26
Interest Payments	-	(113)	(113)
<b>Total Operating Expenses</b>	<b>3,214</b>	<b>(182)</b>	<b>3,032</b>
<b>Net Cost of Services</b>	<b>156</b>	<b>(182)</b>	<b>(26)</b>

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 7) Adjustments between Accounting Basis and Funding Basis under Regulations

This note details the adjustments that are made to the total comprehensive income and expenditure recognised in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to meet future capital and revenue expenditure.

**2024/25**

	<b>General Fund Balance £000</b>	<b>Movement in Unusable Reserves £000</b>
<b>Adjustments to Revenue Resources:</b>		
<b><u>Reversal of items debited or credited to the Surplus or Deficit on Provision of Services in relation to Capital Expenditure:</u></b>		
Charges for depreciation and impairment of non-current assets	(67)	67
Lease Principal	46	(46)
<b><u>Adjustments involving the Pensions Reserve:</u></b>		
Reversal of items relating to post employment benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement (see note 19)	(347)	347
Employer's pensions contributions and direct payments to pensioners payable in the year (see note 19)	380	(380)
<b><u>Adjustment involving the Accumulating Compensated Absences Adjustment Account:</u></b>		
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	6	(6)
<b>Adjustments between Revenue and Capital Resources:</b>		
<b><u>Insertion of items not debited or credited to the Surplus or Deficit on Provision of Services in relation to Capital Expenditure:</u></b>		
Capital expenditure financed from Revenue Balances	12	(12)
<b>Total Adjustments</b>	<b>30</b>	<b>(30)</b>

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

**2023/24**

### Usable Reserves

	General Fund Balance £000	Movement in Unusable Reserves £000
--	------------------------------------	---

#### **Adjustments to Revenue Resources:**

Reversal of items debited or credited to the Surplus or Deficit on Provision of Services in relation to Capital Expenditure:

Charges for depreciation and impairment of non-current assets	(26)	26
---	------	----

Adjustments involving the Pensions Reserve:

Reversal of items relating to post employment benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement (see note 19)	(237)	237
---	-------	-----

Employer's pensions contributions and direct payments to pensioners payable in the year (see note 19)	433	(433)
---	-----	-------

Adjustment involving the Accumulating Compensated Absences Adjustment Account:

Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	4	(4)
---	---	-----

#### **Adjustments between Revenue and Capital Resources:**

Insertion of items not debited or credited to the Surplus or Deficit on Provision of Services in relation to Capital Expenditure:

Capital expenditure financed from Revenue Balances	8	(8)
--	---	-----

<b>Total Adjustments</b>	<b>182</b>	<b>(182)</b>
--------------------------	------------	--------------

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 8) Financing and Investment Income and Expenditure

2023/24 £000		2024/25 £000
(113)	Pensions interest cost and expected return on pension assets	(52)
(35)	Interest receivable and similar income	(26)
-	Interest Expense on Lease Liability	20
<u>(148)</u>		<u>(58)</u>

### 9) Property, Plant and Equipment (PPE) and Right of Use Asset (ROU)

	2023/24 PPE £000	2024/25 ROU Asset £000	2024/25 PPE £000
<b>Opening Gross Book Value</b>	<b>280</b>	<b>-</b>	<b>145</b>
Additions	8		12
Disposals	(143)		-
Recognition of ROU asset		498	
<b>Closing Gross Book Value</b>	<b>145</b>	<b>498</b>	<b>157</b>
<b>Opening Accumulated Depreciation</b>			
Opening Depreciation	240	-	122
Depreciation for the year	25	55	12
Disposals	(143)	-	-
<b>Closing Accumulated Depreciation</b>	<b>122</b>	<b>55</b>	<b>134</b>
<b>Closing Net Book Value at 31 March</b>	<b>23</b>	<b>443</b>	<b>23</b>
<b>Opening Net Book Value at 1 April</b>	<b>40</b>	<b>-</b>	<b>23</b>

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### Depreciation

Within Property Plant and Equipment the Board holds computer equipment, furniture and other equipment. The deemed useful life and depreciation rate for these assets is 3 years.

The right of use asset is Glendevon house which is the property occupied by the assessors and has been depreciated using the straight line method over a 9 year period in line with the lease. As the implementation date of IFRS 16 was 1 April 2024 the Board is not required to restate assets in the prior year.

#### Disposals

There were no asset disposals during 2024/25. Disposals in 2023/24 relate to a review of assets as part of the office moves.

#### 10) Intangible Assets

The Board accounts for its software as intangible assets, to the extent that the software is not an integral part of a particular IT system and accounted for as part of the hardware item of Property, Plant and Equipment.

All software is given a finite useful life, based on assessments of the period that the software is expected to be of use. The useful life assigned to the new software purchase in the year is three years and the carrying amount of intangible assets is amortised on a straight-line basis.

There were no additions or disposals during 2024/25 or 2023/24.

<b>Software</b>	<b>2023/24</b>	<b>2024/25</b>
	<b>£000</b>	<b>£000</b>
<b>Opening Gross Book Value</b>	<b>7</b>	<b>7</b>
	<hr/>	<hr/>
<b>Closing gross book value</b>	<b>7</b>	<b>7</b>
	<hr/>	<hr/>
<b>Opening Accumulated Amortisation</b>		
Opening amortisation	6	7
Amortisation for the year	1	-
	<hr/>	<hr/>
<b>Closing Accumulated Amortisation</b>	<b>7</b>	<b>7</b>
	<hr/>	<hr/>
<b>Closing Net Book Value at 31 March</b>	<b>-</b>	<b>-</b>
	<hr/>	<hr/>
<b>Opening Net Book Value at 1 April</b>	<b>1</b>	<b>-</b>
	<hr/>	<hr/>



# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 11) Debtors

31 March 2024 £000		31 March 2025 £000
-	Central Government Bodies	3
178	Other Local Authorities	-
52	Other Entities and Individuals	115
<b>230</b>	<b>Total</b>	<b>118</b>

### 12) Creditors

31 March 2024 £000		31 March 2025 £000
46	Central Government Bodies	73
62	Other Local Authorities	61
414	Other Entities and Individuals	507
<b>522</b>	<b>Total</b>	<b>641</b>

### 13) Provisions

A provision had previously been made for the property maintenance at Hillside House to cover the cost of dilapidations on the property on the termination of the lease. The lease was terminated during 2023/24 and this provision was fully utilised in the year.

The Board moved to new premises at Glendevon House in 2023/24. A new provision was created during 2023/24 to reflect the estimated cost of dilapidations on the newly rented property at Glendevon House that would be incurred on termination of the lease. The lease has been undertaken for 10 years with an option to terminate in year 5. The provision amounts to the estimated cost for dilapidations at that break point of 5 years.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 2024/25

	Opening Balance At 1 April 2024 £000	Additional Provision made in 2024/25 £000	Amounts used in 2024/25 £000	Balance At 31 March 2025 £000
<b>Long Term Provision</b>				
Property Maintenance Glendevon House	(50)	(3)	-	(53)
<b>Total Long Term Provision</b>	<u>(50)</u>	<u>(3)</u>	<u>-</u>	<u>(53)</u>
<b>Total Provision</b>	<u>(50)</u>	<u>(3)</u>	<u>-</u>	<u>(53)</u>

### 2023/24

	Opening Balance At 1 April 2023 £000	Additional Provision made in 2023/24 £000	Amounts used in 2023/24 £000	Balance At 31 March 2024 £000
<b>Short Term Provision</b>				
Property Maintenance Hillside House	(243)	-	243	-
<b>Total Short Term Provision</b>	<u>(243)</u>	<u>-</u>	<u>243</u>	<u>-</u>
<b>Long Term Provision</b>				
Property Maintenance Glendevon House	-	(50)	-	(50)
<b>Total Long Term Provision</b>	<u>-</u>	<u>(50)</u>	<u>-</u>	<u>(50)</u>
<b>Total Provision</b>	<u>(243)</u>	<u>(50)</u>	<u>243</u>	<u>(50)</u>

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### 14) Leases Right of Use (ROU)

The Board has adopted IFRS 16 from 1 April 2024, to recognise all right of use assets which meant that the lease for Glendevon House where the Board acts as lessee is shown on the balance sheet. Right-of-use assets and lease liabilities have been calculated as if IFRS 16 had always applied but recognised in 2024/25 as the year of adoption. Prior year figures have not been adjusted.

The incremental borrowing rate of 4.45% has been applied to lease liabilities as at April 2024.

The main impact of the new requirements is that the arrangements previously accounted for as operating leases (i.e. without recognising the leased vehicles, plant, equipment, property and land as an asset and future rents as a liability), are now on the balance sheet as at 1 April 2024 as a right of use asset and a lease liability. Leases for items of low value and leases that expire on or before 31 March 2026 are exempt from the new arrangements.

As a lessee, the Board has previously classified leases as operating or finance leases based on its assessment of whether the lease transferred significantly all of the risks and rewards incidental to ownership of the underlying asset to the Board. Under IFRS 16, the Board has recognised a right of use asset and a lease liability in respect of the lease for Glendevon House. The Board has no other lease arrangements.

The Board recognises the lease payments associated with this lease as an expense on a straight-line basis over the lease term.

2023/24 £000		2024/25 £000
-	<b>Value at 1 April 2024</b>	-
-	Recognition of ROU lease liability	498
-	Additions during the year	20
-	Disposals	-
-	Principal Paid in Year	(67)
-	<b>Value at 31 March 2025</b>	<b>452</b>

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### Analysed by

2023/24		2024/25
£000		£000
-	Current	48
-	Non Current	403
<hr/>		<hr/>
-	<b>Total</b>	<b>452</b>
<hr/>		<hr/>

### Lease Liabilities

2023/24		2024/25
£000		£000
-	Within one year	48
-	Between 2 and 5 years	158
-	Over 5 years	245
<hr/>		<hr/>
-	<b>Total Liabilities</b>	<b>452</b>
<hr/>		<hr/>

### 15) Unusable Reserves

31 March		31 March
2024		2025
£000		£000
24	Capital Adjustment Account	15
1,089	Pensions Reserve	(329)
(30)	Accumulating Compensated Absences Adjustment Account	(24)
<hr/>		<hr/>
<b>1,083</b>	<b>Total Unusable Reserves</b>	<b>(338)</b>
<hr/>		<hr/>

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### **Capital Adjustment Account**

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to a historical cost basis). The account is credited with the amounts set aside as finance for the costs of acquisition, construction and enhancement.

Note 6 provides details of the source of all the transactions posted to the account.

2023/24 £000		2024/25 £000
42	Balance at 1 April	24
	Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income and Expenditure Statement	
(26)	- Charges for depreciation and impairment of non current assets	(67)
-	- Lease principal	46
8	- Capital Expenditure charged against the General Fund	12
<hr/> 24	Balance at 31 March	<hr/> 15

#### **Pensions Reserve**

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The Board accounts for post employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investments returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed, when the Board makes employer's contributions to the Pension Fund, or eventually pays any pensions for which it is directly responsible. The balance on the Pensions Reserve shows a significant increase in the resources the Board has set aside to meet the benefits earned by past and current employees.

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

2023/24		2024/25
£000		£000
2,327	<b>Balance at 1 April</b>	1,089
(1,434)*	Remeasurements of the net defined benefit (liability)/asset	(1,451)*
(237)	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	(347)
433	Employer's pensions contributions and direct payments to pensioners payable in the year	380
<b>1,089</b>	<b>Balance at 31 March</b>	<b>(329)</b>

\* The accounting requirements of IFRIC 14 places a cap (referred to as an asset ceiling) on the value of a pension asset that can be reported. The amount above reduces the value of the pension asset to the maximum restricted amount.

### Accumulating Compensated Absences Adjustment Account

The Accumulating Compensated Absences Adjustment Account represents holiday entitlement earned but not yet taken and absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the Account.

2023/24	2023/24		2024/25	2024/25
£000	£000		£000	£000
	(34)	<b>Balance at 1 April</b>		(30)
34		Settlement or cancellation of accrual made at the end of the preceding year	30	
(30)		Amounts accrued at the end of the current year	(24)	
	4	Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements		6
	<b>(30)</b>	<b>Balance at 31 March</b>		<b>(24)</b>

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 16) Non Cash Movements

2023/24		2024/25
£000		£000
(26)	Depreciation & Amortisation	(67)
(60)	Increase/(Decrease) in Creditors	(119)
170	(Increase)/Decrease in Debtors	(112)
196	Movement in Pension Liability	33
<u>280</u>	<b>Net cash flows from non cash movements</b>	<u>(265)</u>

### 17) Material Items of Income

#### Council Contributions

2023/24		2024/25
£000		£000
(1,460)	Falkirk Council (49.5%)	(1,548)
(1,026)	Stirling Council (34.8%)	(1,085)
(462)	Clackmannanshire Council (15.7%)	(489)
<u>(2,948)</u>		<u>(3,122)</u>

### 18) External Audit Costs

2023/24		2024/25
£000		£000
9	Fees payable to Audit Scotland with regard to external audit services carried out by the appointed auditor for the year	12*
<u>9</u>		<u>12</u>

\*the figure for 2024/25 includes additional fees of £2,500 relating to the 2023/24 audit.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### 19) Defined Benefit Pension Schemes

##### **Participation in pension schemes**

As part of the terms and conditions of employment of its officers, the Board makes contributions towards the cost of post employment benefits. Although these benefits will not actually be payable until employees retire, the Board has a commitment to make the payments (for those benefits) and to disclose them at the time that employees earn their future entitlement.

The Board participates in the Local Government Pension Scheme, administered locally by Falkirk Council – this is a funded defined benefit final salary scheme, meaning that the Board and employees pay contributions into a fund, calculated at a level intended to balance the pensions liabilities with investment assets.

##### **Transactions relating to post employment benefits**

The Board recognise the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge the Board is required to make is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:



## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### Local Government Pension Scheme

	2023/24 £000	2024/25 £000
<b>Comprehensive Income and Expenditure Statement</b>		
<i>Cost of Services</i>		
• current service cost	350	375
• past service costs	-	24
<i>Financing and Investment Income and Expenditure</i>		
• Interest expense - defined benefit obligation	887	956
• Interest income on scheme assets	(1,000)	(1,096)
• Interest income on effect of the asset ceiling	-	88
	<hr/>	<hr/>
<i>Total Post Employment Benefit charged to the Surplus or Deficit on the Provision of Services</i>	<b>237</b>	<b>347</b>
<i>Other Post Employment Benefit charged to the Comprehensive Income and Expenditure Statement</i>		
Re-measurement of the net defined benefit liability comprising		
• return on pension fund assets (excluding interest income above)	(755)	198
• Actuarial (gains) arising on changes in financial assumptions	(764)	(3,041)
• Actuarial (gains) arising on changes in demographic assumptions	(295)	(33)
• Additional Liability(Asset) – Asset Ceiling	1,839	4,514
• Other experience losses	1,409	(187)
	<hr/>	<hr/>
<i>Total Post Employment Benefit charged to the Comprehensive Income and Expenditure Statement</i>	<b>1,671</b>	<b>1,798</b>
	<hr/>	<hr/>
Remeasurements of the net defined benefit liability/(asset)	<b>1,434</b>	<b>1,451</b>
	<hr/>	<hr/>

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### Local Government Pension Scheme

	2023/24 £000	2024/25 £000
<b><i>Movement in Reserves Statement</i></b>		
• reversal of net charges made to the Total Comprehensive Income and Expenditure Statement for post employment benefits in accordance with the Code	(237)	(347)
<b><i>Actual amount charged against the General Fund</i></b>		
<b><i>Balance for pensions in the year:</i></b>		
• employers contributions payable to scheme	433	380

### Pensions Assets and Liabilities Recognised in the Balance Sheet

The amount included in the balance sheet arising from the Board's obligation in respect of its defined benefit plan is as follows:

	2023/24 £000	2024/25 £000
Present value of the defined benefit obligation	(19,811)	(17,350)
Fair value of pension fund assets	22,953	23,662
(Deficit) / Surplus	3,142	6,312
Present value of unfunded obligation	(214)	(176)
Impact of asset ceiling	(1,839)	(6,441)
<b>Net Balance Sheet Position</b>	<b>1,089</b>	<b>(305)</b>

The liabilities/assets show the underlying commitments that the Board has in the long term to pay post employment (retirement) benefits. For 2024/25, the net defined benefit asset has been measured to the lower of the surplus in the defined benefit plan and the asset ceiling.

In deriving the asset ceiling, assumptions have been made on the present value of the economic benefits available in the form of refunds from the plan and reductions in future contributions to the plan. No economic benefit has been recognised with regards to a refund as it is an entitlement which is not wholly within the Board's control. The economic benefit associated with a reduction in future contributions, recognising a minimum funding requirement for future service, has been estimated as the present value of employer future service costs less the present value of future employer contributions. This economic benefit, however, cannot be reduced below zero where the present value of future employer contributions exceed the present value of future service costs.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

The impact of the asset ceiling has reduced the surplus by £6.441m resulting in a net deficit arising from the defined benefit obligation of £(0.305)m. This has a substantial impact on the net worth of the Board as recorded in the Balance Sheet, resulting in an overall positive balance of £0.168m. However, this can fluctuate annually due to economic and demographic factors and finance is only required to be raised to cover discretionary benefits when the pensions are actually paid. The surplus or deficit on the scheme will be considered by the actuary at the time of the triennial valuation to ensure contributions over the remaining working life of employees (i.e. before payments fall due), are sufficient.

**A reconciliation of the Board's share of the present value of Falkirk Pension Fund's defined benefit obligation (liabilities) is as follows:**

	2023/24 £000	2024/25 £000
<b>Opening balance at 1 April</b>	<b>(18,736)</b>	<b>(21,864)</b>
Current service cost	(350)	(375)
Interest cost	(887)	(1,044)
Contributions by scheme participants	(114)	(111)
<b>Re-measurement gains and (losses)</b>		
Actuarial gains from change in demographic assumptions	295	33
Actuarial gains/(losses) from change in financial assumptions	764	3,041
Actuarial gains/(losses) from other experiences	(1,665)	187
Asset Ceiling	(1,839)	(4,514)
Past Service	-	(24)
Benefits paid	668	680
<b>Closing value at 31 March</b>	<b>(21,864)</b>	<b>(23,991)</b>

**A reconciliation of the Board's share of the fair value of Falkirk Pension Fund's assets are as follows:**

	2023/24 £000	2024/25 £000
<b>Opening fair value of pension fund assets</b>	<b>21,063</b>	<b>22,953</b>
Interest Income	1,000	1,096
Other experience	256	-
Return on pension assets (excluding amounts included in net interest)	755	(198)
Contributions from employers	433	380
Contributions by employees into the scheme	114	111
Benefits paid	(668)	(680)
<b>Closing fair value of pension fund assets</b>	<b>22,953</b>	<b>23,662</b>

# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### Analysis of Pension Fund Assets

The Board's share of the Pension Fund comprised:	31 March 2024 £000	31 March 2025 £000
<b>Equity instruments (by industry type)</b>		
- Consumer	1,690	2,219
- Manufacturing	1,865	1,889
- Energy & Utilities	937	1,121
- Financial Institutions	1,686	1,653
- Health & Care	968	839
- Information Technology	1,541	1,240
- Other	181	189
<b>Sub Total Equity</b>	<b>8,868</b>	<b>9,150</b>
<b>Debt Instruments</b>		
- Corporate bonds (investment guide)	-	-
- UK Government	2,425	3,305
- Other	305	306
<b>Property (by type)</b>		
- UK	1,259	1,281
- Overseas	-	-
<b>Sub Total Property</b>	<b>1,259</b>	<b>1,281</b>
<b>Private Equity</b>		
- UK	209	81
<b>Sub Total Private Equity</b>	<b>209</b>	<b>81</b>
<b>Other Investment Funds</b>		
- Equities	4,269	3,610
- Bonds	1,044	378
- Infrastructure	3,402	3,455
- Other	531	407
<b>Sub Total Other Investment Funds</b>	<b>9,246</b>	<b>7,850</b>
<b>Cash and Cash Equivalents</b>	<b>641</b>	<b>1,689</b>
<b>Total Assets</b>	<b>22,953</b>	<b>23,662</b>

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

#### Basis for Estimating Assets and Liabilities

The Board's share of the net obligations of the Falkirk Pension Fund is an estimated figure based on actuarial assumptions about the future and is a snapshot at the end of the financial year. The net obligation has been assessed using the "projected unit method", that estimates that the pensions will be payable in future years dependant upon assumptions about mortality rates, salary levels and employee turnover rates.

The fund's obligation has been assessed by Hymans Robertson, an independent firm of actuaries, and the estimates are based on the latest full valuation of the fund at 31 March 2024. The significant assumptions used by the actuary are shown in the table below. The note includes a sensitivity analysis for the pension obligation based on reasonably possible changes in these assumptions occurring at the reporting date.

The principal assumptions used by the actuary have been:

	<b>Local Government Pension Scheme</b>	
	<b>2023/24</b>	<b>2024/25</b>
<b>Long-term expected rate of return on assets in the scheme:</b>		
Equity investments	4.8%	5.8%
Bonds	4.8%	5.8%
Property	4.8%	5.8%
Cash	4.8%	8.8%
<b>Mortality assumptions:</b>		
Longevity at 65 for current pensions		
- Men	21.6 years	21.6 years
- Women	23.6 years	23.6 years
Longevity at 65 for future pensioners		
- Men	22.1 years	22.0 years
- Women	24.7 years	24.7 years
Rate of inflation	2.8%	2.8%
Rate of increase in salaries	3.3%	3.3%
Rate of increase in pensions	2.8%	2.8%
Rate for discounting fund liabilities	4.8%	5.8%

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

LGPS liabilities are sensitive to the actuarial assumptions set out in the table above. The sensitivity analysis below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. The method and types of assumption used in preparing the sensitivity analysis below did not change from this used in the previous period.

#### Change in Assumptions at 31 March 2025

	Approximate % Increase to Employer	Approximate Monetary Amount (£000)
0.1% decrease in Real Discount Rate	2%	297
1 year increase in Member Life, Expectancy	4%	701
0.1% increase in the Salary Increase Rate	0%	25
0.1% increase in the Pension Increase Rate	2%	280

#### Virgin Media Court Ruling

In June 2023, the UK High Court issued a ruling in the case of Virgin Media Limited v NTL Pension Trustees II Limited and others relating to the validity of certain historical pension changes. This case may have implications for other defined benefit schemes in the UK, however, currently it is unknown whether there would be any potential remedy required to public service schemes (including the LGPS), or what the impact of any potential remedy would be. Any potential impact on the Board accounts will be considered once these have been confirmed.

#### Impact on the Board's Cash Flow

The objective of the Falkirk Pension Fund is to keep employers contributions at as constant a rate as possible. The contribution rate for 2024/25 was 21.5%. As a result of the latest triennial valuation at 31 March 2023 the Employers' contribution rate was set at 21.5% for the 3 years 2024/25, 2025/26 and 2026/27. The total contributions expected to be made by the Board to Falkirk Pension Fund in the year to 31 March 2026 is £361k.

#### 20) Nature and Extent of Risks arising from Financial Instruments

As at 31 March 2025 the Valuation Joint Board has Debtors of £118k, cash held by Clackmannanshire Council £1,011k and Creditors of £641k. There is no provision for bad debts. The transactions entered into do not give rise to any market or liquidity risk and credit risk is considered below.

#### Credit Risk

Credit risk is the possibility that other parties might fail to pay monies due to the Board. This arises from deposits with banks and financial institutions, as well as credit exposures to the Board's customers.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

The Board's finances are controlled by Clackmannanshire Council. This risk is minimised through the Council's Annual Investment Strategy, which requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria, in accordance with the Fitch, Moody's and Standard & Poor Credit Ratings Services. The Annual Investment Strategy also considers maximum amounts and time limits in respect of each financial institution. Deposits are not made with banks and financial institutions unless they meet the minimum requirements of the investment criteria outlined above. Additional selection criteria are also applied after this initial criteria. Details of the Investment Strategy can be found on Clackmannanshire Council's website.

#### Financial Instruments

Financial instruments are defined as any contract that gives rise to a financial asset of one entity and a financial liability of another entity. The term 'financial instrument' covers both financial assets such as trade receivables (debtors) and financial liabilities such as trade payables (creditors).

#### Financial Instrument Balances

Categories of Financial Instruments

The following categories of financial instruments are carried in the Balance Sheet:

	2024/25 £'000	2023/24 £'000
<b>Financial Assets – Current assets</b>		
Debtors at amortised cost	59	66
Cash and Cash equivalents	1,011	554
<b>Total Financial Assets</b>	<b>1,070</b>	<b>620</b>
<b>Financial Liabilities – current liabilities</b>		
Creditors at amortised costs	22	49
<b>Total Financial Liabilities</b>	<b>22</b>	<b>49</b>

#### 21) Related Parties

The Board is required to disclose material transactions with the related parties - bodies or individuals that have potential to control or influence the Board or to be controlled or influenced by the Board. Disclosure of these transactions allows readers to assess the extent to which the Board might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Board. In this context related parties include:

- Other Local Authorities: and
- Elected Members and Chief Officers.

## CENTRAL SCOTLAND VALUATION JOINT BOARD

### NOTES TO THE FINANCIAL STATEMENTS 2024/25

The following related party transactions in 2024/25 are disclosed elsewhere within the Annual Report and Financial Statements:

- a) Requisitions from other Local Authorities are shown in Note 17 Material Items of Income on page 60; and
- b) Payments to Elected Members and Chief Officers are shown in the Remuneration Report starting on page 25.

#### 22) Funds held on behalf of other Bodies

##### Scottish Assessors Association Portal Income & Expenditure

The Scottish Assessors Association (SAA) provides a centralised Portal to all 14 Valuation Joint Boards which is funded by these constituent VJBs. The Portal is a website administered by all Assessors in Scotland that provides information on Valuation Rolls and Council Tax lists. The Board has an arrangement with the SAA to maintain the financial records in relation to the Portal which includes making payments to suppliers and collecting income from the constituent VJBs. These transactions are excluded from the Board's CI&ES. As at 31 March 2025 the carry forward of funding of £393k (2023/24: £304k) is included in Creditors on the Board's Balance Sheet.

	2023/24	2024/25
	£000	£000
Opening balance at 1 April	(248)	(304)
Movement in year	(56)	(89)
	<hr/>	<hr/>
Closing balance at 31 March	<b><u>(304)</u></b>	<b><u>(393)</u></b>



# CENTRAL SCOTLAND VALUATION JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS 2024/25

### 23) Transfers to/from Earmarked Reserves

This note sets out the amounts set aside in the Board's usable reserves and the amounts drawn down from these reserves to meet expenditure during the year.

#### 2024/25

	Balance as at 1 April 2024 £000	Transfers in 2024/25 £000	Transfers out 2024/25 £000	Balance as at 31 March 2025 £000
<b>Usable Reserves</b>				
Funding to support Budget	(45)	(134)	-	(179)
Refit Costs	(3)	-	3	(-)
New Burdens Funding 23/24	(31)	-	-	(31)
New Burdens Funding 24/25	-	(51)	-	(51)
Uncommitted Reserve	(162)	(268)	185	(245)
<b>Total Usable Reserves</b>	<b>(241)</b>	<b>(453)</b>	<b>188</b>	<b>(506)</b>

#### 2023/24

	Balance as at 1 April 2023 £000	Transfers in 2023/24 £000	Transfers out 2023/24 £000	Balance as at 31 March 2024 £000
<b>Usable Reserves</b>				
Funding to support Budget	(67)	-	22	(45)
Refit Costs	(88)	-	85	(3)
General Reserve	(75)	-	75	-
Additional Required for Refit	(26)	-	26	-
New Burdens Funding	-	(31)	-	(31)
Uncommitted Reserve	(141)	(208)	187	(162)
<b>Total Usable Reserves</b>	<b>(397)</b>	<b>(239)</b>	<b>395</b>	<b>(241)</b>