



Clackmannanshire
Council

Comhairle Siorrachd
Chlach Mhanann

www.clacks.gov.uk

Electrical Rewiring

Housing Services

HRA Planned Works & Compliance Team

'Investing in your home'

**This leaflet tells you about the improvement work in your home.
Please read this leaflet and keep it in a safe place for future reference.**

Why is this work being carried out?

The wiring and accessories in your home are old, and you are likely to have fewer sockets than you need. This may not meet the most up-to-date safety requirements.

Your home will be re-wired and fitted with the following;

- ✳ A modern consumer unit that meets the latest safety requirements
- ✳ A smoke alarm system
- ✳ The number of sockets will be increased to cope with modern needs.

What work is involved in re-wiring?

The existing wiring, sockets, switches and fuse boards will be removed. If your property requires a new consumer unit or any other work involving the consumer unit a mains isolator switch will be fitted. Scottish Power or their sub-contractor IQA normally carries out this work.

Wherever possible, cables will be run in the roof space or under the first floor and inside partitions walls. Where the walls are solid, the plaster will be cut in each location to fit the new cables.

The new consumer unit will have switchable fuses (Miniature Circuit Breakers - MCB's) and a very sensitive fault detection switch (Residual Current Device - RCD's or Residual Current Circuit Breaker – RCCB). The new consumer unit can help prevent injury or even death from electric shock.

The number of sockets normally provided is as follows:



Living Room	4 Double Sockets
Bedrooms	2 Double Sockets
Hall	1 single
Landing	1 Single
Kitchen	4 Doubles

If you have installed any electrical circuits with our prior agreement they will be tested, rewired if necessary and reconnected to the new wiring circuit. This includes such items as electric showers, security lights doorbells, alarms and wall lights.



If you have installed any electrical circuits without our prior agreement, these will be disconnected if found to be non compliant with current regulations.

Your home will also be fitted with at least one smoke alarm (dependent on size of house) and any existing hard wired outside light will be upgraded.

When will the work start?

Following the appointment of a contractor your project support officer will write to tell you of the intended start date for work commencing in your area. There may be a slight delay as the actual start date is approximate and will depend on our discussions with the contractor and any other phases. One week before we start work in you home, the contractor will tell you the actual date for beginning work.

The Council's project support officer will handle any queries or complaints, and will be your main point of contact within the Council for this work in your home.

How long will the work take?

Generally the work should take no more than two or three working days. The contractor will keep in close contact with you during this period and will tell you if there are any delays.

The contractor and the Council will also need a further three days to carry out the final inspections and complete any remedial work.

What should I do before the work starts?

The contractors foreman will contact you approximately one week before the work is due to start and explain what you need to do.

The following preparations are normally required:

- ✳ Empty the cupboard where the consumer unit is situated to allow easy access for the workmen
- ✳ Store safely any electrical items such as televisions or audio equipment as well as ornaments. This will prevent any accidental damage
- ✳ In the upstairs rooms the contractor may need to lift floorboards to gain access to the light fitting below, this will mean any furniture obstructing access will need to be moved.
- ✳ The workmen will also need to get into your loft. If your loft has been boarded, some boards may need to be lifted. Any stored items may need to be moved to gain access to the light fitting below.
- ✳ Any pets you have may be disturbed by the work. It is advisable to keep pets out of the house during the works, or restrict them to one room if this is not possible
- ✳ The contractor will let you know if you will need to lift any laminate flooring you have in your home. You will be required to lift the flooring before the contractor starts work. The Council cannot be held liable for any damage to floor coverings left in place during the work.

If you or a member of your household is disabled, frail, elderly or has a M.E.C.S system in your home, please let the Planned Works & Compliance Team know as soon as possible on: 01259 450000.

Will there be any disruption?

When the property is being rewired every room in the house is affected, causing some disturbance. We aim to ensure that this disturbance is kept to a minimum over as short a period as possible.

You will only be without power for a short time. As most heating systems rely on electrical controls, there will also be minor disruption to your heating and hot water supply.

If you or a member of your household use any health care equipment that requires an electrical supply please inform us as soon as possible to allow us to put appropriate arrangements in place prior to the work starting. Re-wiring work can be adapted to meet your needs, for example, if someone has difficulty bending down to the existing sockets; the new sockets can be fitted at a suitable height.

The contractors will treat you and your home with courtesy and respect. They will use dustsheets; clean up any mess and pack away equipment at the end of each day.

The contractor must follow safe working practises at all times, any broken fittings, piping and debris will be removed directly from site or placed in the contractors skip for removal later.

How do you know the work is done properly?

The Council will ensure the work is completed properly and complies with a detailed specification given to the contractor.

Does Clackmannanshire Council give an allowance towards redecoration costs?

No decoration allowance is provided. Once the work is finished and signed off by the Council, we will give you a disturbance payment for the disruption. This is normally forwarded four weeks after completion.

Security

You should check the identity of any individual before allowing them into your home. Council staff and contractors working on our behalf carry identity cards. If you are in any doubt about visitors at your door, don't let them in.



As materials need to be brought in during the work the front and back door may be open for some of the time. During this period the contractor is responsible for your property.

Complaints and queries

If you have any queries about this work or would like someone to visit you and explain it in more detail, please contact the Planned Works & Compliance Team on 01259 450000.

If you have any complaints about the work or conduct of the contractor please contact us immediately on the telephone number above or in writing to the address give at the end of this leaflet.

Warranty

The work includes a one years defects warranty period from time of installation. If anything goes wrong within that period please contact the Planned Works & Compliance Team on telephone number 01259 450000, and we will instruct the contactor to carry out the necessary repairs.

We want your views

After the work has been completed, we will ask you for your comments on the work and your opinion on how it was carried out through a short questionnaire, which will be sent to you once your disturbance payment has been processed. We will use this feedback to help us improve the way we work on any future contracts.

All our publication can be made available in large print, braille, audio tape and the following languages. This leaflet contains information about improvement work to your home. If you would like this information translated, please call 01259 450000 and ask to speak to the Investment Programmes Officer, who will arrange for translation. Or you can bring this booklet to Council offices at Kilncraigs and ask at reception.

I Tento leták obsahuje informácie o údržbových a zlepšovacích prácach na Vašom dome. Ak potrebujete, aby boli tieto informácie preložené, zavolajte prosím na telefónne číslo 01259 450 000 a požiadajte o úradníka zodpovedného za investičné programy (Investment Programmes Officer), ktorý zariadi preklad. Prípadne prineste tento leták na recepciu Mestského úradu na a požiadajte o vybavenie prekladu.

حتوي ورقة الاعلان هذه على معلومات تخص عمل التحسينات في بيتك. اذا كنت بحاجة الى هذه المعلومات مترجمة الى لغة اخرى، نرجوا منك الاتصال على الرقم 01259450000 واطلب التكم الى موظف برامج الاستثمار، والذي سيقوم بالترتيبات اللازمة. او بإمكانك جلب هذه الورقة الى مكتب البلدية في لايم تري هاوس واسال موظفة الاستعلامات.

這章程內容是有關改善府上家居問題。如果你需要翻譯此章程，請電 01259450000與投資項目官員聯系，他們會為你安排翻譯服務。或者 你可攜帶此章程到 議局辦事處向接待員查詢。

Ta ulotka zawiera informacje o pracach ulepszeniowych dotyczących twojego domu. Jeżeli potrzebujesz ta ulotkę przetłumaczoną, zadzwoń pod numer 01259 450 000 i popros o Investment Programmes Officer, który dostarczy Ci ją w twoim języku. Ulotkę można również dostarczyć do jednego z biur w poprosic o tłumaczenie w recepcji.

ਇਸ ਡੀਫਲੈੱਟ ਵਿਚ ਤੁਹਾਡੇ ਘਰ ਦੀ ਇੰਪਰੂਵਮੈਂਟ (ਸੁਧਾਰ) ਵਾਲੇ ਕੰਮ ਬਾਰੇ ਜਾਣਕਾਰੀ ਦਿਤੀ ਹੋਈ ਹੈ। ਜੇਕਰ ਤੁਸੀਂ ਇਸ ਜਾਣਕਾਰੀ ਦਾ ਤਰਜੁਮਾ ਕਰਵਾਉਣਾ ਚਾਹੁੰਦੇ ਹੋ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ 01259 450 000 ਤੇ ਫੋਨ ਕਰੋ ਅਤੇ ਇਨਵੈਸਟਮੈਂਟ ਪ੍ਰੋਗਰਾਮਜ਼ ਅਫਸਰ ਨਾਲ ਗੱਲ ਕਰਨ ਲਈ ਕਹੋ, ਉਹ ਤੁਹਾਡੇ ਲਈ ਤਰਜੁਮੇ ਦਾ ਪ੍ਰਬੰਧ ਕਰੇਗਾ। ਜਾਂ ਤੁਸੀਂ ਇਹ ਡੀਫਲੈੱਟ ਕੌਂਸਲ ਆਫਿਸਿਜ਼ ਵਿਚ ਲਾਈਮ ਟਰੀ ਹਾਊਸ ਵਿਚ ਲੈ ਜਾਓ ਅਤੇ ਰੀਸੈਪਸ਼ਨ ਤੇ ਇਸ ਬਾਰੇ ਪੁੱਛੋ।

اس لٹلیٹ میں آپ کے گھر کو بہتر بنانے والے کام کے بارے میں معلومات موجود ہیں۔ اگر آپ ان معلومات کو ترمیم چاہتے ہیں تو میرے مہربانی فون نمبر 01259 450 000 پر کال کریں اور انویسٹمنٹ پروگرام آفیسر سے بات کرنے کی درخواست کریں جو آپ کے لئے تراجم کا بندوبست کرے گا۔ یا پھر آپ اس لٹلیٹ کو کونسل کے دفتر بہ مقام الاٹرنٹری ہاؤس پر لائے جاسکتے ہیں اور ریکارڈنگ پر پوچھیں۔
یا وہاں سے یا اور 01259 450 000 پر پوچھیں۔

A person wearing a white t-shirt is holding a red and yellow electrical lead. The background is a blurred industrial setting. A large green circular graphic is overlaid on the left side of the image.

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Kelliebank
Alloa FK10 1NT**

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