

**Asset Transfer Request
Reporting Template 2022/23 for Relevant Authorities**

Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Following stakeholder feedback and in response to asset transfer evaluations, this template has been created to help gather asset transfer data for the period 1 April 2022 to 31 March 2023. Information provided will help inform policy and practice at local and national level as the data will be collated and shared by the Scottish Government's Community Empowerment Team. However, it will be for each relevant authority to make their own annual report publicly available by 30 June 2023, whether using this template or not.

Please provide information in sections below and email completed template by 30 June 2023 to community.empowerment@gov.scot

Section One – Relevant Authority Information

Organisation: Clackmannanshire Council

Address: Kilncraigs, Greenfield Street Alloa FK10 1EB

Completed by: Lesley Baillie

Role: Strategy & Performance Adviser

Email: lbaillie@clacks.gov.uk

Telephone: 01259 452012

Date of completion: 27/6/23

Are you the Asset Transfer Lead Contact for the organisation: yes

If not please provide the name, job title and email address for the lead contact for any queries:

Section 2: Asset Transfer Data in 2022/23

2.1 Please complete the following table for the 2022/23 reporting period :

Total Applications Received	Number of successful applications determined	Number of unsuccessful applications determined	Number received and yet to be determined	Number received prior to 2022/23 and yet to be determined
0	0	0	0	0

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2022/23:

None

2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2022/23:

Name of Community Transfer Body	Was the Asset Transfer Appeal/Review accepted? (Y/N)	Why was the Appeal/Review accepted/refused? <i>Please provide details of the asset transfer request and reasons for your decision.</i>
none		

2.4 Please use this space to provide any further comments relating to the above data:

We also receive Expressions of Interest and enquiries which are handled without having to come under the terms of the Act.

Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

Information about the process is publicly available on our website.

We actively encourage dialogue between the enquirer and officers at an early stage in order to provide tailored support.

We have liaised with the umbrella organisation of local groups to promote asset transfer and provide advice and information.

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

Support to engage with the process is available by phone, by digital meeting or by email, as necessary and appropriate.

Section Four – Additional Information

4.1 Please use this space to provide any further feedback not covered in the above sections.