



**Asset Transfer Request
Reporting Template 2021/22 for Relevant Authorities**

Section 95 of the Community Empowerment (Scotland) Act 2015 requires relevant authorities to produce an annual report on Asset Transfer Request activity and publish this no later than 30 June each year.

Following stakeholder feedback and in response to asset transfer evaluations, this template has been created to help gather asset transfer data for the period 1 April 2021 to 31 March 2022. Information provided will help inform policy and practice at local and national level as the data will be collated and shared by the Scottish Government's Community Empowerment Team. However, it will be for each relevant authority to make their own annual report publicly available by 30 June 2022, whether using this template or not.

Please provide information in the sections below and email the completed template by 30 June 2022 to community.empowerment@gov.scot.

Section One – Relevant Authority Information

Organisation: Clackmannanshire Council Address: Kilncriags, Greenside Street, Alloa, FK101EH

Completed by: Lesley Bailie Role: Strategy & Performance Adviser

Email: lbaillie@clacks.gov.uk Telephone: 01259 452012

Date of completion: 20/6/2022

Are you the Asset Transfer Lead Contact for the organisation: Yes/~~No~~

If not please provide the name, job title and email address for the lead contact for any queries

Section 2: Asset Transfer Data in 2021/22

2.1 Please complete the following table for the 2021/22 reporting period :

Total Applications Received	Number of successful applications determined	Number of unsuccessful applications determined	Number received -and yet to be determined	Number received prior to 2019/20 and yet to be determined
0	1	0	0	0

2.2 Please provide details of Asset Transfer Requests received which resulted in transfer of ownership, lease, or rights from your relevant authority to a community transfer body in 2021/22:

Name of Community Transfer Body, or community group that will take ownership, lease, or management of the asset.	Date request was validated	Date decision was agreed to transfer the asset	Date transfer completed	Please provide further details, such as: description of the asset / area transferred / amount paid / discount given/ type of ownership / purpose of the transfer.
Dollar Community Development Trust	9/6/2020	11/11/2021	29/3/2022	Former civic centre, Dollar / £284800 / 20%/ ownership / community facilities

2.3 Please provide details of Asset Transfer Requests that went to a relevant authority appeal or review which were concluded in 2021/22:

Name of Community Transfer Body	Was the Asset Transfer Appeal/Review accepted? (Y/N)	Why was the Appeal/Review accepted/refused? <i>Please provide details of the asset transfer request and reasons for your decision.</i>
n/a		

2.4 Please use this space to provide any further comments relating to the above data: The timetable for the above CAT Request was prolonged partly due to the impact of the pandemic on Council Services.

Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

Information about the process is publicly available on our website. However, we actively encourage dialogue with officers at an early stage in order to provide tailored support as well as to promote the benefits specific to any enquiry.

During the pandemic, support to engage with the process was available by phone, by digital meeting or by email, as necessary and appropriate. The re-deployment of a large part of the workforce to allow Clackmannanshire Council to respond to the impact of the pandemic impeded this action in 2020-2021

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

As above

Section Four – Additional Information

4.1 Please use this space to provide any further feedback not covered in the above sections.