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اس دستاویز کو اپنی زبان میں سمجھنے کے واسطے اگر آپ کو مدد کی ضرورت ہے تو براہ مہربانی اس کو کونسل آفس  
لے جائیں اور ریسپشن پر پوچھیں۔ کونسل کے دفاتر کے پتے نیچے درج ہیں۔

這文件內容是有關 成人護理服務。  
如你需要，我們可以用你的語言幫助你了解此文件的  
內容。請携同此文件到議局辦公室接待處查詢。辦公室  
地址如下：

Niniejszy document udziela informacji na temat Opieki  
Społecznej dla Dorosłych.  
Jeśli chcieliby Państwo skorzystać z pomocy w zrozumieniu  
tego dokumentu w swoim języku, proszę go ze sobą  
zabrać do Biura Rady Miejskiej (Council Office) i zapytać  
w recepcji. Mogą Państwo znaleźć Biura Rady Miejskiej  
pod poniższymi adresami:

Social Services,  
Kilncraigs,  
Greenside Street, Alloa  
FK10 1EB.

We can also give you this leaflet in  
other languages and formats  
(such as large print, audio and Braille).



# Child Protection

## Child Protection Planning Meetings



**Clackmannanshire  
Council**

[www.clacks.gov.uk](http://www.clacks.gov.uk)

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Chlach Mhanann

Information for  
Parents / Carers

December 2023

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## Why is my child/children being involved in a Child Protection Planning Meetings?

The Child Protection Planning Meeting (CPPM) is usually arranged as a result of the Child Protection Inquiry that has just taken place or when staff have become increasingly concerned for a child's safety.

The CPPM has been arranged because it is felt that there are enough reasons to be concerned that your child could be at risk of 'significant harm' because of abuse or neglect.

## What is significant harm?

Significant harm is serious and may be continuing or is likely to happen again.

## What is the purpose of a CPPM?

A CPPM is arranged to get people together to share information about your child and your family and to consider whether your child is at risk of being abused or neglected.

The CPPM has two main tasks:

- ▶ To decide if a child's name is placed on the Child Protection Register
- ▶ To consider if a referral should be made to the Children's Reporter.

However, any decisions made will include a plan to work out how best to support your family to reduce any risks to your child.

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## Who will be at the CPPM?

The CPPM is arranged by social work staff. It includes professionals who know your family or who have been involved in the Child Protection Inquiry.

People who may attend include:

- ▶ Your health visitor if your child is under five
- ▶ Someone from your child's school or ELC
- ▶ Your family doctor (GP)
- ▶ A member of social work staff
- ▶ A police officer from the Public Protection Unit



## Who is the Children's Reporter?

The Children's Reporter is the independent person locally who has to consider if a child is in need of compulsory measures of supervision. If your child/children are referred to the Reporter, you will be given more information about this process by your social worker. Compulsory measures may be necessary if plans for your child/children cannot be made voluntarily.

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## Can Parents/Carers attend the CPPM?

Parents and carers should attend the CPPM. It is your child that is being discussed and you have the right to know what is being said. You will also be asked to contribute to the discussion about your child.

At times, however, the chairperson may need to hear some information without you being there. This could, for example, be where the police have information they are not able to share with you at this stage.



People will understand that you are upset and angry that your family has become involved in a Child Protection Inquiry. However, you will be expected to contribute positively to the discussion about your family.

If you feel that you want to bring a friend or relative to support you at the conference, you can discuss this with your social worker. There is usually no problem with this but this is the decision of the chairperson and they will need to be asked in advance of the CPPM.

## Should my child attend the CPPM?

Children and young people are able to attend the CPPM and will get support to do so if needed. Sometimes it may not be in their best interest to attend for example:

- ▶ Your child is not old enough to understand what is happening.
- ▶ Your child will be too distressed by the process.

If your child is not able to attend, your Social Worker will speak to them and represent their views at the CPPM. Sometimes children like to write things down if they are not able to attend and someone can help them to do this. The Chairperson will read the child's report before the CPPM.

## What does it mean if my child's name is placed on the Child Protection Register?

A child may be placed on the register if there are reasonable grounds to believe or suspect that a child has suffered or will suffer significant harm from abuse or neglect, and that a Child Protection Plan is needed to protect and support the child. This could be due to physical abuse, emotional abuse, sexual abuse, child sexual exploitation, domestic abuse etc and involve one or more vulnerability. Full list of vulnerabilities can be found on the National Guidance for Child Protection in Scotland, 2021 (updated 2023).

Only professionals closely involved with your family will have access to this information.

## What happens next?

A core group meeting will be arranged. You will be invited to attend this meeting along with the professionals closely involved with your family.

A Child Protection Plan will be agreed and various tasks identified. The Child Protection Plan is a voluntary agreement worked out with you and the professionals.



## How long will my child's name remain on the Child Protection Register?

Initially for six months or earlier if circumstances change as per the national guidance. After six months there will be a Review. The review meeting will decide to either:

- ▶ Remove your child's name from the register or
- ▶ Keep your child's name on the register under the same or additional categories.

If your child's name remains on the register, a further Review will be arranged in six months time.

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## What do I do if I do not agree with the decision of the CPPM?

If you do not believe that the decision made has been based on relevant or accurate information, you can request a review.

This can be done by writing to the Chief Social Work Officer, at the address below within 14 days of the CPPM.

The Chief Social Work Officer  
Clackmannanshire Council  
Kilncraigs, Greenside Street, Alloa FK10 1EB

The social worker allocated to your family can explain this process to you in more detail.

Social Worker Name:

\_\_\_\_\_

Telephone: \_\_\_\_\_

## Child Care Service Contact Details:

Child Social Services,  
Clackmannanshire Council,  
Kilncraigs, Greenside Street,  
Alloa FK10 1EB

Tel: 01259 450000



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